

POTTAWATOMIE COUNTY RESOLUTION 2021-107

**RESOLUTION OF BOARD OF COUNTY COMMISSIONERS ESTABLISHING
AND ADOPTING A UNIFORM FEE SCHEDULE FOR SERVICES PROVIDED BY
CERTAIN COUNTY OFFICES**

That Whereas certain of the county offices and departments of Pottawatomie County, Kansas, from time to time are required to perform services or provide copies of records to individuals, businesses, persons seeking public office, non-profit organizations and other entities.

And Whereas there must be uniformity in charges made by the various county offices and departments.

And Whereas, to accomplish this purpose, it is necessary to adopt a uniform schedule for use by all offices and departments of the County.

And Whereas this resolution rescinds the provisions of Pottawatomie County Resolution 2020-60.

Now, Therefore, IT IS BY THE BOARD OF COUNTY COMMISSIONERS RESOLVED that the following schedule of fees and charges be adopted:

ALL COUNTY OFFICES AND DEPARTMENTS;

Fees for photocopies (non-color – letter & legal)	\$1.50 cents per page plus postage, if applicable
Fees for photocopies (color – letter & legal size)	\$1.00 per page plus postage, if applicable
Fees for photocopies (11” x 17”)	\$2.00 per page
FAX copies (incoming)	\$1.00 per page
FAX copies (outgoing)	\$1.50 per page (includes local)
Research & compilation of specialty reports	\$25.00 per hour (rounded to the nearest quarter hour) plus copies at the above rates

REGISTER OF DEEDS:

Refunds of overpaid filing and recording fees to the office of the Register of Deeds shall not be made for amounts of \$20.00 or less.

UCC Copy (K.S.A. 84-9-407)	\$1.00 per page
Copies of Plats or surveys larger than 11 x 14	\$15.00 each
Plats or Surveys 8 1/2 x 14 or smaller	\$5.00
Plats or Surveys 11 x 17	\$15.00
Numerical Index	\$5.00 per page

(Register of Deeds cont'd)

Research Fees:

Microfilm retrieval and Research & Genealogy	\$25.00 per hour (rounded to the nearest quarter hour) With a 1 hour minimum, plus copies at the above rates.
Pre-Programmed Reports	\$10.00

Recording Fees for Plats & Surveys (K.S.A. 28-115)

Regular Plat	\$32.00 per page
Short Plat (8 ½ by 14)	\$32.00
Certificate of Survey, (first page only) 8 ½ x 14	\$21.00
Each Additional Page	\$17.00
One Copy of entire document (required)	\$1.00 per page
Large Certificate of Survey (over 8 ½ by 14)	\$32.00
One Copy (required)	\$15.00

UCC Filings

Original Financial Statements	\$15.00
Amended Financial Statement	\$15.00
Continuation on a Financial Statement	\$15.00
Financing Statement Indicating Assignment	\$15.00
Termination of Financing Statement	\$15.00
Each Additional Page (after 10 Pages) as an attachment	\$1.00
Information request	\$15.00 per name

Other Fees of this Office (K.S.A. 28-115)

Recording Legal Size Deeds, Mortgages, Instruments of Writing	
First Page	\$21.00
Each Additional page	\$17.00
Recording Release or Assignment of Real Estate Mortgage	
Per Book & Page	\$20.00 First pg.
Each Additional Page	\$4.00
Additional Mortgages	\$16.00
Certificate, Certifying any Instrument on Record	\$13.00
Filing	
Notices of Tax Liens Under IRS Code	\$32.00
Releases of Tax Liens, Certificate of Discharge Under IRS Code or Revenue Laws Under the State of Kansas	\$32.00
Liens for Materials and Services Under K.S.A 58-201, and Amendments thereto	\$17.00
State Tax Lien Release	\$71.00 additional pages call Reg of Deeds
Website Document Search	
Annual fee	\$1500, \$800.00 or \$400.00 per year plus 50 cents per copy

COUNTY CLERK:

Lists:

(Print or digital copy)

1 cent per line or per name
plus \$15.00
plus \$25.00 per hour for
any computer programming
plus postage.

Labels:

3 cents per label
plus \$15.00
plus, \$25.00 per hour
for any computer programming
plus postage.

