



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
September 30, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Chad Kinsley	Acting County Administrator	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Joel Hutchins	County Coroner	Present 8:30 a.m.
Becky Hutchins	Resident	Present 8:30 a.m.
Lisa Wright	County Treasurer	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:40 a.m.
Lisa Kenworthy	County Health Director	Present 8:40 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:40 a.m.
Jared Barnes	Fire Supervisor	Present 8:40 a.m.
Derek Simmons	KMAN Radio	Present 8:55 a.m.
Hal Bumgarner	EMS Director	Present 8:55 a.m.
Bob Awerkamp	Resident	Present 9:30 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda as changed (moving Wight up). McKee seconded, carried 3-0.

2.2 McKee moved to approve September 23, 2019 minutes. Weixelman seconded, carried 3-0.

3.0 CONSENT ITEMS: none

4.0 PUBLIC COMMENTS: none

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 County Coroner: Joel Hutchins informed commissioners of his retirement as district coroner after serving for 33 years effective January 1, 2020.

5.2 Commission:

5.2a & b Meeting Updates and upcoming meetings: KMAN, Leadership Breakfast, Flint Hills and Development meeting in Manhattan and this week Wednesday 8:00 a.m. a Peer Chamber Meet & Greet at the Iron Clad and an ATA Bus (Flint Hills Area Transportation Agency) meeting on Tuesday.

5.3 Administration: Kinsley reported on the meeting with the Wamego Senior Center and their concern on a kitchen remodel. Commissioner McKee asked if exploring the possibility could be done to coordinate meals on wheels with the school district kitchen.

5.3A Payroll Vender Discussion: Crystal Malchose requested authorization to return to Automatic Data Processing, Inc. (ADP) for payroll services and to have commissioner sign an agreement with them. The new vendor NeoGov is not keeping their promises with handling the county's payroll. NeoGov did apologize and offered a free year of services. ADP did agree to waive the \$8,200 fee to return. Commissioner Weixelman moved to go back to ADP, sign the needed documents, and only give NeoGov a good reference if they give a refund to the county. Commissioner McKee seconded, motion carried 3-0. *(Documents signed)*

5.4 Counselor: John Watt reported petition documents for tax foreclosures are underway and a hearing concerning condemnation matters is set for today. Watt reported all counties, cities and townships across the country have received a notice concerning the opioids crisis, a Negotiation Class has been created to negotiate settlements.

5.5 Treasurer: Lisa Wright requested approval to close at noon on December 30, 2019 for year-end processes. Commissioner Altenhofen moved to authorize the request. Commissioner Weixelman seconded, carried 3-0.

Wright requested authorization to remove motor vehicle/tax clerk I position and make it motor vehicle/tax clerk II as these positions now have the same training requirements. Commissioner Altenhofen moved to approve the change. Commissioner Weixelman seconded, carried 3-0.

5.6 Health: Lisa Kenworthy presented an update on number of clients, encounters and procedures provided from July to September, community needs assessment, safe kids and ESSENCE (Electronic Surveillance System for the Early Notification of Community based Epidemics), information on the flu and the multistate investigation on severe pulmonary disease among persons who use e-cigarettes.

5.7 Fire: Jared Barnes briefed on year to date response calls and informed the commission on payments for the pumpers. Barnes reported the equipment inspections process Alex Kinderknecht is doing on each station is working well.

5.8 Public Works:

Peter Clark recommended the Board of County Commissioners concur with the KDOT Bids for the Parallel Road Bridge Replacement Project, with the low bidder being Ebert Construction Co. Ins. and Subsidiaries in the amount of \$733,200 and execute the Commitment of County Funds document to pay KDOT 20% of the construction cost in the amount of \$147,000 and execute the Construction Engineering Services Agreement with KDOT for the reimbursement of inspection costs on the Project. Commissioner Altenhofen moved to approve the recommendation as presented.

Commissioner McKee seconded, carried 3-0. *(Documents signed)*

(Note: Commissioner Weixelman wanted to make it know that his son-in-law is the owner of Ebert Const.)

Peter Clark recommended the Board of County Commissioners execute a Supplemental Agreement with the US Army Corps of Engineers for a temporary construction easement for the Dyer Road and Little Grill Entrance Safety Improvements Projects for the KDOT High Risk Rural Roads Grant Program. Commissioner McKee moved to execute the agreement as presented. Commissioner Altenhofen seconded, carried 3-0. *(Documents signed)*

Peter Clark recommended the Board of County Commissioners execute the Engineering Agreements with Schwab Eaton for the design of sewer, water and streets for Nelsons Ridge Unit 6,
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Phase 2 and Willow Glen Unit 1 in the amount of \$111,796.00 and \$100,135.00. Commissioner McKee moved to execute the agreement as presented. Commissioner Altenhofen seconded, carried 3-0. *(Documents signed)*

Peter Clark recommended the Board of County Commissioners approve the concept alternative to the replacement of LIN25 with a road project to by-pass the creek, and engage in a road design project. An engineering design contract for this option would be brought back to the Commission for final approval along with the design agreement for the replacement of LIN24. Commissioner Altenhofen moved to approve the concept as presented. Chair declared motion died for lack of second. Commissioners agreed to explore which bridge to replace after a traffic counter has been place in the intersection for a better understanding and would review the recommendation at the end of October.

6.0 EXECUTIVE SESSION:

Commissioner Altenhofen moved to recess to executive session at 10:50 a.m. for up to 15 minutes under the following exception to the Kansas Open Meetings Act of personnel matters of individual non-elected personnel, *(K.S.A. 75-4319 (b)(1))* subject to be discussed during session; employee evaluation. Commissioner McKee seconded, carried 3-0. Other in attendance was Chad Kinsley. Regular meeting resumed at 11:10 a.m. Commissioner Altenhofen moved to recess to executive session for another 10 minutes. Commissioner McKee seconded, carried 3-0. Regular meeting resumed at 11:20 a.m. No action as a result of the session.

7.0 Adjournment: Commissioner McKee moved to adjourn at 11:22 a.m. Commissioner Weixelman seconded, carried 3-0.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

County Clerk, Nancy McCarter

Member, Deloyce McKee

seal

Attest: