



**Board of Pottawatomie County Commissioners
Regular Meeting Minutes
October 7, 2019**

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member) <i>(via phone)</i>	Present 8:30 a.m.
Dawn Henry	Deputy County Clerk	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Chad Kinsley	Acting County Administrator	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Lisa Redmond	Appraiser's Office	Present 8:30 a.m.
Robin Knoblauch	Appraiser's Office	Present 8:30 a.m.
Leslie Dugan	Clerk's Office	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:40 a.m.
Derek Simmons	KMAN Radio	Present 8:40 a.m.
Peter Clark	Public Works Director	Present 8:40 a.m.
Gregg Webster	Zoning Administrator	Present 8:45 a.m.
Clint Hibbs	BG Consultants	Present 9:00 a.m.
John Keller	County Planner	Present 9:43 a.m.
Martin Schneider	Resident	Present 9:56 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda, moving the bid opening for Limerick Lane to October 21st. McKee seconded, carried 3-0.

2.2 Weixelman moved to approve September 30, 2019 minutes. McKee seconded, carried 3-0.

3.0 Longevity Awards:

- Dale Rice – Sheriff Dept. 15 years, not present
- Lisa Redmond – Appraiser's Office 10 years, present
- Chad Kinsley – Administration Office 5 years, present
- Blake Hinkle – Sheriff Dept. 5 years, not present
- Leslie Dugan – Clerk's Office 5 years, present

4.0 CONSENT ITEMS:

- 4.1 Ledger Transactions:** dated 10/4/2019 totaling \$450,825.84
- 4.2 Tax Corrections:** DING0004 Wamego Township \$15.76 & \$17.80
- 4.3 Resolution 2019-76:** Tax relief for destroyed property

Weixelman moved to approve consent items. Altenhofen seconded, carried 3-0. *(Documents signed)*

5.0 PUBLIC COMMENTS: none

6.0 DEPARTMENT UPDATES & ACTION ITEMS:**6.1 Commission:**

6.1a & b Meeting Updates and upcoming meetings: none

6.2 Administration:

Chad Kinsley stated he had no meetings last week and has GFOA (Government Finance Officer Association) conference this week on Wednesday, Thursday and Friday.

6.2a Irvine Acres: Resolution 2019-75

Irvine Acres Unit 1 Temp Note Bids			
Series 2019-4			
		Temp Note Amt:	\$ 1,600,000
		Number of Lots:	33
Bank	City	Interest Rate	Interest
Bank of the Flint Hills	Wamego	1.88%	30,080.00
Bennington State Bank	Wamego	2.05%	32,800.00
Kaw Valley State Bank	Wamego	2.21%	35,360.00
UMB Bank	Manhattan	2.50%	40,000.00

Altenhofen moved to accept Bank of Flint Hills bid and to adopt Resolution 2019-75. Weixelman seconded, carried 3-0. *(Document signed)*

Crystal Malchose presented commissioners with current county job openings and a proposal to change the longevity pay from anniversary date to date of hire. Discussion followed. Malchose informed Commissioners NeoGov would be doing a complete refund; moving back to ADP will be at no additional cost. Malchose presented 2020 pay plans with longevity pay change and a 1.8 percent COLA for approval. Altenhofen motion to approve the 2020 pay plans as presented. Weixelman seconded, carried 3-0. *(Document signed)*

6.3 Counselor: John Watt is continuing to work on the tax foreclosure sale.

6.4 Noxious Weed: Tim Eisenbarth reported on August and September chemical sales and recycling. The weed department will start winterizing soon. Eisenbarth presented the Carnahan Renewal Lease letter for approval; there was discussion. McKee moved to table so they could look at the lease document. Altenhofen seconded, carried 2-1. Weixelman opposed, it is a waste of time to table it. Eisenbarth is to bring it back next month.

6.5 Zoning: Gregg Webster presented a re-plat for Brook Ridge Subdivision Unit 3 for approval. Altenhofen motioned to approve. Weixelman seconded, carried 3-0. *(Document signed)*

6.6 Public Works: Peter Clark informed commissioners Willow Glen Subdivision will need to be annexed into the sewer district. Clark wanted the hearing set for October 28 at 9:40 a.m. Clark would also like to set the hearings for water, sewer and street assessments on October 28 right after the sewer annexation hearing and the bid opening for Willow Glen Subdivision for November 4 at 10 a.m. Altenhofen motioned to set the hearing dates and times as presented. Weixelman seconded, carried 3-0.

Clark presented to the commissioners a couple cost share agreements, one for Louisville Road Bridge and the other for Elm Slough Rd Improvement Project. McKee motioned to sign the documents. Altenhofen seconded, carried 3-0. *(Document signed)*

Clark presented to the commissioners the 30 percent Design Review for the Fleet Maintenance Facility. There was general discussion on what should or should not be included in base cost estimates and how much money is in the CIP for this project. McKee motioned to include ballads and painting as a base and leave the rest for alternatives for information. Altenhofen seconded, carried 3-0. Clint Hibbs. BG Consultants was asked to bring the final review back on November 25, 2019.

7.0 NEW BUSINESS:

10:00 a.m. Chair declared hearing open to vacate Road #822A known as Oxen Road. Chair opened the hearing for the order to vacate Road #822A known as Oxen Road. The Chair opened the floor for public comments: with none, the chair requested other discussion once, twice and three times; with none, the hearing closed at 10:04 a.m. Commissioner Weixelman moved to adopt Resolution 2019-74 to approve the vacation as requested. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

8.0 Executive Session:

Commissioner Altenhofen moved to recess to executive session at 10:45 a.m. for up to 10 minutes under the following exception to the Kansas Open Meetings Act of personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b)(1) subject to be discussed during session; employee evaluation. Commissioner McKee seconded, carried 3-0. Others in attendance was John Watt. Regular meeting resumed at 10:55 a.m. Commissioner Altenhofen moved to recess to executive session for another 10 minutes. Commissioner McKee seconded, carried 3-0. Regular meeting resumed at 11:05 a.m. No action as a result of the session.

Commissioner Altenhofen moved that they recess to executive session for 15 minutes beginning at 11:06 a.m. under the following exception to the Kansas Open Meetings Act: Land Acquisition Exception, preliminary discussions relating to the acquisition of real property KSA 75-4319 (b)(6); to maintain the privacy regarding seller. Commissioner Weixelman seconded and motion passed 2-0, Commissioner McKee’s phone connection dropped during vote. Others in attendance were Peter Clark, John Watt, and Chad Kinsley. Public session resumed at 11:20 a.m. with no action as a result of the session.

9.0 Adjournment: Chair declared meeting adjourned at 11:21 a.m.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

seal

Attest:

County Clerk, Nancy McCarter
Board of Pottawatomie County Commissioners

Member, Deloyce McKee