

POTTAWATOMIE COUNTY JUSTICE CENTER REOPENING PLAN

Effective May 11, 2020, the Pottawatomie County Justice Center (PCJC) will begin reopening, following the standard safety protocols suggested/mandated by Governor Kelly's executive orders and Supreme Court orders.

SCREENING OF INDIVIDUALS ENTERING THE JUSTICE CENTER

There is only one PUBLIC egress and ingress for the Justice Center until further notice. The entrance is the West Entrance to the Pottawatomie County Sheriff's Office.

Only individuals who have business with the Court, the Clerk of the District Court, or Sheriff's Office will be allowed to enter PCJC until further notice, subject to the following:

- **The number of individuals allowed to enter the PCJC will be controlled during this phase of the reopening. Individuals who are waiting to enter the Justice Center will be asked to wait in designated waiting areas, or outside until entry is authorized. If outside of the PCJC, individuals must maintain at least 6 feet apart from other individuals, unless in the company of immediate family members. Immediate family members are defined as individuals who share a common residence.**
- **All individuals who enter the PCJC must maintain at least 6 feet apart from other individuals, unless in the company of immediate family members. Immediate family members are defined as individuals who share a common residence.**
- **All individual will be expected to exit the PCJC as soon as his or her business is completed. There will be no loitering in common areas.**
- **Personal Protective Equipment, i.e., masks, gloves, and hand sanitizer will be available at the entrance for individuals who have business with the Clerk of the District Court or the Sheriff's Office.**
- **Personal Protective Equipment, i.e., masks, gloves, and hand sanitizer will be available at the entrance of each courtroom for individuals who are required to enter either courtroom.**

- Courtrooms have sectioned off seating to accommodate the required “social distancing.” No more than 10 people will be present in the courtroom until further notice.

Anyone entering the PCJC will be denied access as follows:

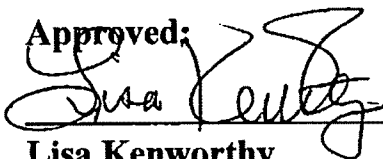
- If the person has a temperature of 100.4, or above. Temperatures will continue to be taken as center staff and the public enter the building.
- If the person has been in close contact with someone who has been diagnosed with, or is suspected to have had, COVID-19 within the last 14 days.
- If the person is experiencing two or more of the COVID-19 symptoms identified by the Centers for Disease Control and Prevention; or
- If the person has traveled to an area subject to COVID-19 travel restrictions imposed by the Kansas Department of Health and Environment within the previous 14 days.
- If the person refuses to have his or her temperature taken, or refuses to provide the information requested above.

Courtrooms will be sanitized after each group of allotted attendees leaves the courtroom and prior to the next group attending.

This notice is also provided to all defendants/respondents that appear on regularly scheduled dockets; and to all contract and appointed attorneys for dissemination to current defendants/respondents.

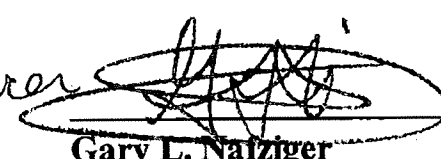
Notices are posted to encourage all attendees to utilize the personal protection, follow the mandates regarding social distancing and to discard and/or remove all personal items such as PPEs, tissues, writing implements.

Approved:



Lisa Kenworthy
Pottawatomie County Health Dept.
District

Health Officer



Gary L. Naiziger
Chief Judge, 2nd Judicial