Occupational license (K.S.A. 41-2622)

\$100.00

Moving Permit (K.S.A. 17-1915)

\$25.00

Cereal Malt Beverage (K.S.A.41-2702 and Resolution 2002-21)

State Fee \$25.00 plus County Fee \$50.00

Election Filing Fees

Fees set per State Schedule

Township

\$1.00

City, School, Drainage

\$20.00

County Positions

\$50.00 plus 1% of annual wage

Hunting & Fishing: Per Kansas Department of Wildlife, Parks & Tourism

COUNTY TREASURER:

Return Check Fee (K.S.A. 21-3707)

\$30.00

Driver's License User Fee

\$5.00 per transaction

\$15.00 for out of County residents

COUNTY APPRAISER:

Property Record Card (PRC), Comparable Sheet
Or Commercial Valuation Sheets

\$2.50 per parcel

Query Report from Orion Valuation System

\$25.00 per report

Screen Prints

\$.50 per page

Website Parcel Search and Document Module

Initial Buy-In Fee

\$150

Level 1 (Appraised Values only-Current & Previous)

Free

Level 2 Subscriber (Data only)

\$100 (to be adjusted annually)**

Level 3 Subscriber (Data and Sales)

\$250 (to be adjusted annually)**

**Subscriber's maintenance fee based upon yearly renewal cost of the website provider and the number of subscribers to the website.

GIS:

Hard Copy Maps -

County Road Maps (small)

\$5.00

(GIS cont'd)

County Road Maps (large)	\$15.00
Premade 36X36 Maps	\$12.00
Custom Map (8.5 x 11 – 36 x 36+)	\$2.50 - \$20.00
Ownership Books	\$30.00 each
Custom Projects - \$40.00/hr + printing charge if applicable (No charge for the first 30 minutes)	
** Also no charge for Governmental Agencies	

ZONING:

Application / Licenses

Application to Rezone	\$250.00
Special Purpose Overlays	\$150.00
Sign Permits	\$25.00
Temporary Job Permits	\$100.00
Conditional Use Permit	\$250.00
Variances/Exceptions	\$250.00
Appeals to the Board of Appeals	\$100.00
Manufactured Home Parks &	\$50.00
Recreational Vehicle (RV) Parks	<i>plus</i> \$1.00 per Lot space / per yr.

Plat Review

Includes review by Office of Planning and Zoning, GIS, Register of Deeds and Director of Public Works
First Review \$20 per lot with a minimum of \$50.
Subsequent Reviews \$10 per lot with a minimum of \$50 if plat/survey is unable to be completed because of errors

Building Permits

Residential Dwellings	\$200.00
Residential Additions	\$50.00
Residential Accessory	\$50.00
Accessory Dwelling Unit	\$100.00
Commercial Structures	\$250.00
Commercial Additions	\$100.00
Commercial Accessory	\$100.00
Industrial Structures	\$250.00
Industrial Additions	\$100.00
Industrial Accessory	\$100.00
Institutional Buildings	\$200.00
Institutional Additions	\$100.00
Institutional Accessory	\$100.00
Temporary Building Permits	\$75.00
Home Occupation Permit	\$25.00
Special Events Permits	\$25.00

NOXIOUS WEED:

Chemicals – The following chemicals are sold for farmer application to Pottawatomie County taxpayers at 75% of the County's cost and/or subject to cost-share certificate. K.S.A. 2-1319

(Noxious Weed cont'd)

Tordon 22K
2,4D LV4
Remedy
Plateau
Roundup Pro
Chaparral
Habitat
Speedzone

Vanquish
2,4D A4
Vista
Escort
Arsenal
Pasture Gard
Overdrive
Milestone

100% of Cost

Activator 90
Brody Activator
Generic Roundup

Bentonite Clay

Sprayer Rental

Labor

Equipment (Truck & Tractor)

Sold at Cost

\$25.00 per day

\$30.00 per hour

\$45.00 per hour

ADMINISTRATION:

Budget Preparation

Cities

\$200.00

Townships & Districts

\$75.00

Benefit District Administration fee

5% of Total estimated project cost

COMMISSION:

Application for Tax Exemption (Res. 1998-5)

\$250.00

Annual Tax Exemption Renewal Fee (Res.1998-5)

\$100.00

HEALTH:

