



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
May 20, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
Chad Kinsley	Management Assistant-Operations	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Lisa Wright	County Treasurer	Present 8:40 a.m.
Dorothy Campbell	Resident	Present 8:40 a.m.
Jennifer Merrow	Emergency Management Coordinator	Present 8:45 a.m.
Chris Trudo	EMGT Director	Present 8:45 a.m.
Lois Schlegel	County Appraiser	Present 8:45 a.m.
Alex Kinderknecht	Assistant Fire Supervisor	Present 8:45 a.m.
Jared Barnes	Fire Supervisor	Present 8:45 a.m.
Hailey McClellan	KMAN	Present 8:50 a.m.
Hal Bumgarner	EMS Director	Present 8:55 a.m.
Heather Gladbach	Management Assistant Finance	Present 9:15 a.m.
Justin Kuzila	Flint Hills Regional / Community Development Planner	Present 9:30 a.m.
Stephen Metzger	Assistant Planner/Zoning Enforcement Officer	Present 9:40 a.m.
Daniel Skucius	Extension 4-H Youth Development	Present 9:40 a.m.
Erin Tynon	Extension Family & Consumer Sciences	Present 9:40 a.m.
Shannon Blocker	Extension Agriculture & Natural Resources	Present 9:40 a.m.
Jeff Ebert	Extension Board Member	Present 9:40 a.m.
Guy Peverley	Extension Board Member	Present 9:40 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda. McKee seconded, carried 3-0.

2.2 McKee moved to approve May 13, 2019 minutes. Weixelman seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 **Tax Corrections:** STUM0003 St George Twp 108.74, COXJ0004 St George Twp 34.04, COME0001 Onaga City 165.58-

3.2 **Ledger Transactions:** 5/9/19 totaling 20.00 & 5/17/19 totaling \$883,744.71

Altenhofen moved to approve consent item 3.1. Weixelman seconded, carried 3-0. *(Documents Signed)*

4.0 PUBLIC COMMENTS:

Steve Minton thanked the commissioners for allowing the FCE to tour the courthouse and commented on the proposed safe room in the approved new NXWD/Maintenance Building.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a Meeting Updates: City County County Meeting in Riley County, discussion of law enforcement coverage. Commissioner Altenhofen reported he had signed another “Emergency Declaration” for Pottawatomie County. McKee reported on Flint Hills Regional meeting and workforce summit.

5.1b Upcoming Meeting: KMAN Radio on May 21, 2019, planning on emergency management and Commissioner McKee attending.

5.1c Appointment to Community Mental Health: no action, will review later.

5.1d Appointment to Juvenile Corrections Advisory Board: Commissioner McKee moved to appoint Lance Lewis to the Juvenile Corrections Advisory Board for Youth Services 2nd Judicial District, as the director of the Guidance Mental Health Center. Commissioner Altenhofen seconded, carried 3-0.

5.2 Administration: Reece presented a letter from KCAMP explaining flood exposure properties owned by Pottawatomie County. KCAMP encouraged the commissioners to purchase flood coverage for the properties. Commissioner McKee moved to authorize the Chair to sign the acknowledgement letter from KCAMP. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

5.3 Treasurer: Lisa Wright presented a current abstract of taxes collected and her office will be mailing delinquent tax notices. Wright is working with John Watt on tax sale and preparing for 2020 budget information sheets to go out in June. Reece requested a tax abstract run for county only.

5.4 Appraiser: Lois Schlegel gave an update on May 3, 2019 Board of Tax Appeal grain elevator formal hearing. Schlegel received BOTA decisions on two-grain elevators that will result in reduction of appraised value causing refunds of over \$10,000. Schlegel reported on a recent outcome of a Dark Store Theory with a Bass Pro Store; there are still 115 open cases in Kansas.

5.5 Emergency Management & 5.6 Fire: Chris Trudo & Jared Barnes briefed commissioners on water inundation in Pottawatomie County. All emergency services/partners are meeting regularly in order to keep the people safe as their first priority.

5.7 Emergency Medical Services: Hal Bumgarner briefed commission on flooding; if it occurs, crews will be ready on both east and west side of Blue River. Bumgarner informed commission of recent compliments received for services and billings, training activities, call volume and presented for their review, financial information.

5.8 Extension: Erin Tynon introduced Daniel Skucius, hired as new 4-H Youth Development Agent. Skucius addressed the commission with a brief background about him and said he was happy to be working with a community of young people who are learning leadership, and life skills. Tynon continued with background on office changes and reported on increasing 4-H enrollments. Tynon presented the 2020 budget approved by the extension board for commissioners’ consideration. They requested \$231,456 from Pottawatomie County, a 7.5% increase.

6.0 OTHER BUSINESS:

6.1 Administration: Heather Gladbach presented a revised audit representation letter for consideration. Commissioner Altenhofen moved to authorize the signing of the revised letter.

Commissioner McKee seconded, carried 3-0. *(Documents Signed)*

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Heather Gladbach presented a summary of funding request from Big Lakes Developmental Center, Three Rivers Independent Living and Pawnee Mental Health. Commissioners reviewed the funding formula, no action taken.

6.2 Zoning:

Stephan Metzger & Justin Kuzila provided commissioners with a letter of support for Housing Needs Assessment for consideration. Commissioner McKee moved to submit the support letter. Commissioner Weixelman would like more information before moving forward. Chair declared motion died for lack of second.

Metzger provided updated information on the Comprehension Plan Growth Management Chapter. Goals of the chapter:

- Focus on maintaining existing infrastructure balanced with the demands of new growth and development.
- Upgrade the road network to improve traffic flow and safety as the area grows.
- Ensure adequate water and wastewater system capacities and coverage for those areas served by the County.
- Explore regional storm water management strategies to reduce overall flooding risk and the burden on individual developments, as well as for the beautification benefits from open space preservation.
- Find ways to fairly and sustainably fund both new infrastructures that accompanies growth, such as water, wastewater, drainage and roads as well as the long-term maintenance of infrastructure.
- Increase coordination between the County and Rural Water Districts as well as between the County and other service and infrastructure providers and partners.

Continued 3.0 CONSENT ITEMS:

3.2 Ledger Transactions: 5/9/19 totaling 20.00 & 5/17/19 totaling \$883,744.71
Commissioner Altenhofen moved to approve consent item 3.2. Commissioner McKee seconded, carried 3-0. *(Documents Signed)*

7.0 Adjournment: Chair declared meeting adjourned at 11:33 a.m.

Chair, Travis Altenhofen

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee