



# Environmental Health

612 E. Campbell St.  
Westmoreland, KS 66549  
Phone: 785-457-3397  
Fax: 785-457-3422

*Scott Schwinn, R.S. County Sanitarian*

## I. Policy:

The Department of Public Works through the Environmental Health Office agrees to provide services to conduct facilities inspections of private wastewater disposal systems and private water supply systems, upon request, for property sales and/or refinancing.

## II. Procedures:

- A. A signed application form shall be submitted prior to the time of inspection.
- B. An inspection of the septic system may not be conducted if the property has been vacant for a period of 10 or more continuous days. The property shall be inhabited for a period of no less than 60 continuous days prior to an inspection being conducted. The applicant shall notify the Environmental Health Office of dwelling habitation and also when the 60 days of occupation is complete. If current records are available a report may be issued stating only installation information, no functionality will be determined.
- C. **All dwellings with septic systems shall have the septic tank pumped and inspected with a report submitted to the Environmental Health Office.** If it has been less than 1 year since septic tank has been pumped by verifiable source (receipt), requirement may be waived.
- D. Pottawatomie County does not require an existing septic system to be brought up to current county specifications as long as the system is working satisfactory; However if deficiencies are indicated, the Environmental Health Office shall **require** the deficiency or the entire system be brought up to current County Specifications.
- E. If the inspection includes water testing, results of Coliform bacteria presence or absence and Nitrate parameters will be reported. The report shall include **recommendations only** for corrective actions if needed.

### Fee Structure for Facilities Inspections

- Waste disposal system inspection only \$50.00
- Water potability only first test \$25.00
- Water and Wastewater disposal inspection \$75.00 plus \$25 ea. add'l sample
- Locate septic tank with transmitter/receiver \$35.00 per transmitter

### Fee Structure for Water Testing

- Bacteria/Nitrate/Chlorination Potability Lab cost plus \$15.00
- Other Lab cost plus \$10.00

MAKE CHECK PAYABLE TO: **POTTAWATOMIE ENVIRONMENTAL HEALTH DEPT.**

MAIL CHECK TO: **POTTAWATOMIE CO. ENVIRONMENTAL HEALTH  
612 E. CAMPBELL ST.  
WESTMORELAND, KANSAS 66549**

*Disclaimer of Liability: All inspections and reports are for the day of inspection only. All approvals and reports shall not impose upon the County or its officials or employees any guarantee or assurance to the property owner that any wastewater system or water supply or portion thereof inspected, constructed or repaired under permits and inspections will function properly.*