



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**June 10, 2019**

612 E Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

**1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE**

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member) (via phone)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Chad Kinsley	Management Assistant-Operations	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Doug Dunafon	Developer	Present 8:30 a.m.
Scott Schwinn	Sanitarian	Present 8:40 a.m.
Peter Clark	Public Works Director	Present 8:40 a.m.
Irene Johnson	Conservation District	Present 8:50 a.m.
Chris Trudo	EMGT Director	Present 8:50 a.m.
Marlene Schmidt	Conservation District	Present 8:55 a.m.
Dennis Schwant	Conservation District	Present 8:55 a.m.
Chalee Braun	Conservation District	Present 8:55 a.m.
Gregg Webster	Zoning Administrator	Present 9:05 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 9:15 a.m.
Roanna Fultz	Resident	Present 9:50 a.m.
Justin Fultz	Resident	Present 9:50 a.m.

**2.0 ROUTINE ITEMS:**

2.1 Weixelman moved to approve the agenda. McKee seconded, carried 3-0.

2.2 Weixelman moved to approve June 3, 2019 minutes. McKee seconded, carried 3-0.

**3.0 CONSENT ITEMS:**

3.1 Tax Correction: MOSE0012 Lone Tree 135.54-

3.2 Ledger Transactions: totaling \$1,263.23 dated 6/4/19

McKee moved to approve consent items. Weixelman seconded, carried 3-0. *(Documents Signed)*

**4.0 PUBLIC COMMENTS:**

Doug Dunafon commented on delinquent taxes and special assessments. Dunafon asked when the date of the sheriff sale would be and payment timeline for delinquency. John Watt said they had no real control on the sale date, but it would likely be in the spring of 2020.

Dorothy Campbell thanked the commissioners for letting the FCE tour the courthouse and for cleaning the trees and shrubs around the courthouse. Campbell commented on the importance of televising the commission meetings, the need for a mic system and maybe the commissioners should not try to micro manage the departments with monthly updates but go to quarterly updates.

## 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

### 5.1 Commission:

**5.1a Meeting Updates:** Each commissioner briefed on other meetings they attended last week.

**5.1b Upcoming Meeting:** City County Meeting coming up on June 20, 2019

**5.2 Administration:** Reece presented two items:

- 1) Fleet Maintenance Facility Design Agreement
- 2) BUILD Grant Application for Belvue Bridge Replacement

Commissioner Altenhofen would like a presentation from BG Consultants next week, saying they may not be ready to move forward this year. Commissioner Weixelman agreed they needed to research a plan and would like to invite Wabaunsee County to be part of the plan. Commissioner McKee would like to talk about both the Belvue Bridge and a bridge into Manhattan. Commissioners directed staff to contact BG and Wabaunsee concerning setting up a meeting for next week's agenda.

Public Works staff recommends that the Board of County Commissioners approve the contract amendment; part two with BG Consultants for design of the Fleet Maintenance Facility. Commissioner Altenhofen moved to execute the agreement with BG. Commissioner McKee seconded, carried 3-0. *(Document signed)*

**5.3 Counselor:** John Watt informed commissioners of the draft resolution concerning uniform codes from the City of Manhattan. The City of Manhattan is currently plugging in new numbers. There will have to be a public hearing before adoption. Watt would like to review the draft resolution during the June 24, 2019 commissioners meeting.

John Watt provided commissioners with a draft resolution denying public access to certain buildings and structures owned by Pottawatomie County. The resolution would not be useful and would not change a thing.

**5.4 Flood Update:** Chris Trudo gave a brief update on water levels in Tuttle Creek and the Kansas River. Trudo said he would be attending a meeting this Wednesday to review current plans and what changes could be made to improve the overall plans concerning flooding occurrences.

**5.5 Sanitarian/Landfill:** Scott Schwinn presented May environmental health permits and landfill totals and briefed on the tire and refrigeration amnesty; estimated cost of disposal \$7,832.00.

**5.6 Zoning:** Gregg Webster provided number of building permits issued for May 2019 compared to May 2018 as well as year to date permits issued.

**5.6a** Stephen Metzger presented the Open Space and Preservation Chapter for the County Wide Comprehensive Plan. The plan identifies several ways to preserve agricultural land: Educational initiatives, workshops, taking inventory and mapping existing agricultural land.

**6.0 HEARING:** 10:00 a.m. Chair opened the hearing for utility easement. Justin Fultz presented information on the proposed order to vacate the utility easement along the common lot line of lots 2 and 3 in the Prockish Subdivision and a resolution for adoption. Chair call for comments from the floor, once, twice and three times with none, closed the hearing at 10:02 a.m. Commissioner Weixelman moved to adopt Resolution 2019-43 vacating the utility easement. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

**5.6a** Stephen Metzger continued: goals for the Open Space and Preservation Chapter:

- Preserve and restore remaining pristine prairie land in the County

- o Increase opportunities for residents to access recreation opportunities
- o Balance growth with rural and agricultural preservation
- o Advance area storm water management projects with regional significance and benefits in a collaborative manner
- o Pursue eco-tourism and agritourism opportunities in coordination with economic development partners.

Commissioner McKee would like Metzger to set up a meeting with all four-water districts to discuss water needs in Pottawatomie County.

**5.7 Conservation District:** Dennis Schwant and Molly Schmidt presented 2020 Budget for commissioner’s consideration, requesting \$82,500 resulting in no increase from 2019 and a statement of cash receipts, disbursements, and balances for the year ended December 31, 2018. Commissioners agreed to review during budget sessions.

**7.0 EXECUTIVE SESSION:**

Commissioner Altenhofen moved to recess to executive session to begin at 10:30 a.m. for up to 30 minutes under: attorney-client privilege exception; K.S.A. 75-4319 (b)(2) subject to be discussed, potential litigation. Commissioner McKee seconded, carried 3-0; others in attendance, Robert Reece and John Watt. Regular meeting resumed at 11:00 a.m. Commissioner Altenhofen moved to return to executive session for another five minutes. Commissioner Weixelman seconded, carried 3-0. Regular meeting resumed at 11:04 a.m. No action was taken as a result of the session.

**8.0 FUTURE AGENDA ITEM:** Commissioners discussed the need to get the courthouse out of limbo. Commissioner’s direct staff to begin reviewing basic options they could take and they would provide a list of questions for Robert Reece, John Watt and Jim Jenkins to ask Patrick Zollner with the Kansas Historical Society. Late August or September would be a target for review the options.

**9.0 Adjournment:** Chair declared meeting adjourned at 11:21 a.m.

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Chair, Travis Altenhofen

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Vice Chair, Dennis Weixelman

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County Clerk, Nancy McCarter

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Member, Deloyce McKee

seal  
  
Attest: