



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
August 21, 2023

612 E Campbell
 Westmoreland KS 66549
www.pottcounty.org

Public Works/Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Chair	Present 8:30 a.m.
Deloyce McKee	County Commissioner, Vice Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Dawn Henry	County Clerk	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Natha Manges Burns	Resident	Present 8:30 a.m.
Annie Wolfe	The Times	Present 8:30 a.m.
Robin Knoblauch	County Appraiser	Present 8:30 a.m.
Jennifer Merrow	Emergency Management Director	Present 8:30 a.m.
Jared Barnes	Fire Supervisor	Present 8:30 a.m.
Mike Kerwood	Resident	Present 8:30 a.m.
Hal Bumgarner	EMS Director	Present 8:48 a.m.
Joel Fager	Assistant EMS Director	Present 8:48 a.m.
Dan Koskenmaki	Paramedic	Present 8:48 a.m.
Josh Whelan	EMT	Present 8:48 a.m.
Caitlyn Midyett	EMT	Present 8:48 a.m.
Leslie Metivier	Resident	Present 8:50 a.m.
Stephan Metzger	County Planner	Present 9:31 a.m.
Gregg Webster	Zoning Administrator	Present 9:43 a.m.
Tim Eisenbarth	Public Works Administrator	Present 10:00 a.m.
Lance Forgy	Assistant Public Works Administrator	Present 10:31 a.m.

2.0 ROUTINE ITEMS:

2.1 Riat moved to approve the agenda. McKee seconded, motion carried 3-0.

2.2 Weixelman moved to approve August 14, 2023 minutes. Riat seconded, motion carried 3-0.

3.0 COMMENTS FROM THE PUBLIC: Mike Kerwood spoke on chip & seal on Anthony Dr and dust control, other road issues, would like better information on website, and prefab bridges.

4.0 DEPARTMENT UPDATES

4.1 County Appraiser: Robin Knoblauch updated on valid sale information July 2022 vs July 2023, permits, phone calls, and RNR/training discussion.

4.2 EMT: Jennifer Merrow updated on special events and Homeland Security Exercise & Evaluation Program (HSEEP).

4.3 Fire: Jared Barnes updated on 2023 calls through June 31, active violence exercise, Emmett Fire Station, and radios.

4.4 EMS: Hal Bumgarner updated up conferences, new technology, events, staff and new staff, new vehicle is coming, and July Financial Summary.

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4.5 Planning & Zoning: Stephan Metzger updated on Planning Commission, possibility of joint meeting with Planning Commission in September, and UDR discussion on shipping containers. **Motion:** McKee moved to place Judd McCormack on Planning Commission. Weixelman seconded, motion carried 2-1. Riat against, wanted to meet before appointing anyone.

4.6 Commissioners: Commissioners updated on phone calls received, roads traveled and meetings attended. (de-annex of a parcel, Walsh Rd & Old Post Rd, task force meeting City County County, KWORCC, Flint Hills Regional, Manhattan Chamber) Task-Force needs \$2500 from Riley Co, Geary Co, Pottawatomie Co, and City of Manhattan to extend the Community Health Educator contract to the end of the year. Agreeance among commissioners to take money from the drug & alcohol fund and they want more information on the position.

Motion: Weixelman moved to approve \$2500 to come from the Drug & Alcohol fund to extend the Community Health Educator contract to the end of the year. Riat seconded, motion carried 3-0.

4.7 Administration Office: Chad Kinsley reminded of monthly radio interview, presented a copy of a MOU between Wabaunsee Co and Pottawatomie Co for cost share of the Belvue Bridge, and presented his employment contract.

Motion: Riat moved to sign the MOU between Wabaunsee Co and Pottawatomie Co for cost share of the Belvue Bridge. Weixelman seconded, motion carried 3-0.

Motion: Riat moved to approve Chad Kinsley as County Administrator, employment contract. Weixelman seconded, motion carried 3-0.

4.8 County Counselor: John Watt attended the Planning Commission and will be attending a court hearing.

5.0 CONSENT ITEMS:

5.1 Tax Corrections

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5.2 Ledger transactions totaling \$817,438.86 and \$359.50

5.3 PCDEC Board Resignation and Appointment

Motion: McKee moved to approve consent items. Riat seconded, motion carried 3-0

6.0 ADJOURNMENT: Chair declared regular meeting adjourned at 11:00 a.m.

Chair, Dennis Weixelman

seal

Vice Chair, Deloyce McKee

Attest:

County Clerk, Dawn Henry

Member, Greg Riat