



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
October 21, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Chad Kinsley	Acting County Administrator	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Deanna Barnes	Resident	Present 8:30 a.m.
Derek Simmons	KMAN Radio	Present 8:30 a.m.
Jennifer Merrow	Emergency Management Coordinator	Present 8:30 a.m.
Jared Barnes	Fire Supervisor	Present 8:30 a.m.
Hal Bumgarner	EMS Director	Present 8:35 a.m.
Peter Clark	Public Works Director	Present 8:35 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 8:55 a.m.
John Keller	County Planner	Present 8:55 a.m.
Bob Awerkamp	Resident	Present 9:20 a.m.
Duane Jackson	Ebert Construction	Present 9:40 a.m.

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda. Weixelman seconded, carried 3-0.

2.2 McKee moved to approve October 7, 2019 minutes. Weixelman seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 **Ledger Transactions:** dated 10/18/2019 totaling \$1,062,913.41
Commissioners agreed to move toward the end of the meeting.

4.0 PUBLIC COMMENTS:

Deanna Barnes informed commissioners of her concerns about flooding on her property and asked if her taxes could be lowered? Commissioner Altenhofen stated her taxes are already discounted due to the soil type and there was nothing they could do as commissioners.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a & b **Meeting Updates and upcoming meetings:** Annual County Training on Oct. 14, 2019, Flint Hills Regional Council, Pawnee Mental Health ribbon cutting and Economic Development.

Commissioner Altenhofen presented and read a letter from himself. Please accept his resignation from the Pottawatomie County Commission effective Friday, January 10, 2020 at 11:59 am, as he is no longer able to provide the long-term time and attention that the citizens of Pottawatomie County need and expect from elected officials, as he has accepted the position of Chief Financial Officer of Manko.

5.2 Administration:

Chad Kinsley reported that the Juvenile Detention facility is currently over crowded, and he would be attending the 2019 Kansas Economic Policy Conference in Lawrence this Thursday.

5.3 Counselor: John Watt is continuing to work on the tax foreclosure sale of 43 tracks.

5.4 Clerk: Nancy McCarter requested authorization to re-class the office assistance's position to include County utilities. Commissioner Altenhofen moved to the request to re-class and move position to a level D. Commissioner Weixelman seconded, carried 3-0.

5.5 Emergency Management: Jennifer Merrow briefed commissioners on:

- Emergency Vehicle Operations Safety course
- Course for Incident Command System
- Homeland Security Grant
- Jeffrey's Energy Center to assist in getting on Everbridge
- Disseminating spine boards to all schools
- County In-service day
- Interviews completed for coordinator position and hire Cody Liming
- Little Apple Marathon

5.6 Fire: Jared Barnes briefed commissioners on:

- YTD 2019 Fire Station Responses Calls
- Fire Prevention Week Oct 6-12
- St Mary's Rescue Training

5.7 Emergency Management Services: Hal Bumgarner briefed commissioners on:

- Blue Township EMS Station
- Heart saver CPR & First Aid taught to St. Mary's Academy
- Completed hiring process and have extended full time offers to one paramedic
- Annual Trauma Conference
- 3rd Quarter Financial Summary

5.8 Zoning: Stephan Metzger briefed commissioners on the Green Valley Area Plan and presented a resolution for consideration. Commissioner Weixelman moved to adopt Resolution 2019-80 regarding Green Valley land Use and Growth Management Plan 2040. Commissioner McKee seconded, carried 2-1, Altenhofen voting against. *(Document signed)*

6.0 NEW BUSINESS:**6.1 Appointments:**

Commissioner Altenhofen moved to appoint Commissioner McKee as the voting delegate for the 44th Annual Kansas Association of Counties Conference and for Kansas County Association Multiline Pool (KCAMP). Commissioner Weixelman seconded, carried 3-0.

Commissioner McKee moved to appoint Mr. Rod Wittmer to serve as the Educational Representative to the Youth Services 2nd Judicial District. Commissioner Altenhofen seconded, carried 3-0.

6.2 10:00 a.m. Chair declared bidding closed for Lone Tree Bridge Project and opened hearings for Willow Glen.

Public Hearing 10:00 a.m.

Altenhofen opened the hearing for Willow Glen Unit I sanitary sewer. Altenhofen requested discussion from the floor once, twice and three times; with none, the hearing closed at 10:03 a.m.

Resolution: Commissioner McKee moved to adopt Resolution 2019-77 for the creation of Willow Glen Unit I sewer. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Altenhofen opened the hearing for Willow Glen Unit I streets. Altenhofen requested discussion from the floor once, twice and three times; with none, the hearing closed at 10:06 a.m.

Resolution: Commissioner Weixelman moved to adopt Resolution 2019-78 for the creation of Willow Glen Unit I streets. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Altenhofen opened the hearing for Willow Glen Unit I water. Altenhofen requested discussion from the floor once, twice and three times; with none, the hearing closed at 10:11 a.m.

Resolution: Commissioner Weixelman moved to adopt Resolution 2019-79 for the creation of Willow Glen Unit I water. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Lone Tree Bridge Bids:

Read and opened by Peter Clark:

Bidder	Non-Bridge	Plan Bridge	Add#1	Add #2	Total bid
Ebert Const.	54,563.53	233,649.62	x	164,518.61	219,082.14
Reece Const.	53,726.47		x	181,195.30	234,921.77
Engineer's Estimate	83,347.60	141,700.00			225,047.60

Staff was directed to review bids and return next week with a recommendation.

Continued 3.0 CONSENT ITEMS:**3.1 Ledger Transactions:** dated 10/18/2019 totaling \$1,062,913.41

Weixelman moved to approve consent items. Altenhofen seconded, carried 3-0. *(Documents signed)*

7.0 Executive Session:

Commissioner Altenhofen moved to recess to executive session at 10:50 a.m. for up to 25 minutes under the following exception to the Kansas Open Meetings Act of personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b)(1) subject to be discussed during session; employee evaluation. Commissioner McKee seconded, carried 3-0. Others in attendance, John Watt. Commissioner McKee moved to return to executive session for another 10 minutes. Commissioner Weixelman seconded, carried 3-0. Commissioner McKee moved to return to executive session for another 10 minutes. Commissioner Weixelman seconded, carried 3-0. Regular session resumed at 11:35 a.m. with no action as a result of the session.

8.0 County 2020 Official Paper: Commissioner McKee moved to designate the Wamego Times as the official county newspaper for 2020. Commissioner Weixelman seconded, carried 3-0.

9.0 Adjournment: Chair declared meeting adjourned at 11:40 a.m.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

Member, Deloyce McKee

seal

Attest:

County Clerk, Nancy McCarter