



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
June 3, 2019

612 E Campbell
 Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Danielle Trego	Deputy County Treasurer	Present 8:30 a.m.
Cindy Collins	Assistant Appraiser Personal Property	Present 8:30 a.m.
Doug Adams	Caption (Sheriff Dept.)	Present 8:30 a.m.
Dale Burton	Corporal (Sheriff Dept.)	Present 8:30 a.m.
Crystian Torres-Gonzalez	Deputy II	Present 8:30 a.m.
Heather Gladbach	Management Assistant-Finance	Present 8:30 a.m.
Chad Kinsley	Management Assistant-Operations	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Lois Schlegel	County Appraiser	Present 8:30 a.m.
Lisa Wright	County Treasurer	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Ross Hill	Wamego Senior Center	Present 8:30 a.m.
Hailey McClellan	KMAN Radio	Present 8:40 a.m.
Lisa Kenworthy	County Health Director	Present 8:40 a.m.
Peter Clark	Public Works Director	Present 8:55 a.m.
Chris Trudo	EMGT Director	Present 9:00 a.m.
Hal Bumgarner	EMS Director	Present 9:00 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 9:00 a.m.
Gregg Webster	Zoning Administrator	Present 9:20 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 9:20 a.m.
John Keller	County Planner	Present 9:20 a.m.
Jim Jenkins	Assistant Public Works Directory	Present 9:20 a.m.

2.0 SERVICE AWARDS: The following employees received services awards.

- Danielle Trego (Treasurers Office) 20 years
- Cindy Collins (Appraisers Office) 15 years
- William “Bill” Figge (Public Works) 15 years *(not present)*
- Crystian Torres-Gonzalez (Sheriff Dept.) 5 years
- Heather Gladbach (Administration Office) 5 years

3.0 ROUTINE ITEMS:

3.1 McKee moved to approve the agenda, adding an executive session. Weixelman seconded, carried 3-0.

3.2 Weixelman moved to approve May 20, 2019 minutes. McKee seconded, carried 3-0.

4.0 CONSENT ITEMS:

4.1 Tax Corrections: FARM0013 Blue Twp 8,314.68-, FARM0013 Onaga City 10,908.34-, PADG0018 Sherman Twp 14.26, WURT0004 Wamego City 28.54

McKee moved to approve consent items. Altenhofen seconded, carried 3-0. *(Documents Signed)*

5.0 PUBLIC COMMENTS:

Ross Hill presented pictures of the outside of the Wamego Senior Center showing the over grown trees and shrubs. Hill requested permission to have the option of removing, if needed, a couple ash trees at no cost to the County. Commissioners agree to move forward.

6.0 DEPARTMENT UPDATES & ACTION ITEMS:

6.1 Commission:

6.1a Meeting Updates: Commissioners reported flooding issues consumed most of their time.

6.1b Upcoming Meeting: Community Foundation Fund Raising this Friday in Wamego.

6.1c Appointment: County Commissioner Representative-Juvenile Corrections Advisory Board, no action, appointment was tabled.

6.1d Appointment: Educational Representative-Juvenile Corrections Advisory Board, no action, appointment was tabled.

6.2 Administration: Reece presented three documents; proposed roof change order, road closures map, and Pottawatomie County Emergency Operations Center Situation Flood Report. Reece reported, they would be receiving a hail damage assessment report concerning County property, by the end of the week.

6.3 Counselor: John Watt reported a draft resolution regarding codes with the City of Manhattan would need to be an agenda item in two weeks.

Administration Continued:

Heather Gladbach presented the audited financial statement and supplementary information from Reese Novelly, CPA for commissioners, to review and let her know if they had any questions. Gladbach reported the three-year contract was up for renewal for audit services, and requested authorization to submit request for proposal for another contract. Commissioner McKee moved to accept and file the audit statement. Commissioner Altenhofen seconded, carried 3-0. Commissioner McKee moved to authorize requesting proposals for audit services. Commissioner Weixelman seconded, carried 3-0.

Other Business: Commissioners requested staff to look into a potential resolution concerning public access to county buildings. John Watt agreed to work on the possible resolution.

6.4 EMGT Flood Updates: Chris Trudo briefed commissioners on the rain, flood, and lake levels. Tim Eisenbarth briefed commission on the sandbag operations. Peter Clark briefed on road operations and road closures.

6.5 Health: Lisa Kenworthy presented May update, doses of vaccines given, mental health training, developing a mental health program, and federal funding grant concerning Health Care funds.

6.6 Noxious Weed: Tim Eisenbarth reported on chemical sales, recycling, and other projects such as KDOT spraying and welding completed in Oxen Park so wagon will be returned to park this week.

6.7 Zoning: Gregg Webster and John Keller presented a zoning change request from Horticultural Services to change a tract from A1-Agriculture to AR-Agriculture/Residential. Commissioner Altenhofen moved to adopt Resolution 2019-42 approving the changes. Commissioner McKee seconded, carried 3-0. *(Document signed)*

6.8 Public Works: Jim Jenkins presented a change order for the administration building re-roof totaling \$3,864.00 bringing the total cost to \$42,141.60. The contractor requested upgrading the shingles to an UL2218 Class 4 impact resistant shingle. Commissioner Weixelman moved to approve the change order. Commissioner Altenhofen seconded, carried 3-0.

Peter Clark briefed commissioners on road and bridge closures due to flooding. The County's Geographic Information Systems (GIS) Department has posted the closures on the web page under the interactive maps. Peter reported he had nine new hires coming on board and the Junietta and Moody Road Project is near completion.

7.0 OTHER BUSINESS:

7.1 Zoning: Stephan Metzger provided updated information on the Comprehension Plan, Economic Opportunity Chapter. Metzger requested setting up a joint meeting with Planning Commissioners to adopt the County Wide Comprehension Plan. Board of County Commissioners agreed on July 25, 2019 at 7:00 p.m. for the joint meeting.

OTHER ITEM: Commissioner Altenhofen moved to approve the leger transaction totaling \$580,008.63 dated May 31, 2019. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

8.0 Executive Session:

Commissioner Altenhofen moved to recess to executive session to begin at 10:45 a.m. for up to 30 minutes under: attorney-client privilege exception; K.S.A. 75-4319 (b)(2) subject to be discussed, potential litigation. Commissioner McKee seconded, carried 3-0; others in attendance, Robert Reece and John Watt. Regular meeting resumed at 11:06 p.m. No action was taken as a result of the session.

General Discussion: Commissioners had general discussion on funding senior centers projects and repairs.

9.0 Adjournment: Chair declared meeting adjourned at 11:16 a.m.

Chair, Travis Altenhofen

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee