



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
March 23, 2020

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
Cody Liming	Assistant Emergency Service Director	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Jennifer Merrow	Emergency Management (via phone)	
Peter Clark	County Engineer (via phone)	
Lisa Wright	County Treasurer (via phone)	
Steve Minton	Resident (via phone)	

2.0 ROUTINE ITEMS:

2.1 McKee moved to approve the agenda, as modified, (no bid opening) Riat seconded, carried 3-0.

2.2 McKee moved to approve March 16 & 18, 2020 minutes. Riat seconded, carried 3-0.

3.0 CONSENT ITEMS: hold until later in meeting.

4.0 DEPARTMENT UPDATES & ACTION ITEMS

4.1 Commission: Weixelman briefed on the local plan and meetings. Riat briefed on the road concern from last week’s meeting, saying it has been resolved. Riat also informed the other commissioners of a letter from Chamber of Commerce of the United States of America; thanking them for all the efforts to combat the coronavirus pandemic and to support American families and businesses. McKee expressed appreciations for the great advantage of Zoom meetings.

4.2 Administration: Chad Kinsley outlined the current work force for the County. County Office Building, Public Works and Noxious Weeds Departments will be closed to the public for two weeks. These offices will be available via phone, fax and email for services that can be taken care of without face-to-face contact. All emergency services will work as normal. Landfill is open to the public but people need to stay in their vehicles. Justice Center has one door open for the court, but temperatures will be taken on arrival. Commissioner McKee questioned the practice of Ever-bridge notification. Jennifer Merrow clarified Ever-bridge does have an override option notification in which all users regardless of what they signed up for would get a notice, but she has not used it. People can sign up and set the notification they would like. Commissioners requested the order to best meet the needs of everyone in Pottawatomie County developed by the Board of Health be published in every paper. Commissioners expressed concerns about two employees riding together in county vehicles

during the COVID-19 pandemic. Chad Kinsley said he would follow-up on this after the meeting today.

4.3 Counselor: John Watt reported the County is in good standards for Kansas Open Meetings Act, with the Zoom meetings set up. Watt reported two taxpayers have come in and paid their delinquent tax, one estate and one commercial. There is still a handful that has not paid. Condemnation from last Friday, held at the Bank of the Flints Hills, expressed a thank you to them for the use of their facility; it has been filed, however, with the Clerk of the Court still needs processed. Watt stated he would have a draft resolution ready for detention ponds next week, wording has been added to address commercial property developers.

Commissioner Weixelman directed John Watt to review the work schedule set for county workers.

UNFINISHED BUSINESS:

CONSENT ITEMS:

3.1 Tax Corrections: LACE0001 Emmett City 17.38-

3.2 Review Annual Township Report for Pottawatomie Township

3.3 Ledger Transactions dated 3/20/2020 totaling \$899,953.79

Commissioner Weixelman moved to approve all consent items. Commissioner Riat seconded, carried 3-0. *(Documents signed)*

5.0 Public Works: Peter Clark (via Zoom) briefed on the Green Valley and Highway 24 intersection project. They are still working on the wage rate; it has been agreed there was a mistake made. Clark recommended delaying the bids for two to three weeks. Clark also reported KDOT would not sign off on the project until he has identified three certified inspectors. Commissioner Weixelman moved to delay the bid date back three weeks. Commissioner Riat seconded. After discussion the Chair called for a vote, motion failed 0-3. Commissioner Weixelman moved to set the bid date back three weeks, reiterating the understanding they have the right to refuse any and all bids, due to the circumstances at this time. Commissioner Riat seconded, carried 3-0.

Peter Clark expressed health and safety concerns for the employees at the landfill taking cash, checks and credit cards for payment. In order to reduce risk could they be closed on Saturday and take no payments but invoice all people. Commissioners recommended setting a drop box system for cash and checks only with a minimum of \$10.00 fee. Lisa Wright (via Zoom) recommended using a locked ballot can from the Clerk's Office for a drop box. Commissioners agreed to move forward with a drop box system.

Peter Clark presented an updated 5-year Asphalt Overlay Plan, recommending six locations verses ten. Commissioners Riat moved to approve the modifications of the proposed asphalt overlay plan. Commissioner Weixelman seconded. Commissioner McKee expressed concerns that the plan had no work in west county. Motion carried 3-0.

Peter Clark provided an estimation for steel repair cost for the Schoeman Road/Belvue Bridge of \$793,083.73.

(Commission recessed from 10:17 a.m. to 10:21 a.m.)

Commissioner Riat moved to have Peter Clark hire an engineer to see what it would cost to repair the steel structure, put on a lightweight concrete deck and what kind a weight limit it would be for a one-way bridge in order to support our modern equipment. Commissioner Weixelman said, first we need to find out how much Wabaunsee County would contribute to the study; he would want a percentage in writing from them. Clark added an estimation for the study would be \$50,000 and the current statutory split is 86% Pottawatomie and 14% Wabaunsee, based on valuation. Weixelman would like to set up a meeting with Wabaunsee County Commissioners, (via Zoom) to discuss the bridge. Chair declared the current motion on the floor died for lack of second.

Chair opened the floor for comments (via Zoom listeners):

Steve Minton said it was a good job setting up the Zoom meetings.

6.0 Adjournment: Commissioner Weixelman moved to adjourn at 10:53 a.m. Commissioner Riat seconded, carried 3-0.

Chair, Deloyce McKee

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Greg Riat