Adult/Child Health -100% (not on sliding fee scale)

Developmental Screen

\$31.50

Vision Screen

\$14.00

Urine Screen (dipstick)

\$10.00

Fluoride Varnish

\$17.00

Nurse Visit

\$20.00

Pregnancy Test

\$12.00

STD/STI testing & treatment

Cost plus shipping & handling fee

Plan B

\$12.00

Lab – cost of actual

lab test plus Fed Ex shipping cost – uninsured clients only

Tb skin test

\$20.00

Adult Services on Sliding Fee Scale

Foot Care

\$20.00

(Health cont'd)

Immunizations – 100% (not on sliding fee scale)

State Provided vaccines are administration fee charge of \$20.00 per shot;

County Purchased vaccines are cost of vaccine plus \$20.00 per shot

DTaP	Influenza-all types
DTaP, HBV, IPV (Pediatrix)	Td - Tdap
HepB	Pneumococcal
DTap, HIB, IPV (Pentacel)	PPD TB Skin Test
DT	DTaP/IPV (Kinrix)
MMR/V	Rotavirus
MCV4	Varicella
MMR	HPV9
Covid 19	HepA
MenB	PCV13
IPV	HIB
Hep A/HepB	

Or any other combination of the vaccines above or any newly ACIP recommended vaccines

Maternal and Infant

Fees 100% (75%, 50%, 25%, 0% fees charged when patient income warrants, 0% patients are asked for a donation).

Dietitian Fee – Nutrition Counseling	\$30/30 min & \$60/60min
Prenatal Nursing Assessment (1 per trimester 3 visits)	\$65 each visit
Nursing Visit	\$20.00
Newborn Home Visit	\$65 each visit
Nursing Assessment Postpartum (2 visits)	\$65 each visit
Social Worker	\$20/30min & \$40/60min

EMS:

Base Fee:

BLS Non-Emergent	\$464.00
BLS Emergent	\$545.00
ALS Level 1, Non-Emergent	\$567.00
ALS Level 1, Emergent	\$777.00
ALS Level 2, Emergent	\$1064.00
Specialty Care Transport	\$1240.00
Loaded Mileage per/mile	\$13.04/14.00
Football Standby	\$200.00
Event Standby	\$100.00/hr
Non-profit Standby	Subject to event
Pt. Refusal	\$100.00

*All accounts past 90 days will be turned over for collection. Settlements, charity and discharge of accounts will be at the recommendation of the EMS Director with final approval by the County Administrator.

*Noted that for standby's and football games fee is set by the estimated cost to the county.

*Classes & Education fee(s) shall be subject to the associated cost of the sponsoring classes such as PHTLS, EVO, ACLS, AMLS and other relevant classes and certifications.

*AHA CPR and HeartSaver classes shall be billed at \$25.00 per person, plus the associated cost of issued cards.

SHERIFF:

VIN Inspection (K.S.A. 8-116a)	\$20.00 (\$2 to state)
Civil Process Fee (K.S.A.28-110)	\$15.00
Out of State Civil Process Fee	\$20.00
Driver's License Report	\$10.00 (State fee)
Accident Report	\$2.00
Conceal Carry	\$32.50
Out of County Residents Fingerprints	\$10.00

PUBLIC WORKS:

ROAD AND BRIDGE:

County Road Improvement

If there is a dedicated easement recorded in the county road records and there are no visible road improvements maintained by the county within that easement, then the landowner who requested the improvement will be responsible for all cost to construct the road to minimum roadway standards established by the Department of Public Works.

If there is a dedicated easement recorded in the county road records and there is an existing grass or dirt road currently maintained the County's share of the cost will not exceed a total of \$2,500.00. The landowner who requests the improvement will be responsible for the remaining cost to construct the road to the minimum road standards established by the Department of Public Works.

Contracted Services Provided to Outside Entities:

Labor	Employee Benefit Wage <u>plus</u> Equipment usage at hourly rate
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Driveway Entrance Culvert Application (Outside Blue Township Sewer District):

Deposit until work is satisfactorily completed per County	\$500.00
Application and Inspection Fee (non-refundable)	\$50.00 (requires separate check)
Second/Multiple Entrances Fee	\$1,500.00 (requires separate check)

Driveway Extensions

Pottawatomie County policy allows the replacement of an existing pipe up to 24' with no cost to the Landowner. The cost to extend the entrance pipe past the existing 24' is the responsibility of the landowner, billed at our cost. The cost includes: additional pipe, sales tax and a \$502.00 installation fee.

