



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
August 12, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair) <i>(VIA PHONE)</i>	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	Acting County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Heather Gladbach	Management Assistant-Finance	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Elyse Louderback	Lucky `Leven 4H Club	Present 8:30 a.m.
Elsie Rickstrew	Lucky `Leven 4H Club	Present 8:30 a.m.
Joel Louderback	Lucky `Leven 4H Club	Present 8:30 a.m.
Hayes Rickstrew	Lucky `Leven 4H Club	Present 8:30 a.m.
Wayne Hubbard	Lucky `Leven 4H Club	Present 8:30 a.m.
Scott Schwinn	Sanitarian/Landfill	Present 8:30 a.m.
Terry Force	Force Land Surveying	Present 8:30 a.m.
Stephan Metzger	Assistant County Planner/ Zoning Enforcement Officer	Present 9:07 a.m.
Gregg Webster	Zoning Administrator	Present 9:07 a.m.
Kelvin Poe	Resident	Present 9:52 a.m.
Jack Allston	Economic Development	Present 9:55 a.m.
Doug Springer	Economic Development	Present 9:55 a.m.
Ian Reekie	Schwab Eaton	Present 9:55 a.m.
Lois Schlegel	Appraiser	Present 10:22 a.m.
Brandon Peoples	KMAN	Present 10:25 a.m.
Jim Jenkins	Assistant Public Works Director	Present 11:00 a.m.

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda. Weixelman seconded, carried 3-0.

2.2 Altenhofen moved to approve August 5, 2019 minutes. McKee seconded, carried 3-0.

Elyse Louderback with Lucky `Leven 4-H Club presented purple ribbon cookies to the commission.

3.0 CONSENT ITEMS:

3.1 Ledger Transactions: dated 8/9/2019 totaling \$1,191,423.37

McKee moved to approve consent item. Weixelman seconded, carried 3-0.

4.0 PUBLIC COMMENTS:

Steve Minton commented on the administration roof, visit with President Trump and the cost of Marlatt Bridge.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a Meeting Updates: ATA, EMS Ground Breaking and Work Force Committee.

5.1b Upcoming Meeting: City County County, Economic Development and Flint Hills Regional.

5.2 Administration: Heather Gladbach presented lease purchase documents for four pumpers and four tankers, and recommended Community First National Bank with an interest rate of 2.680%. Commissioner McKee moved to adopt Resolution 2019-60 authorizing the lease purchase for Consolidated Fire #1 pumpers and tankers. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

5.3 Counselor:

John Watt presented a 99-year lease agreement for the sum of \$250.00 for approval, for placing a concrete pad for electrical generator appurtenances and trash receptacles with Russell L. Goodmiller. Commissioner Altenhofen moved to authorize the chair to sign the agreement. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Watt presented a notice of public hearing for approval, the hearing will be held September 9, 2019 at 10:00 a.m. to consider the adoption and incorporation of codes for Blue Township. Commissioner Altenhofen moved to approve the hearing document. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Watt presented a disaster relief resolution for consideration. Commissioner Altenhofen moved to adopt Resolution 2019-63 providing tax relief for the homestead of Larry T. Swann, which was destroyed by fire. Commissioner McKee seconded, carried 3-0. *(Document signed)*

5.4 Sanitarian/Landfill: Scott Schwinn provided commissioners with a monthly update from environmental health and landfill transfer station. Commissioners directed Schwinn to move forward with exploring the cost to replace the scales.

5.5 Public Works:

Peter Clark informed commissioners of a letter from KDHE, concerning the inspections of the Blue Township Sewer and thanking Kyle Minton for doing a great job.

Clark reported after reviewing the bids for Irvine Acres from last week staff's recommendation is to award the bid to Bayer Construction for \$1,273,927.95. Commissioner McKee moved to approve the recommendation. Commissioner Weixelman seconded, carried 3-0.

Clark presented a proposal for construction engineering services for the bridge on Parallel Road for an off system grant. Engineering would be done with in house labor and equipment with an amount of \$36,500. Commissioner McKee moved to approve the proposal. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

Clark provided commissioners with a map and listing of storm damage, per their request.

5.6 Zoning:

Gregg Webster provided a building permit report and locator map for July, showing 22 permits issued, and a County Planning Commissioner packet for August 15, 2019 meeting.

Stephan Metzger gave an overview of Part1 of the Green Valley Area Land Use Plan:

- 1) Multi-family housing
- 2) Commercial
- 3) Marlatt & Junietta
- 4) Sidewalks and Parks

Metzger also stated the plan is useful for what plan or directions the area goes.

5.5 Public Works continued: Peter Clark discussed the Local Consult meetings held by KDOT, August 19, 2019 in Salina and August 26, 2019 in Topeka. This is an opportunity to discuss transportation priorities with the Kansas Department of Transportation for road projects over approximately the next 10 years.

6.0 NEW BUSINESS:

10:00 Hearing: Chair opened the hearing for the order to vacate the front building setback and gas line easement on Lot 1 in Vincent Subdivision. Terry Force explained the background and need for the vacate. The Chair opened the floor for public comments: with none, the chair requested other discussion once, twice and three times; with none, the hearing closed at 10:11 a.m. Commissioner McKee moved to adopt Resolution 2019-61 to approve the vacation as requested. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

10:15 Hearing: Chair opened the hearing for an order to vacate a ten-foot utility easement in Lot 205 in Wildcat Woods Unit 3. Ian Reekie explained the need for the easement. The Chair opened the floor for public comments: with none, the chair requested other discussion once, twice and three times; with none, the hearing closed at 10:19 a.m. Commissioner McKee moved to adopt Resolution 2019-62 to approve the vacation as requested. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

10:30 Hearing to Amended 2019 Blue Township Sewer Budget: Chair opened the hearing for the proposed amendment for 2019 Blue Township Sewer Budget. Gladbach explained the reason for the adjustment; it was to increase budget authority for the new rates. The Chair opened the floor for public comments: with none, the chair requested other discussion once, twice and three times; with none, the hearing closed at 10:38 a.m. Commissioner McKee moved to approve the amended budget. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

10:35 a.m. Pottawatomie County Budget Hearing:

Chair opened the hearing for the proposed 2020 County budget. Commissioner Altenhofen stated he would be voting against the budget again this year with hope to work towards a document for fund 057 (unclassified) during the 2021 budget process, it needs a better document for direction and real reasons tied to it. The Chair opened the floor for public comments: with none, the chair requested other discussion once, twice and three times; with none, the hearing closed at 10:42 a.m. Commissioner McKee moved to approve the 2020 Budget. Commissioner Weixelman seconded, carried 2-1. *(Documents signed)*

5.5 Public Works continued: Clark continued with the Local Consult meetings and proposed three projects:

- 1) Blue River crossing
- 2) Hwy 99 modernization

3) Hwy 24 and Flush interchange

Commissioners directed Clark to work on getting letters of support from adjoining municipalities and attend both meetings, (8/19 & 8/26) presenting Blue River crossing during the Salina meeting and Hwy 99 and Hwy 24 during the Topeka meeting. Commissioner McKee moved to support the three projects. Commissioner Altenhofen seconded, carried 3-0. Commissioners directed John Watt to create a resolution for next Monday, supporting the projects.

Clark provided each commissioner with documents showing a bridge replacement plan based on 2019 inspections, 2020-2029 bridge replacement plan annual budget and a list of bridges by sufficiency rating. Clark presented seven items for consideration:

- 1) Contract vs in-house for bridge Lone Tree 42 in 2019.
Commissioner Weixelman moved to contract. Commissioner McKee seconded, carried 2-1. Commissioner Altenhofen voting against, we need to look at using bridge crew and look at another rout to contract debris removal.
- 2) Setting 2020 Bridge Plan in stone, authorizing Public Works to get engineering agreements.
Commissioner Altenhofen moved to approve the 2020 bridge plan. Commissioner McKee seconded, carried 3-0.
- 3) Submitting 2021 Grant Application for Bridge GTR15 on Armstrong Road.
Commissioner Altenhofen moved to go forward with the application. Commissioner McKee seconded, carried 3-0.
- 4) Local Bridge Improvement Grant.
Commissioner Altenhofen moved to direct Clark to work with John Watt on the grant. Commission McKee seconded, carried 3-0.
- 5) Dead End Road Bridge Plan and the needed increase in funding.
- 6) Rural Hwy Funding may need to look at modifications to the fund.
- 7) County Bridges; funding will be difficult.

Other Item: Heather Gladbach informed commissioners; Community First National Bank will be setting the lease purchase up, as an escrow account with a \$200 onetime fee and next Monday there will be updated documents they would need to sign.

9.0 Adjournment: Chair declared adjournment at 12:19 p.m.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

Member, Deloyce McKee

seal

Attest:

County Clerk, Nancy McCarter
Board of Pottawatomie County Commissioners