



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
July 31, 2023

612 E Campbell
 Westmoreland KS 66549
www.pottcounty.org

Public Works/Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Chair	Present 8:30 a.m.
Deloyce McKee	County Commissioner, Vice Chair	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Dawn Henry	County Clerk	Present 8:30 a.m.
Amy Blackwood	Personal Property Clerk	Present 8:30 a.m.
Robin Knoblauch	County Appraiser	Present 8:30 a.m.
Shenan Cline	Administrative Secretary	Present 8:30 a.m.
Nikki Boswell	Office Manager/Medical Billing	Present 8:30 a.m.
Betty Abitz	Register of Deeds	Present 8:30 a.m.
Ashley Emig	Records Clerk	Present 8:30 a.m.
Traci Manges	Deputy Register of Deeds	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Annie Wolfe	The Times	Present 8:30 a.m.
Stephan Metzger	County Planner	Present 8:30 a.m.
Natha Manges Burns	Resident	Present 8:30 a.m.
Whitney Phebus	Director of Human Resources	Present 8:30 a.m.
Tim Eisenbarth	Public Works Administrator	Present 8:30 a.m.
Michelle Campbell	Resident	Present 8:36 a.m.
Lance Forgy	Assistant Public Works Administrator	Present 8:36 a.m.
Nathan Bergman	Bartlett & West	Present 8:58 a.m.

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda. Weixelman seconded, motion carried 2-0.

2.2 Weixelman moved to approve July 24, 2023 minutes. McKee seconded, motion carried 2-0.

3.0 COMMENTS FROM THE PUBLIC: None

4.0 DEPARTMENT UPDATES

4.1 Human Resources: Whitney Phebus presented Ashley Emig with the Employee of the Quarter award.

4.2 Public Works: Tim Eisenbarth addressed previous concerns on a project on Rockenham Road and presented two agreements for approval. Discussion on future processes on projects.

Motion: Weixelman moved to sign Agreement for Professional Services with Bartlett & West for Havensville Road Bridge (damaged one). McKee seconded, motion carried 2-0.

Motion: McKee moved to sign Agreement for Professional Services with Bartlett & West for Flush Road, Kirtner Ln to Elizas Rd (Kirtner Hill widening). Weixelman seconded, motion carried 2-0.

4.3 Planning & Zoning: Stephan Metzger updated on Planning Commission and went over Unified Development Regulations changes.

4.4 Commissioners: Commissioners updated on phone calls received, roads traveled and meetings attended. (workforce board in Topeka, Flint Hills Regional, Military luncheon, KAC, Evergy)

4.5 Administration Office: Chad Kinsley asked commissioners on their stance of using P-card for any employee's affected by a funeral instead of passing the hat. Commissioners agree no one should be using P-card for such expenses; it should be up to employees to contribute. Kinsley also brought up the fly issue in Blue Twp.

4.6 County Counselor: John Watt stated he is working on a development agreement for Scenic Woods.

5.0 CONSENT ITEMS:

5.1 Tax Corrections

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Motion: McKee moved to approve consent items. Weixelman seconded, motion carried 2-0.

6.0 ADJOURNMENT: Chair declared regular meeting adjourned at 10:38 a.m.

7.0 WORK SESSION:

7.1 Culvert Lining

seal

Chair, Dennis Weixelman

Vice Chair, Deloyce McKee

Attest:

County Clerk, Dawn Henry

Member, Greg Riat