



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**August 26, 2019**

612 E Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

**1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE**

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	Acting County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Dru Clarke	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Jack Allston	Economic Development Executive Director	Present 8:30 a.m.
Loring Kufahl	Resident	Present 8:45 a.m.
Janet Kufahl	Resident	Present 8:45 a.m.
Gregg Webster	Zoning Administrator	Present 8:50 a.m.
Lisa Kenworthy	Health Director	Present 8:50 a.m.
Todd Willard	Onaga Hospital	Present 8:50 a.m.
Chris Trudo	EMGT Director	Present 8:50 a.m.
Jared Barnes	Fire Supervisor	Present 8:50 a.m.
Brandon Peoples	KMAN	Present 9:15 a.m.

**2.0 ROUTINE ITEMS:**

2.1 McKee moved to approve the agenda. Weixelman seconded, carried 3-0.

2.2 Weixelman moved to approve August 19, 2019 minutes. McKee seconded, carried 3-0.

**3.0 CONSENT ITEMS:**

3.1 Set Sept. 30, 2019 at 10:00 a.m. to publish notice to vacate Road #822A/Oxen Road

3.2 Ledger Transactions dated 8/23/2019 totaling \$495,494.98

3.3 Tax Corrections: MILL0139 St George Township 17.90, 18.84, 25.90 & 27.96

Commissioner McKee moved to approve consent items 3.1 & 3.3. Commissioner Weixelman seconded, carried 3-0. *(Documents signed)*

**4.0 PUBLIC COMMENTS:**

Dru Clarke commented on the courthouse and presented a picture showing the overgrowth of vines going into an air conditioning unit and on into the building.

Steve Minton commented on Flush Road and Highway 24 intersection.

## 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

### 5.1 Commission:

**5.1a Meeting Updates:** McKee reported on the transportation hearing held 8-19-2019 in Salina, where she presented the proposed crossing between Pottawatomie County, Manhattan City and Riley County.

**5.1b Upcoming Meeting:** KMAN, McKee will cover. Commissioners agreed to have Patrick Zollner from the Kansas Historical Society attend the September 30, 2019 commission meeting. This would be informational only and not an open floor discussion.

**5.2 Administration:** Chad Kinsley reported he had attended the Juvenile Detention meeting and they would like to appoint him as treasurer. He would bring back more information during the September 9, 2019 commissioners meeting about this appointment.

Kinsley informed commissioners Ross Hill asked if the commission would agree to split the cost of the needed tree removal at the Wamego Senior Center. Commissioner Weixelman moved to approved \$450 to help with the tree removal. Commissioner McKee seconded, carried 3-0.

**5.2a Human Resource Assistant Position request:** Crystal Malchose requested adding the position of human resource assistant to county staff. After general discussion concerning the request, Chad Kinsley said he would like to do some reorganizing in house in order to help with the request, by moving some job duties to other positions. Commissioner Weixelman moved to continue with reorganizing as explained by adjusting job descriptions. Commissioner McKee seconded, carried 3-0.

**5.3 Counselor:** John Watt reported annexation documents for the sewer district, resolution concerning speed limit change and court date of September 18, 2019 concerning condemnation.

**5.4 Zoning:** Gregg Webster presented the final plat for Lippert Subdivision for approval. Commissioner Altenhofen moved to approve as presented. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

**5.6 Health:** Lisa Kenworthy provided an August update:

August is National Immunization Month

September is National Recovery Month

July 19, - Aug 19, 2019 clients, encounters and procedures for the Health Department Kenworthy read the proclamation for consideration. Commissioner McKee moved to proclaim September 2019 as Recovery Month in Pottawatomie County. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

**5.7 Public Works:** Clark presented a contract with Bayer Construction for the chair to sign provisionally approved, for Irvine Acres Unit One.

**5.7a Local Consult Handouts:** Clark provided copies of the two projects he would be presenting later today to the KDOT Local Consult for consideration: K-99 Highway Modernization and US 24 & Flush Road Interchange.

**5.7b Flush Road Speed limit resolution:** Commissioner Weixelman moved to adopt Resolution 2019-66 establishing a speed limit of forty-five miles per hour on a portion of Flush Road. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

**Continued 3.0 CONSENT ITEMS:**

**3.2** Ledger Transactions dated 8/23/2019 totaling \$495,494.98:

Commissioner Altenhofen moved to approve consent item 3.2. Commissioner McKee seconded, carried 3-0. *(Documents signed)*

**6.0 Executive session:**

**6.1 Matters related to non-elected personnel subject to be discussed evaluation:**

Commissioner Altenhofen moved to recess to executive session to begin at 10:10 a.m. for up to 15 minutes under: personnel matters of individual non-elected personnel; subject: evaluations (*K.S.A. 75-4319 (b)(1)*) Commissioner Weixelman seconded, carried 3-0, others in attendance, John Watt and Chad Kinsley. Regular meeting resumed at 10:26 a.m. No action as a result of the session.

**7.0 Future Agenda Items**

**7.1 Blue Township Sewer District Code Hearing:** John Watt handed out information concerning special legislation about benefit district.

**9.0 Adjournment:** Weixelman moved to adjourn at 10:43 a.m. McKee seconded, carried 3-0.

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Chair, Travis Altenhofen

seal

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Vice Chair, Dennis Weixelman

*Attest:*

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County Clerk, Nancy McCarter

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Member, Deloyce McKee