



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
May 18, 2020

612 E. Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

| Attendee Name | Title | Status |
|------------------|----------------------------------|--------------------|
| Dennis Weixelman | County Commissioner, Vice Chair | Present 8:30 a.m. |
| Deloyce McKee | Chair Commissioner, Chair | Present 8:30 a.m. |
| Greg Riat | County Commissioner, Member | Present 8:30 a.m. |
| Nancy McCarter | County Clerk | Present 8:30 a.m. |
| Chad Kinsley | County Administrator | Present 8:30 a.m. |
| John Watt | County Counselor | Present 8:30 a.m. |
| Cody Liming | Emergency Management Coordinator | Present 8:30 a.m. |
| Mark Portell | Wamego Times | Present 8:30 a.m. |
| Lisa Kenworthy | Health Director | Present 8:30 a.m. |
| Peter Clark | Public Works Director | Present 8:55 a.m. |
| Sherri Schuck | County Attorney | Present 8:56 a.m. |
| Lois Schlegel | County Appraiser | Present 8:59 a.m. |
| Lisa Wright | County Treasurer | Present 8:59 a.m. |
| Jennifer Merrow | EMGT Director (via zoom) | Present 9:00 a.m. |
| Jared Barnes | Fire Supervisor (via zoom) | Present 9:00 a.m. |
| Hal Bumgarner | EMS Director (via zoom) | Present 9:00 a.m. |
| Robbin Cole | Pawnee Mental Health | Present 9:15 a.m. |
| Lori Feldkamp | Big Lakes | Present 9:53 a.m. |
| Molly Schmidt | Conservation District | Present 10:21 a.m. |
| Dennis Schwant | Conservation District | Present 10:21 a.m. |
| Chalee Braun | Conservation District | Present 10:21 a.m. |
| Jack Allston | Economic Development (via zoom) | Present 10:25 a.m. |
| Erin Tynon | Extension | Present 10:55 a.m. |
| Shannon Blocker | Extension | Present 10:55 a.m. |
| Daniel Skucius | Extension (via zoom) | Present 10:55 a.m. |
| Audrey Schremmer | 3 Rivers | Present 11:18 a.m. |
| Dustin Newman | Assistant Public Works Director | Present 12:00 p.m. |

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda adding Jack Allston. Riat seconded, carried 3-0.

2.2 Weixelman moved to approve May 11, 2020 minutes and May 8 & 13, 2020 special meeting minutes. McKee seconded, carried 3-0.

3.0 CONSENT ITEM:

3.1 Tax Corrections: ROUS0002 1,364.84-, MULEL0011 61.40, MASS0025 15.88 & FECH0002 126.00

Commissioner McKee moved to approve consent item. Commissioner Weixelman seconded, carried 3-0. *(Documents signed)*

4.0 Comments from the Public: Steve Minton *(via zoom)* commented on previous commission meetings.

5.0 DEPARTMENT UPDATES & ACTION ITEMS

5.1 Commission: Commissioner Weixelman briefed on the Wednesday and Friday EOC meetings, and the Fleet Facility meeting. Commissioner Riat reported the road complaint, was taken care of that he had received. Commissioner McKee briefed on Flint Hills Regional, masks donated by GTM, Block Grants and Legislation on tax interest and penalties.

5.2 Administration: Lisa Kenworthy provided commissioners with a copy of the public health report she had dovetailed from the Governor's orders.

5.3 County Attorney: Sherri Schuck briefed on the reopening of the courts and explained the cleaning process between each session. Jury trials will begin in August. Schuck requested authorization to purchase a software program to manage reports and caseloads. The total request would be \$3,960.00 out of the check fee funds. Commissioner Weixelman moved to approve the fund request. Commissioner McKee seconded, carried 3-0.

5.4 County Appraiser: Lois Schlegel reported the sales ratio numbers, they look the best they have in a long time, Board of Tax Appeals will continue but cases could be extended for as much as a year.

5.5 County Treasurer: Lisa Wright briefed on percentage of delinquencies of tax revenues; in 2018 at this time was at 5.6% and 2019 taxes at this time are at 3.75% (year-to-date).

6.0 NEW BUSINESS:

6.1 Pawnee Mental Health: Robbin Cole presented 2021-budget information for commissioner's consideration. In consideration of the challenges that the COVID-19 crisis is presenting to all budgets, Pawnee has frozen its Pottawatomie County budget request for 2021 at the 2020 budget level of \$119,990.

