



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
May 13, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
Chad Kinsley	Management Assistant-Operations	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Barbara Ubel	Family and Community Education (Broderick FCE)	Present 8:30 a.m.
Dorothy McNinch	Family and Community Education (Broderick FCE)	Present 8:30 a.m.
Linda Overkamp	Family and Community Education (Broderick FCE)	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Dru Clarke	Resident	Present 8:30 a.m.
Heather Gladbach	Management Assistant-Finance	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Ross Hill	Blackjack American Legion Post 260	Present 8:30 a.m.
Corwin Seamans	Resident	Present 8:30 a.m.
Lisa Kenworthy	Health Director	Present 8:30 a.m.
Scott Schwinn	Sanitarian/Landfill	Present 8:30 a.m.
Becky Woodward	Pawnee Mental Health	Present 9:00 a.m.
Audrey Schremmer	3-Rivers	Present 9:00 a.m.
Krystal Lantz	Pawnee Mental Health	Present 9:00 a.m.
Christine Thompson	Pawnee Mental Health	Present 9:00 a.m.
Gregg Webster	Zoning Administrator	Present 9:00 a.m.
Robbin Cole	Pawnee Mental Health	Present 9:10 a.m.
Jurdene Coleman	Pawnee Mental Health	Present 9:10 a.m.
Michelle Naillieuy	Pawnee Mental Health	Present 9:10 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 9:10 a.m.
Loir Feldkamp	Big Lakes	Present 9:10 a.m.
Terra Upham	Pawnee Mental Health	Present 9:20 a.m.
Shelli Schottler	Pawnee Mental Health	Present 9:20 a.m.
Lisa Wright	County Treasurer	Present 9:30 a.m.
Jim Jenkins	Assistant Public Works Director	Present 9:45 a.m.
Brandon Peoples	KMAN Radio	Present 10:00 a.m.
Scott Campbell	Facility Manager	Present 10:30 a.m.
Tim Eisenbarth	NXWD Director	Present 10:30 a.m.

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda. Weixelman seconded, carried 3-0.

2.2 Weixelman moved to approve May 6, 2019 minutes. McKee seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 Tax Corrections: KANE0001 Wamego Twp 17.38- & BARK0017 Westmoreland City 11.68- Commissioner McKee moved to approve consent items. Commissioner Weixelman seconded, carried 3-0. *(Documents Signed)*

4.0 PUBLIC COMMENTS:

Dorothy McNinch asked the commissioners several yes or no questions concerning the courthouse and their elected positions.

Linda Overkamp handed out a flyer about touring the old courthouse.

Barbara Ubel asked why the building (old courthouse) was not being used and why they do not use microphones during their meetings.

Corwin Seamans provided commissioners with information he had put together showing comparisons of township valuations. Mr. Seamans asked for clarification because ain't any of us paying their own bills, over half is being paid by Manhattan and State Assessed Utilities.

Dorothy Campbell showed the commissioners the award the Citizens for the Courthouse received for the courthouse.

Ross Hill invited the commissioners to join The Blackjack American Legion Post 260 on Monday, May 27, 2019 at 9:30 a.m. for their Memorial Day Observance. They will also be recognizing the efforts of Lane Ahring for his exit project from Rock Creek High School, which involved the work of repurposing three light poles into flagpoles and installing them at the St. George Cemetery.

Steve Minton asked the commissioners to explore grant money for historical buildings; there is money for removing asbestos but none for demolishing a building.

Dru Clarke provided information about the chairlift in the courthouse and believed it to be working. Mrs. Clarke also stated our courthouse is our best and should not be destroyed.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a Meeting Updates: Commissioner Altenhofen reported he had signed an "Emergency Declaration" for Pottawatomie County.

5.1b Upcoming Meeting: City County County meeting on the 16th

5.1c Set Hearing Date: Commissioner McKee moved to set June 10, 2019 at 10:00 a.m. for petitioners Justin Fultz and Roanna Fultz to vacate the utility easement on the common lot line between lots 2 & 3 in Prockish Subdivision. Commissioner Altenhofen seconded, carried 3-0.

5.2 Administration:

5.2a Weekly Updates: Robert Reece and Commissioner Altenhofen reported on the proclamation/resolution for local disaster that was signed May 10, 2019. Last week emergency services for flood inundation, prompted the proclamation if need should arise.