Dust Control:

Dust Control Application Fee	\$415.00 per (Single Dust Control Application for the first 500 feet <i>plus</i> \$.83 per additional linear foot treated
* Subject to Actual Cost	

Sunflower Room Rentals:

Deposit	\$25.00 per event
Room Only	\$30.00 per day
Room & Kitchen	\$40.00 per day

(Road and Bridge cont'd)

Room & IT Equip

\$40.00 per day

Room, IT and Kitchen

\$50.00 per day

LANDFILL:

Solid Waste Transfer Station Rates

All Loads

Recycling Trip Fee	\$.50
Scale Fee	\$.50
Minimum charge up to 380lbs	\$10.00
Solid Waste	\$47.50 per ton
Construction Debris	\$47.50 per ton

Tires

Standard Passenger or pickup truck	\$2.50 per tire \$3.50 with rim
Motorcycle & Lawnmower	\$2.00 per tire
Medium truck or semi or	\$7.50 per tire
Farm tractor front small	\$12.00 with rim
Skid Loader/Fork lift	\$8.00 per tire
Super Single	\$10.00 per tire
Small Tractor Rear/Combine	\$15.00
Large Tractor Rear/Combine	\$30.00
Commercial Equipment	\$15.00 /ft. tread to tread
Extra Large Tractor	\$20.00 w/rim tread to tread

Note - Large tires with rims will be charged double

Refrigerant Appliances (not certified CFCs removed)	\$15.00
(Refrigerators, Freezers, Air Conditioners, Dehumidifiers, Coolers)	
Mobile Home Disposal (Clean no contents)	\$250.00
Mobile Home Disposal (With Contents or appliances)	\$300.00
Grass, leaves, limbs (when separated) Commercial (small)	\$10.00 per load
Grass, leaves, limbs (when separated) Commercial (medium)	\$30.00 per load
Grass, leaves, limbs (when separated) Commercial (large)	\$50.00 per load
Grass, leaves, limbs (when separated) Private (small)	\$5.00 per load
Grass, leaves, limbs (when separated) Private (large)	\$10.00 per load

County residents:

Recyclables, used oil, compost	NO CHARGE
Household Hazardous Wastes, E-Wastes	NO CHARGE
Used oil over 20 gallons	\$.25/Gallon

Unsecured or non-tarped loads may be charged double above rates.

SANITARY CODE:

Schedule of Fees (Section 1-3.33 County Sanitary Code 07-01-97)

Health Permit for New Construction waste disposal system	\$150.00
Health Permit for re-construction waste disposal system	\$25.00
Health Permit for Replacement of Septic Tank	\$25.00
Permit for Land Disposal of Septage, each site	\$500.00 annually
Permit for Non-Public Water Supply	\$75.00 annually

Facilities Inspections:

Waste Disposal System only	\$50.00
Water Potability Only	\$25.00
Water and Waste Disposal	\$75.00 plus \$25.00 for each extra sample

Water Testing:

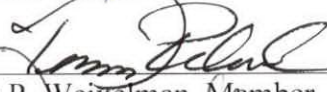
Bacteria & Nitrate Potability (Includes chlorination)	Lab Cost plus Admin fee of \$15.00
Other	Lab Cost plus Admin fee of \$10.00
Late Fee Assessment	\$100.00
Copy of Regulations	\$2.50
Percolation Test / Profile	No charge

Any of the above fees changed by Kansas statute will automatically replace the fees adopted in this fee schedule. This Resolution shall become effective January 1, 2022 unless otherwise stated above.

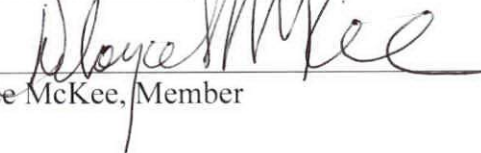
ADOPTED this 13 day of December, 2021.



Greg Riat, Chairman



Dennis P. Weixelman, Member



Deloyce McKee, Member



ATTEST:


County Clerk