Continued 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.6 Emergency Management: Jennifer Merrow presented a resolution for consideration. Commissioner McKee moved to adopt Resolution 2020-30 a proclamation of a State of Local Disaster Emergency for Pottawatomie County, Kansas. Commissioner Riat seconded, carried 3-0. *(Document signed)*

Merrow reported the numbers for COVID-19 are stabilizing in Pottawatomie County. Commissioners agreed to scale back their EOC meetings to Fridays only for now.

5.7 Fire: Jared Barnes reported on acres burned, 139,385 about a quarter of the County. Last year 83,245 acres were burned and in 2018 39,182 so 2020 was a good burn year. Barnes informed commissioners he had received calls from outside the County concerning the use of the Fit Testing Machine for masks, this could be put on a fee schedule, but would like to do our employees first. Barnes informed commissioners that Belvue Fire would like to purchase our tanker. We plan to get rid of it for \$20,000 if we take the unneeded parts off it. Commissioner Weixelman moved to authorize Barnes to go back to Belvue Fire, and offer the tanker as is for \$15,000, and be done with it. Commissioner Riat seconded, motion carried 3-0. Then report to them on Friday during the EOC meeting.

5.8 Emergency Services: Hal Bumgarner reported this week was National Emergency Service Week and he would be providing lunch for his staff. Currently staff is working on rewriting polices and classes for certification have been extended 120 days. Bumgarner also reported total billed and collected/received numbers.

Unfinished Business: Jared Barnes reported he had spoken with Mike Jones Belvue Fire and they have accepted the offer of \$15,000.

Continued 6.0 NEW BUSINESS:

6.2 Big Lakes: Lori Feldkamp provided the Commission with information on the services provided by Big Lakes and has frozen its Pottawatomie County budget request for 2021 at the 2020 budget level of \$170,605.

6.3 Conservation District: Dennis Schwant and Molly Schmidt presented 2021 Budget for commissioner's consideration, requesting \$82,500 resulting in no increase from 2020.

6.4 Economic Development: Jack Allston presented an outline of the Kansas Department of Commerce Community Development Block Grant Program-COVID-19. Allston provided a resolution for consideration, authorizing Pottawatomie County to apply for a CDBG-CV Economic Development Grant. Commissioner Riat moved to adopt Resolution 2020-31 as presented. Commissioner McKee seconded, carried 3-0. *(Document signed)*

6.5 Extension Office: Erin Tynon, Shannon Blocker and Daniel Skucius presented the 2021 budget approved by the extension board for commissioners' consideration. They requested \$236,056 from Pottawatomie County, a 1.99% increase.

6.6 3 Rivers: Audrey Schremmer provided the Commissioners with information on the services provided by Three Rivers and asked for consideration of funding for budget year 2021 resulting in no increase; \$20,000.

Continued 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.9 Public Works: Peter Clark recommended approval for a design agreement with Finney and Turnipseed for the Belvue Bridge; they have the most experience with the bridge as they designed the original bridge. Commissioner Weixelman moved to go ahead with a study and a proposal for two or three directions, for the future of the bridge with Finney and Turnipseed. Commissioner Riat seconded, motion carried 2-1, with Commissioner McKee voting against based on economic return and investments.

Peter Clark reported he had received two bids for the On-call Maintenance Contracts, with HB and Wamego Recycling for only four grader districts.

Peter Clark presented documents for Chair to sign, for the 2020 asphalt contract with Bettis already approved.

Commissioner Weixelman requested information concerning the vendor 4Play Trucking.

7.0 Executive session: Commissioner McKee moved to recess to executive session to begin at 12:25 p.m. for up to 15 minutes under: land acquisition exception; subject: maintain privacy for potential seller (*K.S.A. 75-4319 (b) (6)*) Commissioner Weixelman seconded, carried 3-0, others in attendance, Chad Kinsley, Peter Clark and John Watt. Commissioner McKee moved to return to executive session for another 10 minutes. Commissioner Weixelman seconded, carried 3-0. Regular meeting resumed at 12:50 p.m. with no action as a result of the session.

8.0 Consent Item:

Ledger Transactions: Dated 5/15/2020 totaling \$1,110,785.72

Commissioner Weixelman moved to approve. Commissioner Riat seconded, carried 3-0. (*Document signed*)

9.0 Adjournment: Chair declared meeting adjourned at 12:55 p.m.

Chair, Deloyce McKee

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Greg Riat