

Pottawatomie County

Office of Planning and Development

207 N. First St. P.O. Box 288 Westmoreland, KS 66549
Phone (785) 457-3551 Fax (785) 457-3591 www.pottcounty.org

Commercial / Industrial / Multi-Family Building Permit Application

Applicant Information

Permit No. _____

Name of Applicant _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Type of Construction

New Building _____ Re-located Building _____ Building Addition _____ Accessory Structure _____ Other _____

A. Multi-Family Units:

Duplex _____ Townhouse _____ Condominium _____ Apartment Building _____ Other _____

List: Number of Units, Number of Bedrooms, Number of Baths (example: 6 units - 3 bedrooms & 2 baths, and 6 units - 2 bedrooms & 1 bath)

Table with 4 columns: No. of Buildings, No. of Units, No. of Bedrooms, No. of Baths. Each column has three blank rows for data entry.

B. Commercial / Industrial / Institutional (check all that apply)

Medical _____ Retail _____ Educational _____ Office _____ Bank/Financial _____

Hotel/Motel _____ Restaurant/Fast Food _____ Place of Worship _____ Utility _____

Industrial _____ Warehouse _____ Manufacturing _____ City/County _____

Other (please specify) _____

Project Description

Building Area – Square Footage or Dimensions:

Basement _____ 1st Floor _____ 2nd Floor _____

Total Building Height _____ Multi-Tenant Building? Yes _____ No _____

Location of Project – Property Description or Site Address _____

Cost of Construction \$ _____

Utilities – (check one)

Gas: Propane___ Natural___ None___
Water: Rural Water___ District#___ Well___ City___
Electric: Bluestem___ Westar___ Other___
Wastewater Septic___ Lagoon___ Sewer District___ City___

Contractor

Name _____
Address _____
City _____ State _____ Zip _____
Phone _____

Property Owners Signature

Applicant / property owner agrees to abide by the County's Unified Development Regulations (zoning regulations)

Date: _____ Applicant(s) signature: _____

Date: _____ Property Owners Signature: _____
(If different than Applicant)

Permit Fees

Building Permit Fee \$ _____
Late Penalty \$ _____
Sewer Tap Fee \$ _____
Total \$ _____

**Checks can be made payable to
"Pottawatomie County Zoning"*

Building Setbacks - Please be sure to abide by the required building setback regulations. Front yard setbacks are measured from the road right of way. If individual plats have a greater setback than County minimum, you must follow the plat setback requirements.

Front: _____
Side: _____
Side: _____
Rear: _____

Notes: _____

Zoning Office Use Only

Site Address _____

Twp Code _____ RE# _____ Zoning _____ Plan _____ Acres _____

School District _____ Flood Zone _____ Panel _____ Lot of Record: Yes No

Parcel# _____ Site Plan Required: Yes No

Property Description _____ S-T-R _____

Temporary Permit Yes No 4 Mo. 6Mo. 12 Mo. Expires: _____

Approved: Yes No Date: _____

By: _____
(Zoning Administrator)

By: _____
(Zoning Enforcement Officer)