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## Call to order

A hybrid (both in person and Zoom) meeting of **Local Emergency Planning Committee** was held on April 19, 2023. Attendees included:

Michael Bomberger, Community HealthCare Systems  
Jennifer Merrow, Pottawatomie County Director of Emergency Management  
Shane Jager, Pottawatomie County Sheriff  
Doug Adams, Pottawatomie County Undersheriff  
Becky Ryan, Pottawatomie County Public Information Officer  
Jared Barnes, Pottawatomie County Fire Supervisor (online)  
Alex Kinderknecht, Pottawatomie County Assistant Fire Supervisor (online)  
Hal Bumgarner, Pottawatomie County Director of EMS  
Joel Fager, Pottawatomie County EMS Assistant Director  
DeAun Bailey, Pottawatomie County Assistant Emergency Manager  
Joe Blenn, Wellsprings of Westmoreland (online)  
Leslie Campbell, Pottawatomie County Health Department Director  
Liz Parthemer, Pottawatomie County Health Department  
Tim Flannary, Wamego Fire Department/Kansas Forest Service  
Chad Kinsley, Pottawatomie County Administrator  
Scott Meitler, USD 320 Assistant Superintendent  
Teresa Rezac, Evergy/ Jeffrey Energy Center  
Phil Stultz, Wamego Fire Department Chief  
Mindy Osterhaus, Wamego Health Center (online)

## Approval of minutes

The minutes of the January meeting were approved as presented.

## Old Business

- None

## New Business

- Emergency Support Function 5- Emergency management was reviewed with no changes necessary.
- Emergency Support Function 6-Mass Care, Housing and Human Services was discussed. A previous plan for radiological plan needs to be reviewed and discussed. Leslie Campbell will speak Jared Barnes and Jennifer Merrow.
- Emergency Support Function 7- Logistics review indicated no updates were needed.
- Emergency Support Function 8-Public Health and Medical Services review indicated updates were needed to address the closing of the St. Marys Hospital, and address the

name change of the System for Emergency Response Volunteers in Kansas (SERV-KS). There is a need for additional review of agencies listed in the emergency support function.

- Sheriff Jager provided information to the group of the emergency phone application, “What3Words”.

## Reports

- EMS Director Hal Bumgarner announced his department has several trainings and exercises upcoming.
- Leslie Campbell, Pottawatomie County Health Department, reported they have been training on a new electronic health record program, will be hosting a community baby shower, and continuing normal activities including immunizations, pre-school screening, and mental health education.
- Sheriff Jager reported that the Sheriff’s Office participated in Tulip Fest, will participate in the Family Resource Night/Community Baby Shower, the new radio system should be operational by July 2023, a kids fishing day is being planned for June, the drone has assisted with surveying wildland fires, and Highway 24 road construction projects will effect travel in the Manhattan and Wamego areas.
- Teresa Rezac, Everygy, reported that JD Schlegel will be taking a different position at Everygy and stepping down from Environmental duties. The possible cause of the October incident has been identified and the other units have been taken down until repairs/modifications can be made. Everygy has revamped their incident command tree, including communications improvements. An audit of the anhydrous ammonia handling system has been conducted and they are awaiting the report. Audits have also been conducted on the environmental water discharge and air monitoring.
- Scott Meitler, USD 320, reported the district has been conducting evacuation drills in all buildings. Starting with the 2023-24 school year, all district buildings will be using a standardized language in emergencies. They are hoping to receive a grant to purchase a new 800 megahertz radio and improve security on all doors in district buildings. Department of Homeland Security will be auditing all school owned buildings for security. Ongoing audits on cyber security and recent trends in school threats.
- Emergency Manager Jennifer Merrow reported updated Incident Command System 300 level classes are available across the state. Other classes are also available and can be found at [ks.train.org](http://ks.train.org). Jennifer and De Bailey recently attended week long training on incident management. Jennifer will be attending Pre-disaster Recovery training, has been planning several exercises for departments and agencies across the county. She also participated in Tulip Fest.
- Joe Blenn, Wellsprings of Westmoreland, reported that their building has passed inspections from the State Fire Marshal’s Office, service maps have been provided to Westmoreland Fire Department, and training new staff is ongoing.
- Jared Barnes, Pottawatomie County Consolidated Fire Supervisor, reported there have been numerous wildland fires in the county. When those slow down, they will be rehabbing equipment, preparing radios for the new radio system, and working on the budget.
- Mindy Osterhaus reports that Wamego Health Center is updating their helipad, but it will still be in use during construction, and they are also constructing an area for a permanent MRI.
- Michael Bomberger, Community HealthCare System, reported that he will be assisting with security at the 2023 NFL Draft in Kansas City. The Northeast Kansas Healthcare Coalition will be conducting a mass casualty surge exercise. CHCS is in discussions with OSHA regarding workplace violence and mass casualty response.

- Wamego Fire Chief Phil Stultz reported he has been working with Wamego Schools regarding NFPA 101 issues. His department is conducting a tabletop exercise on active violence and has been working on an after action plan for after an active violence incident. They will also be training more on electric vehicle fire response and the dangers of lithium batteries.
- Tim Flannary, Kansas Forest Service, reported that there have been twelve firefighting task force mission assignments since April 4, 2023. One Fire management Assistance Grant has been approved by FEMA in the state. The Rocky Mountain Incident Management team will now be a Complex Incident management Team. Wildfire Defense Grant applications are now being accepted and he will be attending a leadership course in Arkansas this May.
- Becky Ryan, Pottawatomie County Public Information Officer, reported she has been making notifications on wildland fires and upcoming construction projects.

## Adjournment

Next meeting is July 19, 2023.

*DeAnn K. Bailey*

Secretary

July 19, 2023

Date of approval