



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
August 19, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

| Attendee Name | Title | Status |
|-------------------|--|-------------------|
| Travis Altenhofen | County Commissioner (Chair) | Present 8:30 a.m. |
| Dennis Weixelman | County Commissioner (Vice Chair) | Present 8:30 a.m. |
| Deloyce McKee | County Commissioner (Member) | Present 8:30 a.m. |
| Nancy McCarter | County Clerk | Present 8:30 a.m. |
| Chad Kinsley | Acting County Administrator | Present 8:30 a.m. |
| John Watt | County Counselor | Present 8:30 a.m. |
| Peter Clark | Public Works Director | Present 8:30 a.m. |
| Crystal Malchose | HR Director | Present 8:30 a.m. |
| Mark Portell | Wamego Times | Present 8:30 a.m. |
| Dorothy Campbell | Resident | Present 8:30 a.m. |
| Steve Minton | Resident | Present 8:30 a.m. |
| Lois Schlegel | County Appraiser | Present 8:45 a.m. |
| Chris Trudo | EMGT Director | Present 9:00 a.m. |
| Jared Barnes | Fire Supervisor | Present 9:00 a.m. |
| Hal Bumgarner | EMS Director | Present 9:00 a.m. |
| Jennifer Mellow | Emergency Management Coordinator | Present 9:00 a.m. |
| Stephan Metzger | Assistant County Planner/ Zoning Enforcement Officer | Present 9:00 a.m. |
| Brandon Peoples | KMAN | Present 9:30 a.m. |

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda. Weixelman seconded, carried 3-0.

2.2 McKee moved to approve August 12, 2019 minutes. Weixelman seconded, carried 3-0.

3.0 CONSENT ITEMS: none

4.0 PUBLIC COMMENTS: Minton commented on the possible Marlatt Bridge and just who would profit from it.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a Meeting Updates: City County County, Economic Development needing to purchase land and Flint Hills Regional, ground breaking for EMS/Fire Station in Blue Township, Farm Bureau Annual meeting, Blue Township Board Meeting and a chamber meeting. Commissioner Altenhofen commented on what will service county residents the best concerning bridge needs. Altenhofen relayed some road concerns on to Peter Clark.

5.1b Upcoming Meeting: none reported on.

5.2 Administration: Chad Kinsley reported on Blue Township Board Meeting, and Tuesday, there is a meeting scheduled with the Historical Society at 2:00 p.m. to discuss what could be done with a building on the register.

5.2b Employee Handbook draft: Commissioner Altenhofen directed Malchose to submit the draft handbook to department heads for feedback and present back to commission on September 9, 2019.

5.3 Counselor: John Watt reported he was moving forward with tax foreclosure documents and a condemnation action has been filed in the court.

5.4 Appraiser: Lois Schlegel reported on current Board of Tax Appeals hearings, sales from July 2019 and other office and filed activity. Schlegel informed commissioners that Robin Knoblauch would be filling the position of deputy appraiser and personal property supervisor.

5.5 Emergency Management: Chris Trudo and Jennifer Merrow briefed commissioners on activities such as sirens, marathon, flood safety, daycare inspection, hosting a safety day with a faith-based organization and inspections. Commissioner Altenhofen inquired about a debris plan. Trudo stated the County has a debris plan but is has not been approved by Federal Emergency Management Agent (FEMA) yet.

5.6 Fire: Jared Barnes briefed commission on year to date Fire Station Response calls, apparatuses and equipment inventory and working on auction items and utilizing the old Olsburg Station in preparation for the auction.

5.7 Emergency Medical Services: Hal Bumgarner briefed commission on a compliment letter of recognition, trainings and classes attended. Bumgarner gave an overview of the County area coverage plan comparing it to a year ago and how the current rotation backup plan is working.

5.8 County Comprehensive Plan: Stephan Metzger presented a resolution for consideration regarding the adoption of the Plan Pottawatomie County 2040, a Comprehensive Plan. Commissioner Weixelman moved to adopt Resolution 2019-64 references to the Comprehensive Plan for Pottawatomie County. Commissioner McKee seconded, motion carried 2-1. Commissioner Altenhofen, voting against stated the cost of \$158,000 later and from a group from Texas we have a document that could have been shorter and easier and 119 pages. *(Document signed)*

5.9 Green Valley Area Plan Review: Stephan Metzger gave an overview the Part 2 of the Green Valley Area Plan: land use map, alternative growth scenarios, future growth pattern and street connectivity. The next step is holding a hearing on the plan. At the September Planning Commission Meeting, once approved the County Commissioners would adopt a resolution approving the plan.

5.10 Public Works: Commissioner Altenhofen moved to adopt Resolution 2019-65 outlining suggested Kansas Department of Transportation projects for Pottawatomie County. Commissioner McKee seconded, carried 3-0. *(Document signed)*

EXECUTIVE SESSION: Commissioner Altenhofen moved to recess to executive session to begin at 10:50 a.m. for up to 15 minutes under: personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b)(1) subject to be discussed during session; employee evaluation. Commissioner McKee seconded, carried 3-0. Others in attendance were Chris Trudo, Jared Barnes and Chad Kinsley. Regular meeting resumed at 11:05 a.m. No action as a result of the session.

(Note: Commissioner McKee dismissed herself at 11:06 a.m.)

OTHER BUSINESS:

Peter Clark briefed commission on the recent storm damage from the weekend and the proposed speed limit change north of Flush past the curves after the High School, changing it to a permanent 45 miles per hour. Peter Clark also informed commissioners he had received a letter of resignation from Jim Jenkins, assistant public works director.

9.0 Adjournment: Chair declared adjournment at 11:24 a.m.

Chair, Travis Altenhofen

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee