



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**June 15, 2020**

612 E. Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

**1.0 8:34 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER**

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Scott Campbell	Buildings & Grounds Supervisor	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Lois Schlegel	County Appraiser	Present 8:30 a.m.
Robin Knoblauch	Deputy County Appraiser	Present 8:30 a.m.
Jennifer Merrow	Emergency Management	Present 8:30 a.m.
Lisa Wright	County Treasurer	Via Zoom
Hal Bumgarner	Emergency Services	Present 8:45 a.m.
Dustin Newman	Assistant Public Works Director	Present 8:50 a.m.
Jack Allston	Economic Development	Present 8:50 a.m.

**2.0 ROUTINE ITEMS:**

**2.1** Weixelman moved to approve the agenda, adding Dustin Newman. Riat seconded, carried 3-0.

**2.2** Weixelman moved to approve June 5 & 8, 2020 meeting minutes. Riat seconded, carried 3-0.

**3.0 Comments from the Public:** Steve Minton commented on Vietnam and commissioners road trips.

**4.0 DEPARTMENT UPDATES & ACTION ITEMS:**

**4.1 Commission:** Commissioners commented on various meetings and road issues.

**4.2 Administration:** Scott requested approval to move forward with the purchase of a generator and automatic throw switch (ATS), and presented a proposed change order to deduct from Schultz Construction for ATS credit for the Fleet Facility. Commissioner Weixelman moved to go forward with the request and authorize the chair to sign the change order credit. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Kinsley reported his office would be working with cities and townships on their 2021 budgets this week. Kinsley requested closing County Office Buildings at 4:00 p.m. permanently in order to cut down on overtime; they had been closing at four for the past few weeks. Lisa Wright (via zoom) said

she has had no complaints, during the past few weeks about closing at 4:00 p.m. Commissioners agreed to test it for another month, and then review.

Kinsley reported Stacie Eichen from Wamego City informed him the grant for the improvements to Highway 24 and Balderson would be for an eastbound turn lane and an acceleration lane. Commissioners requested more information on the project; such as is the State going to have any input, can the speed limit be changed and just what would the cost/split be between the City and County.

**4.3 Appraiser:** Lois Schlegel presented an update on value certification to the Clerk's Office, commercial appraisal, sale information for May 2020 and other office/field activity.

**4.4 Emergency Management:** Jennifer Merrow briefed on Emergency Operations Center remaining at a Level III, storm siren testing from June 1, and Kansas Department of Emergency Management request for flood damage assessment, tabletop exercise that entailed a scenario of a tornado, and attended the Northeast Kansas Homeland Security Council meeting via zoom.

**4.5 Emergency Services:** Hal Bumgarner reported they are doing some online training and cardiopulmonary resuscitation (CPR) classes are still on hold and granted a six-month extension. The department has purchased a decontamination kit to help with supplies. The new ambulance is on schedule to be delivered in October. Call volume is down 120 calls from this time last year.

## 5.0 NEW BUSINESS:

**5.1 Economic Development:** Jack Allston presented a COVID-19 Business Impact Survey outlining:

- Overview of Respondents by industry classification
- Percentage Breakdown of responses by city
- Operating Status & Employment Impacts
- Financial Impacts
- Top Business Concerns

## 6.0 CONSENT ITEMS:

**6.1** Ledger Transactions dated 6/12/2020 totaling \$1,663,678.28

**6.2** Onaga Historical Society Application for \$5,000

Commissioner Weixelman moved to approve the consent items. Commissioner Riat seconded, carried 3-0. *(Documents signed)*

## OTHER BUSINESS:

Dustin Newman reported on ditch cleaning timeline and equipment demo for ditch cleaning.

Commissioner Riat inquired about Fox Cemetery and the need for tree clearing. Nancy McCarter informed him it was Sherman Township's responsibility and we need to contact the Township Trustee.

General discussion occurred concerning Flint Hills Metropolitan Planning. Commissioners would like to do more research before signing the agreement.

**7.0 EXECUTIVE SESSIONS:**

**7.1** Commissioner McKee moved that they recess to executive session for 15 minutes beginning at 10:42 a.m. under the following exception to the Kansas Open Meetings Act: Land Acquisition Exception, preliminary discussions relating to the acquisition of real property KSA 75-4319 (b)(6); to maintain the privacy regarding seller. Commissioner Riat seconded and motion passed 3-0. Others in attendance were John Watt, and Chad Kinsley. Public session resumed at 10:57 a.m. with no action as a result of the session.

**7.2** Commissioner McKee moved to recess to executive session to begin at 10:58 a.m. for up to 15 minutes under personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b)(1) subject to be discussed during session negotiation of contract for county appraiser. Commissioner Riat seconded, carried 3-0, others in attendance, Chad Kinsley, Robin Knoblauch, and John Watt. Regular meeting resumed at 11:13 a.m. Commissioner Weixelman moved to continue the session another 10 minutes. Commissioner Riat seconded, carried 3-0. Public session resumed at 11:23 a.m. As a result of the session, Commissioner McKee moved to adopt Resolution 2020-34 appointing a county appraiser for one year to fill the unexpired term of predecessor. Commissioner Weixelman seconded, motion carried 3-0. *(Document signed)* Commissioner Riat moved to authorize the chair to sign an employee contract for professional employee county appraiser with Robin Knoblauch. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

**8.0 Adjournment:** Chair declared meeting adjourned at 11:26 a.m.

seal  
Attest:

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County Clerk, Nancy McCarter

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Chair, Deloyce McKee

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Vice Chair, Dennis Weixelman

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Member, Greg Riat