



**Board of Pottawatomie County Commissioners
Regular Meeting Minutes
April 22, 2019**

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Chad Kinsley	Management Assistant Operations	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Hal Bumgarner	EMS Director	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Jared Barnes	Fire Supervisor	Present 8:40 a.m.
Peter Clark	Public Works Director	Present 8:40 a.m.
Lisa Kenworthy	Health Director	Present 8:50 a.m.
Jim Jenkins	Assistant Public Works Director	Present 9:10 a.m.
Scott Campbell	Maintenance Supervisor	Present 9:50 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Office	Present 9:55 a.m.
Heather Gladbach	Management Assistant Finance	Present 9:57 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda. McKee seconded, carried 3-0.

2.2 McKee moved to approve April 15, 2019 minutes. Weixelman seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 Tax Corrections: BABC0003 Mill Creek Twp 16.78- & 30.28-, SLAG0001 Belvue Twp 18.90, PROC0005 Blue Twp 37.36 & 43.54, AGUE0001 St George Twp 16.80 & 9.16

3.2 Proclamation: Emergency Medical Services Week

3.3 Ledger Transactions dated 4/1/2019 totaling \$861,097.70

Commissioner McKee moved to approve consent items 3.1 & 3.2. Commissioner Weixelman seconded, carried 3-0. *(Documents Signed)*

4.0 PUBLIC COMMENTS:

Steve Minton expressed concerns about expenses that are prudent and necessary, and stated the county has the best fire, ambulance, emergency management, roads, sheriff and the staff does a good job.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a Meeting Updates: each commissioner reported on various committee meetings they attended during the previous week.

Action Item: Commissioner McKee moved to sign a letter repealing section 3 of Senate Bill 190. Commissioner Altenhofen seconded, carried 3-0.

5.1b Upcoming Meetings: Pawnee Mental Health, KMAN, Flint Hills Regional

5.2 Administration:

5.2a Weekly Updates: Robert Reece reported on:

- Auditors are in the administration building and would like to meet with each commissioner
- Intergovernmental Luncheon
- Radio system meeting: Emergency services on the state's 800 megahertz system

5.3 Counselor: John Watt briefed commission on:

- Lien statements were filed for past due sewer bills
- Letters have been sent to property owners with delinquent taxes

5.4 Health: Lisa Kenworthy briefed commission on:

- Clients and Services provided for 3/17/2019 to 4/17/2019
- Communicable Disease; Pottawatomie County received the John Snow Disease Investigation award
- Measles: 555 confirmed cases in 20 states, none in Kansas
- School enrollment; helping with immunization & education in Wamego & Onaga
- Governor's Conference (required to attend for grants):
 - Strategic Prevention to Achieve Change
 - Comprehensive Strategies

Action Item: May Mental Health Month Proclamation:

9:20 a.m. Chair adjourned as Board of County Commissioners and convened as Board of Health, Commissioner McKee moved to sign Mental Health Month 2019 Proclamation.

Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Chair adjourned as Board of Health and convened as Board of Commissioners.

5.5 Fire: Jared Barnes briefed commission on:

- YTD 2019 Fire Station Response Calls
- Flint Hills Acreage Burned from March 15-April 8, 2019
- Havensville Station walk through April 18, 2019
- New Brush Trucks are in service
- Active violence training completed for the year
- Barnes read a thank you letter from Don Ukena for renewal of burn permit and outstanding services to the community.

9:38 a.m.: 7.0 OTHER BUSINESS:

7.1 Jim Jenkins presented bid information on the administration building re-roof:

Weddle & Sons, Inc.	Construction Management	Thowe Construction
\$65,777.00	\$74,639.69	\$38,277.60

Commissioner Altenhofen moved to award the bid to Thowe Construction. Commissioner Weixelman seconded, carried 3-0.

Jenkins presented an updated 2019-2020 Facility Capital Improvement Project chart:

- Relocation to accommodate expansion of women's restroom
- Expanded server room
- Justice Center 911 server room
- Administration Building backup generator
- Green Valley EMS Station

- o Basement storage of the Justice Center

6.0 NEW BUSIENSS

6.1 10:00 a.m. Chair closed bidding for Whispering Meadows Unit 6 temporary note. Heather Gladbach reported they had two bidders: Kaw Valley State Bank with an interest rate of 3.3% and Bennington State Bank with an interest rate of 2.85%. Commissioner McKee moved to adopt Resolution 2019-34 authorizing the issuance of \$1,250,000 principal amount of temporary notes and award the bid to Bennington State Bank. Commissioner Altenhofen seconded, carried 3-0. *(Documents signed)*

10:10 a.m. 7.0 OTHER BUSINESS CONTINUED:

7.1 Jim Jenkins continued with other project information; Sunflower Room, Treasurers Office and Server Room. Commissioners directed Jenkins to explore the basement of the Justice Centers exits.

Commissioner Altenhofen moved to go forward with the Sunflower Room remodel preparations for moving the kitchen and to prepare revised drawings for commissioners to review, for adding rooms in the east room currently used for storage. Commissioner Weixelman seconded, carried 3-0.

Commissioners agreed on April 29, 2019 once they call their meeting to order, they will do a walk though of the Noxious Weed Department, Justice Center and Administration Building, then return to the Sunflower Room to continue discussion of the each proposed project.

7.2 Comprehensive Plan Discussion:

Stephan Metzger presented information on Urban Impact Areas (UIA); the cities input are just another piece of information for Planning County Commissioners to use in order to make a more informed decision. Metzger then asked if the commissioners were ready to accept the Land Use Chapter of the Comprehensive Plan. Commissioners were all in agreement to accept and were ready to move forward with the transportation chapter.

9.0 Adjournment: Commissioner McKee moved to adjourn at 11:25 a.m. Commissioner Weixelman seconded, carried 3-0.

Chair, Travis Altenhofen

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee