



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**September 16, 2019**

612 E Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

**1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE**

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	Acting County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Bard Claussen	Manhattan City	Present 8:30 a.m.
Scott Campbell	Facility Manager	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Gregg Webster	Zoning Administrator	Present 8:30 a.m.
Lisa Wright	Treasurer	Present 8:30 a.m.
Derek Simmons	KMAN	Present 8:55 a.m.
Betty Abitz	Register of Deeds	Present 9:00 a.m.
Duane Jackson	Ebert Const.	Present 9:35 a.m.
Brett Danner	Bettis Asphalt	Present 9:55 a.m.

**2.0 ROUTINE ITEMS:**

2.1 Weixelman moved to approve the agenda. McKee seconded, carried 3-0.

2.2 Weixelman moved to approve September 9, 2019 minutes. McKee seconded, carried 3-0.

**3.0 CONSENT ITEM:**

3.1 Ledger Transactions dated 9/12/19 totaling \$53.00

McKee moved to approve consent item. Weixelman seconded, carried 3-0.

**4.0 PUBLIC COMMENTS:** Steve Minton shared some thoughts concerning the demolition of the second oldest court house in Kansas.

**5.0 DEPARTMENT UPDATES & ACTION ITEMS:**

**5.1 Commission:**

**5.1a Meeting Updates:** Flint Hills Regional Work Board and 9-11 Celebration.

**5.1b Upcoming Meeting:** Economic Development

**5.2 Administration:** Chad Kinsley briefed commission on Blue Township Board meeting, Coordinated Transit District (CTD) and Juvenile Detention meeting. Crystal Malchose provided a list of current recruitments/job openings within the County.

**5.2a Building Project Update:** Peter Clark provided an updated list of 2019-2020 Facility CIP Projects. Chad Kinsley stated he added transfer station scale system to the list as a pending item. Commissioners directed staff to work on gathering more information on the cost for the scale system and the needed location/backup system for information technology with Fox Business for next Mondays meeting.

### **5.3 Counselor:**

**5.3a** John Watt presented a resolution establishing licensing requirements for contractors and tradespersons for the area of Blue Township Sewer District. Commissioner McKee moved to adopt Resolution 2019-68 as presented. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Watt also provided a service agreement between the City of Manhattan and Pottawatomie County giving the City authority to enforce building construction standards in Blue Township Sewer District for approval. Commissioner Weixelman moved to execute the agreement. Commissioner McKee seconded, carried 3-0. *(Document signed)*

**5.3b Opioid Litigation:** John Watt requested direction concerning litigation over the opioid crisis. Purdue Pharma, the makers of the highly addictive painkiller OxyContin, filed for Chapter 11 bankruptcy as part of the agreement for settlement. Commissioners directed Watt to contact Pete Olson concerning county level of involvement with the crisis.

**5.4 Register of Deeds:** Betty Abitz provided August records management report, showing number of deeds of filed, indebtedness, and total filing fees collected.

**5.5 Zoning:** Gregg Webster provided August building permit report showing 20 permits had been issued with a total of \$3,948,650.00. Webster briefed on the September 19, 2019 Planning Commission agenda:

- Rockenham Woods Final Plat
- Site Plan Review for Dara's Fast Lane
- Sign Variance request,
- Public Hearing to review and adopt the Green Valley Area Land Use Plan
- Proposed change to article 2 of the Unified Development Regulations regarding building permits within Blue Township Sewer District
- Final Plat review for Brook Ridge Unit Three

**5.6 Public Works:** Peter Clark provided Resolution 2016-14 regarding entrances to new subdivisions. He would like to see this resolution replaced with an updated policy, rescinding it and allowing all current second entrances on unpaved road grandfathered in. Would the commission be willing to have the planning commission discuss the topic and find a better mechanism? Commissioners agreed to have Planning Commission review the request. Peter Clark provided the bid tabulations for Irvine Acres Lift Station and recommended Nowak Construction's bid of \$860,049.00. Commissioner Altenhofen moved to award as recommended. Commissioner McKee seconded, carried 3-0.

**6.0 NEW BUSINESS:**

**6.1 10:00 a.m. Bids Calhoun Road Bridge, LTR42:** Chair declared bidding closed for the LTR42 Bridge Replacement. Peter Clark, opened, and read the bids:

Bidder	Total bid
Ebert Const.	291,843.73
Reece	262,280.72
Bettis	347,350.00
Engineer's Estimate BG	220,105.20

Staff will review the bids and return next week with a recommendation.

**Continued 5.6 Public Works:** Peter Clark presented design agreements for three bridges: MCR17–Overland Rd over a tributary of French Creek, LIN24–McDonald Rd over Little Noxie Creek and LIM25–Little Noxie Rd over Little Noxie Creek. Commissioner Altenhofen asked if there was an opportunity to save money by rerouting the road and eliminating a bridge. Commissioners agreed to explore the idea. Commissioner Altenhofen moved to approve the design agreement with BG Consultants, Inc. for MCR17 Overland Rd over a tributary to French Creek. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Peter Clark informed commissioners of a cost share grant that is open to all types of transportation projects costing over a million dollars. Clark proposed three projects:

- 1) Belvue Bridge
- 2) Louisville Road Bridge over Rock Creek
- 3) Elm Slough paving

Commissioner McKee moved to submit a grant request for Louisville Road Bridge and if time permits submit the Elm Slough project. Commissioner Altenhofen seconded, carried 3-0.

**OTHER BUSINESS:**

Nancy McCarter presented a resolution providing tax relief for the homestead of Kevin Flanders for approval. Commissioner Weixelman moved to adopt Resolution 2019-70 as presented.

Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

**6.2 Discussion on Green Valley MS4 and Storm Water Management:** Commissioners would like to put something together to present to legislatures to revise the statute that would give counties or Pottawatomie County authority to charge a fee to help with funding for storm water management, (to build a pond) in Blue Township sewer district. They have directed Peter Clerk, Chad Kinsley and John Watt to reach out the Kansas Association of Counties for help with hope to get something ready for the 2021 session.

**OTHER BUSINESS:**

Commissioner McKee moved to adopt Resolution 2019-69, Proclamation of a State of Local Disaster Emergency for Pottawatomie County, due to the severe damage on Hayes Drive road condition (large sinkholes). Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

**8.0 Adjournment:** Weixelman moved to adjourn at 10:58 a.m. McKee seconded, carried 3-0.

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Chair, Travis Altenhofen

seal

*Attest:*

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Vice Chair, Dennis Weixelman

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County Clerk, Nancy McCarter

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Member, Deloyce McKee