



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
April 9, 2018

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE AND PRAYER

Attendee Name	Title	Status
Deloyce McKee	County Commissioner (Chair)	Present 8:30 a.m.
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
Ross Hill	Wamego Senior Center Board member	Present 8:30 a.m.
Shane Jager	Undersheriff	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Heather Gladbach	Management Assistant	Present 8:30 a.m.
Scott Schwinn	Sanitarian/Landfill	Present 8:40 a.m.
Peter Clark	Public Works Director	Present 9:00 a.m.
Gregg Webster	Zoning Administrator	Present 9:00 a.m.
Stephanie Peterson	Flint Hills MPO Director	Present 9:50 a.m.
Brian Horak	Kolde Construction	Present 9:52 a.m.

SERVICE AWARD PRESENTED:

Commissioners presented Shane Jager with a certificate of appreciation for 25 years of service in the Sheriff’s Department.

ROUTINE ITEMS:

Altenhofen moved to approve April 2, 2018 minutes. McKee seconded, carried 3-0.
Altenhofen moved to approve the agenda. McKee seconded, carried 3-0.

CONSENT ITEMS:

3.1: Ledger Transactions dated April 6, 2018 totaling \$286,561.93

3.2: Tax Corrections: PETE0072 Louisville Twp 614.22-, GRIM0010 Blue Twp 15.60-, BEHR00002 Blue Valley Twp 383.84, OSTE0005 Blue Twp 12.00-, BECK0030 Westmoreland City 306.68-

Commissioner Altenhofen moved to approve consent item 3.2. Commissioner McKee seconded, carried 3-0.

COMMENTS FROM THE PUBLIC:

Ross Hill inquired about the building insurance on Wamego Senior Center; who holds the coverage if there was a fire caused by an oven left on overnight. Reece agreed to research the question. Hill informed the commissioners on the top of the list of priorities for repairs at the Senior Centers would be the walk-in door. They have received an estimated cost of \$1,500. Hill said if the county would pay for half the Blackjack Legion has agreed to pay the other half. Commissioner Weixelman moved to

pay up to \$750.00, as it is a safety issue. Commissioner McKee seconded, carried 2-0. Commissioner Altenhofen abstained.

Steve Minton expressed concerns about taxes and inquired about viewing old court records. Minton was directed to visit with Sara Helget concerning court records.

DEPARTMENT UPDATES:

Administration: Heather Gladbach informed the commission the residents in Heritage Height Sub-division are interested in paving the road within that sub-division. The paving project would involve 43 lots, and asked if the commissioners vary from the eight-inch standard overlay and consider a five and a half inch. No action taken.

Sanitarian/Landfill: Scott Schwinn presented March environmental health permits and landfill totals and reminded them of the tire and refrigeration amnesty that will take place in the month of May.

Zoning: Gregg Webster presented March 2018 building permit report along with a locator map showing new dwelling locations and briefed the commission on several other projects:

- Heritage Hills
- Meadow Ridge Phase
- Commercial site plan for Crest View Subdivision
- Change in zoning on the corner of Flush and HWY 24
- Planning commission upcoming meeting
- Continuing work on the Unified Development Regulations

Public Works: Peter Clark presented a general update of the Road and Bridge Department, and then briefed commissioners on a number of projects and activities. Commissioner Weixelman expressed concerns about the large amount of gravel being put on the roads.

OLD BUSINESS:

BID: 10:00 a.m. Chair declared bidding closed for the Vineyard Road Improvement Project. Peter Clark opened and read the bids.

Bidder	Base Bid
Kolde Const.	91,056.70
T & M Concrete	90,487.00
<i>Engineers Estimate</i>	107,946.00

Staff was directed to review the bids and return with recommendation.

Crown C- KDOT Corridor Management Funding Application: Public Works staff recommends the Board of County Commissioners authorize the submission of the application to request approximately \$1,009,000 for construction. The grant would pay for 100% of the construction, the county would participate with approximately \$100,000; (design \$90,000 right of way acquisition \$10,000). Commissioner McKee moved to authorize the submission of the application. Commissioner Altenhofen seconded, carried 3-0.

Elbo Creek Detention Pond A – Recommendation for Award for Design: Public Works staff recommends the Board of County Commissioners accept the recommendation of the selection

committee to have Olsson Associates preform the engineering design services and authorize staff to negotiate a scope and fee with them. Commissioner Weixelman moved to authorize as recommended. Commissioner McKee seconded, carried 2-1. Commissioner Altenhofen voting against, stating he had inadequate documentation to make a decision.

EMS Building Renovation: Peter Clark presented information based on a previous request from the Commission, no motion needed the information was for discussion purposes only.

NEW BUSINESS:

Flint Hills Metropolitan Planning Director Stephanie Peterson briefed commission on the boundary addition to the MPO that will include the City of Wamego, and presented an updated Fiscal Agreement that reflects the City of Wamego as a signatory. The population percentage used to formulate the local match contributions, had also been updated. Commissioner McKee moved to authorize the chair to sign the Fiscal Agreement between The Flint Hills Metropolitan Planning Organization and its Member Jurisdictions. Commissioner Weixelman seconded, carried 2-1, Commissioner Altenhofen voting against.

GENERAL DISCUSSION ITEMS:

- Blue Township sanitary sewer district connection fees
- Pawnee Mental Health Board members and alternates

UNFINISHED BUSINESS:

Bid Award: Commissioner Weixelman moved to award the Vineyard Road Improvement project to T & M Concrete as recommended by Public Works staff. Commissioner Altenhofen seconded, carried 3-0.

Consent Item: Commissioner Altenhofen moved to approve consent item 3.1. Commissioner McKee seconded, carried 3-0.

Adjournment: Altenhofen moved to adjourn at 11:34 p.m. McKee seconded, carried 3-0.

Chair, Deloyce McKee

Vice Chair, Travis Altenhofen

County Clerk, Nancy McCarter

Member, Dennis Weixelman

seal

Attest: