



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
August 10, 2020

612 E. Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Sarah Keatley	Resident (via zoom)	Present 8:30 a.m.
Betty Abitz	Register of Deeds	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Andrea Umscheid	Operations Officer	Present 8:30 a.m.
Heather Gladbach	Finance Officer	Present 8:40 a.m.
Gregg Webster	Zoning Administrator	Present 9:00 a.m.
Dustin Newman	Assistant Public Works Director	Present 9:00 a.m.
Lisa Wright	Treasurer	Present 9:00 a.m.
Dave Arteberry	Stifle, Nicolaus & Company	Present 10:15 a.m.
Crystal Malchose	HR Director	Present 11:15 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda, as amended (adding Dave Arteberry and an executive session). Riat seconded, motion carried 3-0.

2.2 Riat moved to approve August 3, 2020 meeting minutes. Weixelman seconded, motion carried 3-0.

3.0 Comments from the Public: Steven Minton commented on live streaming commission meetings.

Sarah Keatley followed up on the speed limit on Elm Slough Road. Peter Clark said he had information to present later today.

4.0 DEPARTMENT UPDATES & ACTION ITEMS:

4.1 Commission: Commissioners discussed road and rock concerns, CARES meeting, bridge on Shannon Creek, slide off on Booth Creek, and Brown Stone Grant.

4.2 Administration: Andrea Umscheid briefed commissioners on the allocation of funds from the CARES Act. Cities would receive \$202.26 per person based on population and schools will receive based on number of students enrolled that live in Pottawatomie County. Umscheid requested approval to submit the plan. Commissioner McKee moved to submit for the first round. Commissioner Riat seconded. Commissioner Weixelman would like to review the plan item by item. Motion carried 3-0.

4.3 Counselor: John Watt reported he was working on a draft agreement for Campbell Street paving with the City of Westmoreland.

4.4 Register of Deeds: Betty Abitz presented a records management report for the months of July, stating that compared to July 2019 documents have doubled.

4.5 Zoning: Gregg Webster presented a building permit report for July 2020 compared to July 2019 showing numbers down, but total permits year to date up by 22. Other items, zoning office is working on reviewing the County's Comprehensive Plan, Zoning Regulations and reviewing the Highway 24 Corridor Plan. Webster reminded people to turn in census forms.

5.0 CONSENT ITEMS:

5.1 Tax Correction: LEIS0011 Blue Twp \$14,932.60-

5.2 Ledger Transactions: dated 8/7/2020 totaling \$1,722,284.38

5.3 Occupation License: Moe's BBQ in St George Township

Commissioner Weixelman moved to approve all consent items. Commissioner Riat seconded, motion carried 3-0. *(Documents signed)*

Continued 4.0 DEPARTMENT UPDATES & ACTION ITEMS:

4.4 Public Works:

4.4a Peter Clark presented traffic information from the Sheriff Department's survey data. Peter Clark recommended posting the speed at 45 MPH on Elm Slough based on the 85 percentile, amount of traffic on the road and the vertical sight distance. Commissioners requested more survey information from Salzer to Highway 99. Sarah Keatley said her concerns are Elm Slough and Vineyard. Commissioner Weixelman had concerns about looking at what it is going to do in the future. Commissioners directed Clark to gather more data and look into statutes concerning rural area speed limits. No action taken.

Other Item: Commissioner McKee requested putting up signage to show when people are entering Pottawatomie County from the West.

6.0 NEW BUSINESS:

6.1 10:00 a.m. Budget Hearing: Chair opened the hearing for the proposed 2021 County budget. Heather Gladbach presented mill levy estimates showing a decrease of .592. The Chair opened the floor for public comments: with none, the chair requested other discussion once, twice and three times; with none, the hearing closed at 10:04 a.m. Commissioner McKee moved to approve the 2021 Budget. Commissioner Riat seconded, motion carried 3-0. *(Documents signed)*

Continued 4.5b Peter Clark requested approval to apply for an off system bridge grant. Clark outlined several bridges in need of replacement/repair and then recommended submitting the bridge on Overland Road for the grant. Commissioner Riat moved to submit for the grant as recommended. Commissioner Weixelman seconded, motion carried 3-0.

Continued 6.0 NEW BUSINESS:

6.2 General Obligation Notes: Dave Arteberry outlined the new process for general obligation temporary notes. Temporary notes would be consolidated into one note then next year move to long-term notes. August 31, 2020 is the proposed go to market date and, in October, it would go to sale.

Continued 4.5c Peter Clark presented a detailed rock budget showing they had exceeded their budget, along with a plan to help get the roads back into shape. Base on fuel prices, \$200,000 could be transferred to the rock budget, and due to staffing issues, \$100,000 could be transferred into the rock budget. Commissioners agreed with the plan. Commissioner Weixelman asked Dustin Newman to take charge of the blade-men and keep the rock within the transfers/budget.

6.3 Executive Session:

6.1 Commissioner McKee moved to recess to executive session to begin at 11:50 a.m. for up to 20 minutes under: personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b) (1) subject employee performance. Commissioner Riat seconded, motion carried 3-0. Others in attendance were Chad Kinsley, Peter Clark, Crystal Malchose and Dustin Newman. Regular meeting resumed at 12:10 p.m. Commissioner Weixelman moved to return for the session for another ten minutes. Commissioner McKee seconded, motion carried 3-0. Regular meeting resumed at 12:20 p.m. with no action as a result of the session.

General discussion occurred concerning a shoofly or temporary bridge on Shannon Creek Road.

9.0 Adjournment: Chair declared meeting adjourned at 12:20 p.m.

Chair, Deloyce McKee

Vice Chair, Dennis Weixelman

Member, Greg Riat

seal

Attest:

County Clerk, Nancy McCarter