

Pottawatomie County
Office of Planning and Development

207 N. First St. P.O. Box 284 Westmoreland, KS 66549
Phone (785) 457-3551 Fax (785) 457-3591 www.pottcounty.org

Residential Building Permit Application

Permit No. _____

Applicant Information

Name of Applicant _____ Phone _____

Mailing Address _____

City _____ State _____ Zip _____

Site Address or Legal Description: _____
(Location of new construction – if different than above)

Manufactured Home (less than 22' wide)

Make or Model _____ Size _____ Year _____

To be Occupied By: Property Owner ___ Relative ___ Farm Employee ___ Market Value \$ _____

Site Built/ Modular Home / Manufactured Home (more than 22' wide)

Dwelling Type: Ranch ___ Conventional ___ Bi-Level ___ Split-Level ___ Earth Contact ___ Other _____

Square Footage:

Basement _____ 1st Floor _____ 2nd Floor _____ Attached Garage _____

Total Number of (all floors): Bedrooms _____ Baths _____ Market Value \$ _____

Utilities – (check one)

Gas: Propane ___ Natural ___ None ___

Water: Rural Water ___ Dist.# ___ Well ___ City ___ Other _____

Electric: BlueStem ___ Westar ___

Wastewater: Septic ___ Lagoon ___ Sewer District ___ City ___

Miscellaneous Construction

Square Ft. Or Dimensions

Market Value / Construction Cost

___ Addition _____ \$ _____

___ Garage (detached) _____ \$ _____

___ Accessory / Storage Building _____ \$ _____

___ Farm Building _____ \$ _____

___ Other _____ \$ _____

Contractor – if different than applicant

Name _____ Phone _____

Address _____

City _____ State _____ Zip _____

Plan Approval - If building in an area that requires development plans to be approved. (This is done as a courtesy to the developer / homeowners association. It is NOT a requirement by Pottawatomie County)

Plans Approved by Developer/Homeowners Association: _____
(Signature of Developer/Homeowners Association Agent)

Property Owners Signature

Applicant / property owner agrees to abide by the County's Unified Development Regulations (zoning regulations)

Date: _____ Applicant(s) signature: _____

Date: _____ Property Owners Signature: _____
(If different than Applicant)

Permit Fees

Farm Exempt Yes No

Building Permit Fee \$ _____ Penalty \$ _____

Sewer Connection Fee \$ _____ Water Meter \$ _____

Total \$ _____ *Checks can be made payable to Pottawatomie County Zoning

Building Setbacks

Please be sure to abide by the required building setback regulations. Front yard setbacks are measured from the road right-of-way. If individual plats have a greater setbacks than county minimum, you must follow the plat setback requirements

Front: _____ Notes: _____
Side: _____
Side: _____
Rear: _____

For Zoning Office Use

Site Address _____

Twp Code _____ RE# _____ Zoning _____ Plan _____ Acres _____

School District _____ Flood Zone _____ FIRM Panel(s) _____

Lot of Record Yes No Parcel# _____

Property / Legal Description _____ S-T-R _____

Census Tract _____ Temporary Permit: Yes No 4 Mo. 6Mo. 12 Mo. Expires: _____

Approved: Yes No Date: _____

By: _____
(Zoning Administrator)

By: _____
(Zoning Enforcement Officer)