



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
July 20, 2020

612 E. Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Ross Hill	Resident	Present 8:30 a.m.
Scott Campbell	Building & Grounds	Present 8:30 a.m.
Rita Newell	Resident	Present 8:30 a.m.
Kathy Bitikofer	Resident	Present 8:30 a.m.
Andrea Umscheid	Operations Officer	Present 8:30 a.m.
Dustin Newman	Assistant Public Works Director	Present 8:30 a.m.
Lisa Wright	County Treasurer	Present 8:45 a.m.
Robin Knoblauch	County Appraiser	Present 8:45 a.m.
Sherri Schuck	County Attorney	Present 9:00 a.m.
Andrea Karnes	Victim Witness Coordinator, Office Manager	Present 9:00 a.m.
Gregg Webster	Zoning Administrator	Present 9:45 a.m.
Heather Gladbach	Finance Officer	Present 10:35 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda, Riat seconded, carried 3-0.

2.2 Riat moved to approve July 13, 2020 meeting minutes. McKee seconded, carried 3-0.

3.0 Comments from the Public:

3.1 Ross Hill provided information concerning Kansas Seniors and COVID-19 and how it affects citizens over 65; stating be careful and be safe.

3.2 Dorothy Campbell gave an updated on donations for the proposed courthouse Christmas lights, \$1,500 has been donated by the Citizens for Courthouse Conservation (CCC), \$1,000 from an anonymous person, and Weixelman and Riat have offered to donate. All donations should be given to the County Administrator and made payable to Pottawatomie County. Commissioner Weixelman moved to put the Christmas lights on the courthouse if enough donations come in to fund the project. Commissioner Riat seconded, carried 3-0. Dorothy Campbell would like commissioners to address accepting responsibility for the lights after installed.

3.3 Steve Minton stated the County is growing fast and all departments are busy and spoke on space needs and security cameras.

3.4 Rita Newell spoke on the Heritage Fund as a way to restore the courthouse and encouraged the commissioners to apply for the grant for 2021.

4.0 DEPARTMENT UPDATES & ACTION ITEMS:

4.1 Commission: Weixelman spoke on road issues on Flush and Louisville Roads. Riat reported on the work that has been done in the Wamego Senior Center. McKee spoke on the need for signage on Galilee Road, COVID -19 funding and the church being built in St. Marys.

4.2 Administration:

4.2a Scott Campbell reported the reason a water softener is needed in the Justice Center; if one were not installed the 15 year warranty would be void on the new hot water heater. Commissioner Riat moved to go ahead with the softener purchase. Commissioner McKee seconded, carried 3-0.

4.2b Andrea Umscheid presented a City Coronavirus Relief Fund Resolution template for commissioners to review. Cities will take care of themselves and Jack Allston will work with communities outside any city. Commissioner McKee moved to provide the resolution template to all the incorporated cities. Commissioner Riat seconded, carried 3-0.

4.2c Chad Kinsley informed the commissioners the City of Manhattan would like for the commissioners to consider increasing the amount of relief funds that they would allocate to them; \$1,011.00. These funds are based on populations and according to the census, there are five people living in the City of Manhattan on the Pottawatomie side. Commissioners agreed to wait until they have a better understanding before taking any action on the request. Kinsley also informed the commissioners the USD 323 and USD 383 requested he ask the commissioners if they would entertain giving them funds. Commissioners advised both schools to contact cities.

4.3 Appraiser: Robin Knoblauch presented a July update on Board of Tax Appeal status, sales information and office and field activity. Currently, due to COVID-19, there is no appeals scheduled, 103 sales for June, and staff is working on 2021 real estate, ag questionnaire's, personal property, busy with daily work and staff is adjusting to the new normal.

4.4 Treasurer: Lisa Wright requested closing driver's license renewal on Friday July 24 due to a shortage of staff. Commissioners agreed to the request. Wright provided information on a queuing system with Qminder, but has not been able to get with a live person to talk. Wright agreed to return next week with more information.

4.5 Attorney: Andrea Karnes and Sherri Schuck presented information on yearly case filings, immediate intervention program for juvenile offenders, jury trial schedule and current courtroom changes such as dividers and cleaning to help with distancing and keeping a healthy environment.

4.5 Zoning: Gregg Webster presented a plat map for approval, a re-plat of Wam-TEAU Ranch Unit 2. Commissioner Weixelman moved to approve the re-plat. Commissioner McKee seconded, carried 3-0. *(Document signed)*

10:00 a.m. Chair declared hearing opened for the proposed vacate of a portion of a County road in Mill Creek Township road #15. Gregg Webster outlined the area; it is in north county and there is no physical road currently there. Chair requested comments from the public once, twice and three times with none, hearing closed at 10:05 a.m., Commissioner McKee moved to adopt Resolution 2020-38 vacating road #15. Commissioner Riat seconded, carried 3-0. *(Document signed)*

4.6 Counselor: John Watt presented an agreement for sale of real estate, fourteen acres to the County in order to preserve right-of-way, storage of dirt and possible dam. Commissioner Weixelman moved to authorize the executions of the contract. Commissioner McKee seconded, carried 3-0. *(Document signed)*

5.0 OTHER BUSINESS:

5.1 Executive Session:

Commissioner McKee moved to recess to executive session to begin at 10:20 a.m. for up to 15 minutes under: personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b) (1) subject evaluation. Commissioner Riat seconded, carried 3-0. Others in attendance were Chad Kinsley, and John Watt. Regular meeting resumed at 10:35 a.m. Commissioner McKee moved to return to executive session for another 5 minutes. Commissioner Riat seconded, carried 3-0. Regular meeting resumed at 10:40 a.m. with no action as a result of the session.

5.2 Resolution: Commissioner McKee moved to adopt Resolution 2020-37 a proclamation of a State of Local Disaster Emergency and extension of the previous Emergency Disaster Declaration for Covid-19 to continue state assistance with resources. Commissioner Riat seconded, carried 3-0. (Document signed)

5.3 Chad Kinsley undated the commission on the 911 fund, saying it cannot be used for public works radios.

5.4 2021 Budget: Heather Gladbach presented information on, 2020 and 2021 estimated transfers to equipment reserve and anticipated remaining equipment reserve fund purchases, complete 2021 draft budget and a notice of hearing for publication. Commissioners questioned the purchase of the UTV for \$25,000, but took no action.

5.5 Public Works: Dustin Newman informed commissioners of three used vehicles from Federal Surplus for \$12,000 each. The pickups would go to blade-men. Commissioner Riat moved to approve the purchase. Commissioner Weixelman seconded, carried 3-0.

Newman presented information on rock prices from 2003 to 2020 showing a 5.6% increase. Newman provided information on tons of rock hauled per year showing a decrease in amount hauled. Newman provided several pictures of roads in need of maintenance and outlined the County Road Budget for 2020, Rural Highway Rock Budget, concrete road, bridge structures, box culverts and the Rural Highway 2021 budget. Commissioner agreed to review the information and continue the discussion next week.

6.0 Adjournment: Chair declared meeting adorned at 11:23 a.m.

Chair, Deloyce McKee

Vice Chair, Dennis Weixelman

seal

Attest:

County Clerk, Nancy McCarter

Member, Greg Riat