



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
July 3, 2023

612 E Campbell
 Westmoreland KS 66549
www.pottcounty.org

Public Works/Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

| Attendee Name | Title | Status |
|-------------------|--------------------------------------|-------------------|
| Dennis Weixelman | County Commissioner, Chair | Present 8:30 a.m. |
| Deloyce McKee | County Commissioner, Vice Chair | Present 8:30 a.m. |
| Greg Riat | County Commissioner, Member | Present 8:30 a.m. |
| Chad Kinsley | County Administrator | Present 8:30 a.m. |
| John Watt | County Counselor | Present 8:30 a.m. |
| Tabitha Caudill | Deputy County Clerk | Present 8:30 a.m. |
| Ashley Rice | Election Supervisor | Present 8:30 a.m. |
| Michelle Campbell | Resident | Present 8:30 a.m. |
| Steve Minton | Resident | Present 8:30 a.m. |
| Tim Eisenbarth | Public Works Administrator | Present 8:30 a.m. |
| Hal Bumgarner | EMS Director | Present 8:30 a.m. |
| Whitney Phebus | Director of Human Resources | Present 8:30 a.m. |
| Thomas Edwards | Building & Grounds Supervisor | Present 8:30 a.m. |
| Mark Jack | Noxious Weed Director | Present 8:30 a.m. |
| Lance Forgy | Assistant Public Works Administrator | Present 8:32 a.m. |
| Jenni Moore | Resident | Present 8:35 a.m. |
| Nathan Bergman | Bartlett & West | Present 8:40 a.m. |
| Steve Roggenkamp | Project Coordinator | Present 8:41 a.m. |
| Heather Gladbach | Assistant County Administrator | Present 8:49 a.m. |
| Tyler Ellsworth | Kutak Rock LLP | Present 8:55 a.m. |
| Kyle Minton | Utilities Operator | Present 9:48 a.m. |

2.0 SERVICE AWARDS: Kayla Hurst, EMS – 5 Years (not present)

3.0 ROUTINE ITEMS:

3.1 Riat moved to approve the agenda. McKee seconded, motion carried 3-0.

3.2 Weixelman moved to approve June 26, 2023 minutes. Riat seconded, motion carried 3-0.

4.0 COMMENTS FROM THE PUBLIC: Steve Minton asked to delay the final plat for Scenic Woods (St George) until water nitrate level is below 10 parts per million or a high nitrate warning is filed with the Register of Deeds.

5.0 DEPARTMENT UPDATES:

5.1 Human Resources: Whitney Phebus updated on new hires and vacancies.

5.2 Noxious Weed Director: Mark Jack updated on June chemical sales, recycling, and projects completed. Discussed the courthouse structural study. John Watt advised against opening a request for proposal to the public. Chad is compiling all the studies for a future work session regarding the use of the building. Discussed options to deal with the sound issue concerning the Justice Center. Building and grounds proposed putting up sound canceling panels and wrap material. The approximate cost of the panels is \$3,268.93 plus shipping and handling and the wrap material is \$2,250.04 for an approximate total of \$5,518.97.

Motion: Weixelman made a motion to accept the proposal to put up sound canceling panels and wrap material. Riat seconded, motion carried 3-0.

5.3 Public Works: Tim Eisenbarth updated on work completed in June as well as current project progress. He also updated on the June safety meeting with Kansas Gas, workplace safety, and equipment discussion. Steve Roggenkamp presented an agreement with KDOT for the off system bridge program. Discussed the total cost of the project and the county's share.

Motion: Riat moved to sign the agreement with KDOT. Weixelman seconded, motion carried 3-0.

5.4 Commissioners: Commissioners updated on phone calls received, meetings attended or attending, and roads they drove (Library advisory board, Radio show, Veterans memorial, medallions available, Economic Development interview opportunities coming up, and July 4th Parades and celebrations).

5.5 Administration Office: Chad Kinsley reminded of county offices closure tomorrow for July 4th. Presented solar regulations for Douglas and Johnson counties and wind pilot tax revenue estimates from Stephen Metzger. Gave Commissioner's a copy of June 2022 reuse plans for the courthouse from Michelle Campbell.

5.8 County Counselor: John Watt shared the development agreement for Kanon Ridge was sent out to staff for final review. Discussed the road issues as part of the development agreement. Working on development agreement for the Scenic Woods addition in St George.

6.0 CONSENT ITEMS:

6.1 Tax Corrections

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6.2 EAP Contract

Motion: McKee moved to approve consent items. Riat seconded, motion carried 3-0

7.0 EXECUTIVE SESSION:

7.1 Attorney Client Privilege-Bond Issue

Commissioner Weixelman moved to recess to executive session to begin at 9:03 a.m. for up to 20 minutes under: Attorney-Client Privilege (K.S.A. 75-4319 (b)(2) subject to be discussed during session bond issue. Others in attendance were Chad Kinsley, John Watt, Heather Gladbach, and Tyler Ellsworth. Commissioner McKee seconded, motion carried 3-0. Regular meeting resumed at 9:23 a.m.

Motion: Weixelman moved to contribute the amount of \$20,405.56 as a county at large contribution in the Irvine Acres Unit 2 street benefit district which county at large contribution will be used to reduce the school districts assessment. McKee seconded, motion carried 2-1. Riat opposed.

7.2 Attorney Client Privilege-Potential Litigation

Commissioner Riat moved to recess to executive session to begin at 9:50 a.m. for up to 15 minutes under: Attorney-Client Privilege (K.S.A. 75-4319 (b)(2) subject to be discussed during session potential litigation. Others in attendance were Chad Kinsley, John Watt, Nathan Bergman, Tim Eisenbarth, Lance Forgy, and Kyle Minton. Commissioner McKee seconded, motion carried 3-0. Regular meeting resumed at 10:05 a.m.

8.0 ADJOURNMENT: Chair declared regular meeting adjourned at 10:05 a.m.

9.0 WORK SESSION:

9.1 Blue Township Sewer Project

Chair, Dennis Weixelman

seal

Vice Chair, Deloyce McKee

Attest:

County Clerk, Dawn Henry

Member, Greg Riat