



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
July 8, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

| Attendee Name | Title | Status |
|--------------------|--|---------------------|
| Travis Altenhofen | County Commissioner (Chair) | Present 8:30 a.m. |
| Dennis Weixelman | County Commissioner (Vice Chair) | Present 8:30 a.m. |
| Deloyce McKee | County Commissioner (Member) <i>via phone 9 a.m.</i> | Via Phone 9:00 a.m. |
| Nancy McCarter | County Clerk | Present 8:30 a.m. |
| Heather Gladbach | Management Assistant-Finance | Present 8:30 a.m. |
| John Watt | County Counselor | Present 8:30 a.m. |
| Crystal Malchose | HR Director | Present 8:30 a.m. |
| Steve Minton | Resident | Present 8:30 a.m. |
| Peter Clark | Public Works Director | Present 8:30 a.m. |
| Mark Portell | Wamego Times | Present 8:30 a.m. |
| Scott Schwinn | Sanitarian/Landfill | Present 8:30 a.m. |
| Michael Weisbender | Resident | Present 8:30 a.m. |
| Dwayne Miller | Resident | Present 8:30 a.m. |
| Betty Abitz | Register of Deeds | Present 9:00 a.m. |
| Greg Riat | Sheriff | Present 9:00 a.m. |
| Shane Jager | Under Sheriff | Present 9:00 a.m. |
| Shennandoah Cline | Sheriff Secretary | Present 9:00 a.m. |
| Gregg Webster | Zoning Administrator | Present 9:00 a.m. |
| Brandon Peoples | KMAN | Present 9:25 a.m. |

2.0 ROUTINE ITEMS:

2.1 Altenhofen moved to approve the agenda, adding an executive session. Weixelman seconded, carried 2-0.

2.2 Weixelman moved to approve July 1, 2019 minutes. Altenhofen seconded, carried 2-0.

3.0 CONSENT ITEMS:

3.1 Ledger Transactions dated 7/1/2019 totaling \$215.00

Altenhofen moved to approve consent item 3.1. Weixelman seconded, carried 2-0.

4.0 PUBLIC COMMENTS: None

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Executive session: Commissioner Altenhofen moved to recess to executive session to begin at 8:35 a.m. for up to 30 minutes under: personnel matters of individual non-elected personnel; protection of privacy (*K.S.A. 75-4319 (b)(1)*) Commissioner Weixelman seconded, carried 2-0, others in attendance, John Watt and Crystal Malchose (Commissioner McKee joined the session at 9:00 a.m. via phone. Regular meeting resumed at 9:05 a.m. Commissioner Altenhofen moved to continue the session for an additional five minutes. Commissioner Weixelman seconded, carried 3-0. Regular meeting resumed at 9:07 a.m. As a result of the session, Commissioner Altenhofen moved to accept the letter of retirement from Robert Reece. Commissioner McKee “reluctantly” seconded. Motion carried 3-0.

5.2 Commission:

5.2a & 5.2b Meeting updates: none to report.

5.3 Presentation of Sheriff Departments 2020 Budget: Greg Riat presented the proposed 2020 budget for the sheriff department showing a \$21,600 increase and the jail budget showing an increase due to house/food from \$80,000 to \$120,000.

5.4 Sanitarian/Landfill: Scott Schwinn presented June update from environmental health and landfill transfer station.

5.4a Sanitary Code Hearing: Michael Weisbender and Dwayne Miller met with commissioners to request a waiver of Sanitary Code Section 2/7 Joint Sewerage System. Commissioner Weixelman moved to approve the request of the applications to allow a joint sewerage system, with the stipulation a resolution must be adopted and filed with the register of deeds office, that states at any time if either property is sold or transferred the parties are to establish private wastewater treatment systems for each dwelling. Commissioner McKee seconded, carried 3-0. Commissioners directed John Watt to draft a resolution for adoption.

5.5 Register of Deeds: Betty Abitz presented a records management report, showing mortgage indebtedness, number of filings and filing fees.

5.6 Zoning: Gregg Webster presented a re-plat for Oak Canyon Subdivision for approval. Commissioner Altenhofen moved to approve the final plat, accepting the dedications of the public easements. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Webster provided commissioners with the building permits issued for June 2019, showing 18 permits issued, 12 are for new dwellings. Webster reminded them of two meetings: Blue Township meeting July 9, 2019 from 6:00 p.m. to 8:00 p.m. at the Flint Hill Christian School and the Joint Meeting with the Planning Commission and Board of County Commissioners July 25, 2019 at 7:00 p.m. at 612 E. Campbell Westmoreland KS, (Sunflower Room) to review the County Wide Comprehensive Plan.

Other Business: Commissioners agreed to direct Crystal Malchose to start reviewing the job description for the county administrator position.

6.0 Adjournment: Commissioner Weixelman moved to adjourn at 9:44 a.m. Commissioner McKee seconded, carried 3-0.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

Member, Deloyce McKee

seal

Attest:

County Clerk, Nancy McCarter
Board of Pottawatomie County Commissioners