



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
July 6, 2020

612 E. Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room 8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Kathy Bitikofer	Resident	Present 8:30 a.m.
Ross Hill	Wamego Senior Center	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:40 a.m.
John Cox	USD 384 Superintendent	Present 8:40 a.m.
Crystal Malchose	HR Director	Present 8:40 a.m.
Dustin Newman	Assistant Public Works Director	Present 9:10 a.m.
Christy Rodriguez	Flint Hills Regional Council, Executive Director	Present 9:10 a.m.
Janna Williams	Flint Hills Regional Council, Director	Present 9:20 a.m.
Jeff Hancock	SMH Consultants	Present 9:48 a.m.
Heather Gladbach	Finance Officer	Present 10:40 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda, adding Ross Hill. Riat seconded, carried 3-0.

OTHER BUSINESS:

Ross Hill presented information on the remodel of the Wamego Senior Center Kitchen; total project was \$33,255.46.

Continued 2.0 ROUTINE ITEMS:

2.2 Weixelman moved to approve June 29 and July 1, 2020 meeting minutes as corrected. Riat seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 Ledger Transaction dated 6/26/2020 totaling \$2,465.32

3.2 Tax Roll Corrections: PALM0018 30.50 & 31.16, FECH0002 -126.20 & GAMI0007 107.26

Commissioner Weixelman moved to approve the consent items. Commissioner McKee seconded, carried 3-0. *(Documents signed)*

4.0 Comments from the Public:

4.1 Steve Minton commented on the courthouse and Heritage Trust Fund grant.

4.2 John Cox introduced himself as the new USD 384 School Superintendent.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission: Commissioners briefed COVID-19 meetings, videoing of the commission meetings, viewing of roads and dust concerns.

5.2 Administration:

Crystal Malchose provided commissioners with updated recruitment information.

Chad Kinsley informed commissioners of the Blue Township Board meeting this Thursday at 5:00 p.m.

Chad Kinsley requested making the County Office Building hour’s 8:00 a.m. to 4:00 p.m. a permanent change. Commissioner Weixelman moved to close the building to the public at 4:00 p.m. Commissioner Riat seconded, carried 3-0.

Chad Kinsley presented the agreement between the Flint Hills Metropolitan Organization and member’s jurisdictions for approval. Commissioner McKee moved to authorize the chair to sign as presented. Commissioner Weixelman seconded, with the ideas to review it deeper. Motion carried 3-0. *(Document signed)*

Chad Kinsley informed commissioners of a request to nominate one commissioner to serve on the KCAMP Board of Trustees. Commissioners requested more information such as times and dates of meetings, no action taken.

Chad Kinsley presented a resolution for consideration, County Coronavirus Relief Fund. John Watt, as the county counselor, advised the adoption. Commissioner McKee moved to adopt Resolution 2020-35. Commissioner Riat seconded. *(Document signed)* Kinsley outlined the allocations to cities based on population. Motion carried 3-0

Chad Kinsley presented a resolution for consideration to establish a fund for receipts of “SPARK”/Coronavirus relief funds. Commissioner McKee moved to adopt Resolution 2020-36 establishing the fund. Commissioner Riat seconded, carried 3-0. *(Document signed)* Commissioners directed staff to setup meeting with all the cities.

5.3 Counselor: John Watt briefed on the resolution for the coronavirus.

5.4 Noxious Weed: Tim Eisenbarth briefed on chemical sales, recycling, household waste, cemeteries, and other projects within his department.

6.0 OTHER BUSINESS:

6.1 Flint Hills Regional Council: Christy Rodriguez and Janna Williams presented information on the FHRC: Services, benefits, funding opportunities, partnerships and the 2021 budget request/membership dues of \$5,801 based on the 2010 census.

10:00 a.m. Chair declared bidding closed for Heritage Hills Unit 2.

7.0 NEW BUSINESS:

7.1 Bids for Heritage Hills: Peter Clark opened and read the bids:

Bidder	A Sewer	B water	C street	Total bid
Carlson Utility	242,020.00	130,075.00	822,735.00	1,194,830.00
Bayer Const.	225,503.00	143,995.00	747,970.10	1,117,468.10
Eng. Est.	227,655.00	180,000.00	751,133.50	1,158,788.50

Staff will review the bids and return next week with a recommendation.

Continued 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.5 Public Works: Dustin Newman gave an update on:

- o Bridge repair activities/Noel Road
- o Wash out on Bluff Creek Structure
- o Cat Creek Bridge repairs
- o Military Trail ditch wash out
- o Bridge Patching
- o District Patrolman project
- o Westmoreland Road repair
- o Fleet Facility Storm Sewer

Peter Clark updated on a couple of projects: Elm Slough Road site study, and Dyer Road asking the state for more funding and rebidding it this summer.

Budget Work Session:

Heather Gladbach presented a 2021 draft budget and outlined each department. Commissioners requested more details on equipment reserve and mileage and hour information on vehicles. Commissioners questioned the purchase of a fill station and Motorola radios and directed Jared Barnes to get more information on these items. Commissioners requested Public Works and Emergency Service brief them on their department’s 2021 budget request during next week’s commission meeting. Commission agreed to set August 10, 2021 at 10:00 a.m. for the 2021 Budget public hearing.

Fire: Commissioner McKee moved to offer Roger Ruggles an appointment to the Blue Township Fire Board. Commissioner Weixelman seconded, carried 3-0.

10.0 Adjournment: Chair declared meeting adorned at 12:45 p.m.

Chair, Deloyce McKee

Vice Chair, Dennis Weixelman

seal

Attest:

County Clerk, Nancy McCarter

Member, Greg Riat