Action Items:

- 1) Design contact for Green Valley EMS Station and Sheriff Office Substation: Commissioner McKee moved to authorize the chair to sign the agreement. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*
- 2) Re-Roof Contract for Administration Building. Reece reported some of the cost would be off set from hail damage. Commissioner Altenhofen moved to

authorize the chair to sign the contract. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

- 3) Heather Gladbach presented a management representation letter to Reese and Novelty, certified public accountants. Commissioner Altenhofen moved to sign the management representation letter, stating that all of the information submitted to the auditors is accurate. Commissioner McKee seconded, carried 3-0. *(Document signed)*

5.3 Pawnee Mental Health: Robbin Cole presented 2020-budget information for commissioner's consideration. Pottawatomie County citizens account for approximately 7% of total clients served by Pawnee. For CY2020, Pawnee is requesting that Pottawatomie County increase its funding support by 3% from \$116,496 to \$119,990.

5.4 Sanitarian/Landfill: Scott Schwinn reported on April environmental health permits, inspections totals and landfill tons shipped.

5.5 Three Rivers: Audrey Schremmer provided the Commissioners with information on the services provided by Three Rivers and asked for consideration of funding for budget year 2020.

5.6 Big Lakes Developmental Center: Lori Feldkamp provided the Commission with information on the services provided by Big Lakes and a 2% increase making the request \$170,605.

5.7 Zoning:

5.7a Gregg Webster presented the building permit report for April of 2019 and locator map showing dwellings, accessory buildings, garage addition, farm building and garage addition totaling \$7,039,520.00

5.7b Stephan Metzger provided commissioners with the Transportation and Mobility Chapter from the Comprehensive Plan, and with no questions, commissioners are ready to review the Growth Management Chapter.

5.8 Public Works: Peter Clark said they had not yet gotten the green light from KDOT to advertise for bids for the HWY 24 & Green and HWY 24 & Crown C Projects.

Action Item:

- 1) City County Chip Seal Agreements: Commissioner Weixelman moved to authorize the chair to sign chip-seal agreements with Louisville City. Commissioner McKee seconded, carried 3-0. *(Documents signed)*

Clark reported on rain events and the locations of road damage on Jim Creek, Pauling Run Road, Forrester Road and other minor issues needed addressed.

Commissioners discussed with Peter Clark about moving in the direction for a bridge over Blue into Manhattan, and exploring the tolling for the use of the bridge. No action was taken.

6.0 OTHER BUSINESS:

Capital Improvement Plan: Jim Jenkins presented proposed Sunflower Room remodels. Commissioners all agreed to do just the one room for conference room/executive sessions. Commissioner Altenhofen moved to construct the "left" design with the executive session room, with funding coming from CIP. Commissioner McKee seconded, carried 3-0.

NXWD & Building & Grounds Facility: Tim Eisenbarth and Scott Campbell explained the dirt work, columns, concrete and framing would be completed within house forces, and a contractor would set the post and install the tin. One 20 x 50 bay would be for maintenance/building and grounds with storage overhead. Commissioner Weixelman moved to construct the Noxious Weed and Building & Ground building as presented. Commissioner Altenhofen seconded. Commissioner Weixelman stressed the need to make sure Building and Grounds had enough room; they could look at giving them an extra 10 feet within the space. Weixelman requested amending his motion to include incorporating a safe room. The Chair ordered to keep the motion as it stands and not to allow the safe room. Chair called for the vote, motion carried 3-0. Commissioner Weixelman requested updated numbers on all the building projects and information on residing and installing new windows in the Public Works and Extension Building.

Administration Building: Lisa Wright expressed concerns about not having any input on placement of her office and the visibility to oversee her staff. Commissioners directed her to work with Jim Jenkins.

Courthouse: Commissioners discussed allowing public access to the courthouse. The building is not currently staffed by any department causing it be opened to the public. Commissioner Weixelman moved to allow the tour on May 23, 2019 from 9:00 a.m. to 9:45 a.m. requested by Rita Newell and letting her know not all areas are ADA accessible. Commissioner McKee seconded, motion carried 2-1, with Commissioner Altenhofen voting against.

7.0 Adjournment: Chair declared meeting adjourned at 12: 36 p.m.

Chair, Travis Altenhofen

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee