



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
June 8, 2020

612 E. Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:37 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Scott Schwinn	Sanitarian/Landfill	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Gregg Webster	Zoning Administrator	Present 8:55 a.m.
Betty Abitz	Register of Deeds	Present 9:00 a.m.
Cody Liming	Emergency Management Coordinator	Present 9:00 a.m.
Shane Jager	Sheriff	Present 9:30 a.m.
Doug Adams	Undersheriff	Present 9:30 a.m.
Dustin Newman	Assistant Public Works Director	Present 10:00 a.m.
Judith Cremer	Regional Library	Present 10:00 a.m.
Pamela Bales	Regional Library (via zoom)	Present 10:00 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda, adding two executive sessions and Peter Clark. Riat seconded, carried 3-0.

2.2 Weixelman moved to approve June 8, 2020 meeting minutes. Riat seconded, carried 3-0.

3.0 Comments from the Public: Steve Minton commented on COVID-19 and the streaming system used by Riley County Commission Meetings.

4.0 DEPARTMENT UPDATES & ACTION ITEMS:

4.1 Commission: Commissioners commented on the EOC meetings and agreed to cancel the weekly meetings at the Wamego Station at 406 C Miller Dr., unless things change concerning COVID-19.

4.2 Administration: Kinsley reported the next wage study meeting would be June 18 from 9:30 a.m. to 3:00 p.m. This week he will also be working on the County’s budget with a completion goal date of July 1, 2020. Kinsley presented a developers agreement for approval, commissioners will review before approval.

4.3 Counselor: John Watt reported tax foreclosures work is recommencing work; it has been on hold due to the courthouse being closed.

4.4 Sanitarian/Landfill: Scott Schwinn briefed on environmental health and landfill transfer station. Other items briefed on were brush take-in in for May 295 loads, illegal dump program, scale replacement and lagoon inspections.

4.5 Register of Deeds: Betty Abitz provided commissioners with a records management report for the month for May from her office; showing totals of deeds filed and amount of indebtedness.

4.6 Zoning: Gregg Webster provided commissioners with a report for building permits issued for May along with a locator map of the building sites. Webster also reported his office is working on reviewing the Countywide Comprehensive Plan, Green Valley Area Plan and Unified Development Regulations. Commissioner McKee requested information on funds being generated from building site in Green Valley. Webster agreed to work on the request. General discussion occurred concerning homeowners association; John Watt stated the County has no involvement in these associations.

UNFINISHED BUSINESS: Commissioner Riat moved to approve development agreement 2020-03 with Rockenham Woods. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

OTHER BUSINESS: Webster presented the final plat for Rockenham Woods Subdivision for approval. Commissioner Weixelman moved to approve. Commissioner Riat seconded, carried 3-0. *(Document signed)*

4.7 Sheriff: Shane Jager requested direction from the commissioners concerning animal control. Would they like to look at a hiring a person to be under the sheriff or contracting with someone? Kinsley presented a draft contract for consideration. Commissioners requested more information; pull stats and put a cost estimate together and compare to current budget and visit with the individual interested in a contract.

5.0 NEW BUSINESS:

5.1 Pottawatomie Wabaunsee Regional Library: Judith Cremer briefed commissioners on activities within the Regional Library and presented 2021 budget. Pamela Bales (via zoom) thanked Judith and emphasized the importance of the Library.

6.0 PUBLIC WORKS:

6.1 Peter Clark reported on the replacement of bridges for 2020 and recommended the Commissioners authorize the advertising and bid letting for MCR17-Overland Rd Bridge over a tributary to French Creek, to facilitate the bridge being constructed in 2020. Clark also recommended a thorough discussion in the near future as part of the 2021 budget discussions on the future of the Rural Highway Fund, to assess the revenue levels and the capital projects that are to be funded by the fund. Commissioner Riat moved to go forward with MCR17 advertising for bidding. Commissioner McKee seconded, carried 3-0.

6.2 Peter Clark reported on the engineer's estimate was tabulated incorrectly, which resulted in a lower number, but upon tabulating the bids, this error was discovered and corrected. Staff

recommends awarding the 2020 Chip Seal Project to Mid-American Road Builders in the amount of \$249,997.00. Commissioner Weixelman moved to accept the bid and award as recommended. Commissioner McKee seconded, carried 3-0.

6.3 Peter Clark briefed on the secondary routes in city with \$5,000 and less population. In these areas, the County maintains the center 24 feet. The County has the option to change the connecting route to the main Highway according to KDOT. Clark requested permission to talk to the City of Onaga concerning the connection to Union Pacific Road as this road; Victory Road is in need of repairs. Clark proposed a reclaiming project with a chip seal over top, with a projected cost of 35 to 40 thousand. Weixelman asked if due to the lack of usage, would patching work. Riat would like to focus on current problems and just patch the road. Commissioners agreed to allow Clark to visit with the City, in order to explore needed road repairs.

6.4 Peter Clark briefed on milled-in rumble strips and would like to make it part of the Countywide safety plan, before moving forward. Clark reported he would bring back more information later.

6.5 Peter Clark briefed commissioners on alternative options for rejuvenating asphalt. This product restores original asphalt less than five years old. The cost is one dollar a square yard. Clark would like to do Vineyard Road South, Rockingham Ridge and John Scott; the estimated cost would be \$45,000 and would save money in the long run. Commissioners agreed to delay the idea for a year.

6.6 Peter Clark presented an agreement with Finney & Turnipseed for professional engineering services to study the rehabilitation or replacement of the Schoeman Road over Kansas River Bridge. Commissioner Weixelman would like to get with Wabaunsee County concerning their share of the \$67,100. Commissioner Weixelman moved to sign the agreement today contingent on reflection in minutes from Wabaunsee County paying their 17% (11,407) of the contract. Commissioner Riat seconded, carried 3-0. *(Document signed)*

6.7 Peter Clark presented an agreement for professional engineering services with BG Consultants for Green Valley Road Sewer Interceptor Improvement 2020 County Project N. U2020-012. Commissioner McKee moved to sign the agreement. Commissioner Weixelman seconded, adding the need to get the second half cost estimate. Motion carried 3-0. *(Document signed)*

7.0 EXECUTIVE SESSIONS:

7.1 Commissioner McKee moved to recess to executive session to begin at 12:30 p.m. for up to 10 minutes under: personnel matters of individual non-elected personnel, (K.S.A. 75-4319 (b)(1)) subject to be discussed during session; staffing. Commissioner Riat seconded, carried 3-0. Others in attendance were Chad Kinsley, and John Watt. Regular meeting resumed at 12:40 p.m., with no action as a result of the session.

7.2 Commissioner McKee moved to recess to executive session to begin at 12:40 p.m. for up to 20 minutes under: attorney-client privilege exception; preliminary discussion, potential litigation K.S.A. 75-4319 (b)(2). subject to be discussed during session; potential litigation. Commissioner

Weixelman seconded, carried 3-0, others in attendance, Chad Kinsley, Peter Clark, and John Watt. Regular meeting resumed at 1:00 p.m. No action was taken as a result of the session.

6.0 Adjournment: Chair declared meeting adjourned at 1:01 p.m.

Chair, Deloyce McKee

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Greg Riat