



**Board of Pottawatomie County Commissioners
Regular Meeting Minutes
July 1, 2019**

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Alex Kinderknecht	Assistant Fire Supervisor	Present 8:30 a.m.
Jared Barnes	Fire Supervisor	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Jim Jenkins	Assistant Public Works Director	Present 8:30 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:40 a.m.
Judith Cramer	Pottawatomie Wabaunsee Library	Present 9:00 a.m.
Paulette Simecka	Pottawatomie Wabaunsee Library	Present 9:00 a.m.
Sandy Jensen	Pottawatomie Wabaunsee Library	Present 9:00 a.m.
Hal Bumgarner	EMS Director	Present 9:45 a.m.
Brett Ballou	Schultz Project Manager	Present 9:50 a.m.
Clint Hibbs	BG Consultants	Present 9:50 a.m.
Shane Jager	Under Sheriff	Present 10:00 a.m.
Greg Riat	Sheriff	Present 10:00 a.m.
Terry Force	Economic Development	Present 10:15 a.m.
Jack Allston	Economic Development	Present 11:00 a.m.
Jane Pringle	Economic Development	Present 11:00 a.m.
Charles White	Economic Development	Present 11:00 a.m.
Jason Moore	Economic Development	Present 11:00 a.m.
Jessica Venneburg	Economic Development	Present 11:00 a.m.
David Cooper	Attorney	Present 11:30 a.m.

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda. Weixelman seconded, carried 3-0.

2.2 Weixelman moved to approve June 24, 2019 minutes. McKee seconded, carried 3-0.

3.0 Service Awards: Alex Kinderknecht 10 years

4.0 CONSENT ITEMS:

4.1 Tax Correction CITY0012 St George City \$2.24-

4.2 Ledger Transactions dated 6/28/2019 totaling \$ 1,014,492.90

McKee moved to approve 4.1. Weixelman seconded, carried 3-0. (Document signed)

5.0 PUBLIC COMMENTS: none

6.0 DEPARTMENT UPDATES & ACTION ITEMS:

Commission: 6.1a & 6.1b Other meetings attended and upcoming meetings:

Commissioners briefed on last week's meetings they attended as well as upcoming meetings. Commissioner Weixelman informed commissioners of a funding request from St Marys Senior Center for flooring. Commissioners requested a written funding request from St. Marys Senior Center, before they would take any action.

6.2 Administration: Reece reported he was working on internal projects and had finished the County's General Fund Budget.

6.3 Counselor: John Watt informed commissioners he had a notice of hearing ready to go for codes when the time comes.

6.4 Noxious Weed: Tim Eisenbarth provided an update on chemical sales, recycling, and other projects.

6.5 Public Works: Jim Jenkins provided a June update from public works:

- Roads closed Elliot, Tower Hill and Reeves
- Continue to address weather and ground water issues
- Tracking all FEMA related issues
- Asphalt Crew: patching, crack seal and chip seal to begin July 22nd
- Bridge Crew: working on CCR-30, BLU-25 and UNI-14 bridges
- Dirt Crew: addressing storm related issues and assisting with blading
- Truck: 48% of rural rock and 0% of county rock hauled
- Blade-men: shaping roads crown and weep holes, cleaning ditches and tubes
- Sign personnel working on deploying barricades
- Shop continuing to repair equipment
- Staff: currently three openings, blade-man, dirt crew and truck driver
- Facilities: Sunflower room; cabinets three weeks out, carpet will go down this week. Administration Building; roof almost completed and generator will be in by August. Shop is in planning stage for equipment fitting.

6.6 Pottawatomie Wabaunsee Library: Judith Cremer presented the Pottawatomie Wabaunsee Regional Library 2019 Annual Report of activities, financial report, accomplishments and 2020 proposed budget requesting \$459,505.25 from Pottawatomie County.

4.0 CONSENT ITEM CONTINUED:

4.2 Ledger Transactions dated 6/28/2019 totaling \$ 1,014,492.90

Altenhofen moved to approve 4.2. McKee seconded, carried 3-0. *(Document signed)*

OTHER BUSINESS: Robert Reece presented each commissioner a copy of the proposed 2020 County General Fund Budget for them to review and advise him of any departments they would like to schedule for discussions.

6.7 Review of Emergency Medical Service and Sheriff Sub-Station: Clint Hibbs and Brett Ballou presented updated drawings for the EMS/SO station in Blue Township. Commissioners directed them to explore sanitary sewer, examine north south adjustments and expandable end walls.

OTHER BUSINESS: Commissioner Altenhofen moved to set August 5, 2019 at 10:00 a.m. for the bid date for the Irvine Acres Unit One Project. Commissioner McKee seconded, carried 3-0.

Commissioner McKee informed the other commissioners she was interested in the Regional White House Conference on July 25, 2019 in Washington D.C. It was agreed on if she attends to keep expenses under \$1,000.

6.8 Economic Development:

Jack Allston presented Pottawatomie County Economic Development’s 2020 Annual Report. Allston gave an outline of their goals:

- Infrastructure
- Workforce Development
- Organizational and Regional Development
- Business Retention and Attraction
- Small Business Development and Entrepreneurship

7.0 EXECUTIVE SESSION 11:30 a.m.

7.1 Commissioner Altenhofen moved to recess to executive session to begin at 11:40 a.m. until 12:30 p.m. under: attorney-client privilege exception; K.S.A. 75-4319 (b)(2) subject to be discussed, potential litigation. Commissioner Weixelman seconded, carried 3-0; others in attendance, Robert Reece, Greg Riat, Shane Jager, David Cooper and John Watt. Regular meeting resumed at 12:06 p.m. No action was taken as a result of the session.

8.0 Adjournment: Chair declared meeting adjourned at 12:06 p.m.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

Member, Deloyce McKee

seal

Attest:

County Clerk, Nancy McCarter