



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**March 19, 2018**

612 E Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

**8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE**

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Lois Schlegel	County Appraiser	Present 8:40 a.m.
Chris Trudo	EMGT Director	Present 8:53 a.m.
Jared Barnes	Fire Supervisor	Present 8:56 a.m.
Hal Bumgarner	EMS Director	Present 9:10 a.m.
Peter Clark	Public Works Director	Present 9:12 a.m.
Heather Gladbach	Management of Finance	Present 9:14 a.m.
Greg Riat	County Sheriff	Present 10:00 a.m.

**ROUTINE ITEMS:**

Weixelman moved to approve the agenda. Altenhofen seconded, carried 2-0.  
Weixelman moved to approve March 12, 2018 minutes. Altenhofen seconded, carried 2-0.

**CONSENT ITEMS:**

- 3.1:** Review annual report of township from Blue
- 3.2:** Ledger Transaction dated 3.13.18 totaling \$141.80

Commissioner Altenhofen moved to approve consent items. Commissioner Weixelman carried 2-0.

**COMMENTS FROM THE PUBLIC: None**

**DEPARTMENT UPDATES:**

**Commissioners:** Discussed other committee meetings attended.

**Administration:** Reece provided commissioners with Pottawatomie County emergency services billing provided by Riley County EMS.  
Informed commission health insurance options were being explored.

**Counselor:** John Watt updated commissioners on the Tax Foreclosure process and working with county appraiser on BOTA hearing concerning the dark store theory.

**Appraiser:** Lois Schlegel gave an update on sales and activity for February 2018 and provided commissioners with a copy of the Agricultural Land Values Changes from 2017 to 2018. General discussion concerning the value of big box stores, Schlegel stressed the need to defend our values.

John Watt and Lois Schlegel informed commissioners that they are looking at sharing counselors fees for the upcoming grain elevators board of tax appeal hearings. Commissioners agreed on sharing a counselor with other counties concerning this matter.

**Emergency Management:** Chris Trudo briefed commission on status of projects and activities in the Emergency Management Office.

**Old Business:**

**Action Item:** Heather Gladbach requested adoption of a resolution. Commissioner Weixelman moved to adopt Resolution 2018-18 establishing a separate fund for the construction improvements for Junietta and Moody Roads. Commissioner Altenhofen seconded, carried 2-0. *(Document signed)*

**DEPARTMENT UPDATES CONTINUED:**

**Fire:** Jared Barnes briefed commission on status of projects and activities in the Fire Supervisors Office.

**Emergency Medical Services:** Hal Bumgarner gave a data summary report of EMS runs and billing report for February.

**Sheriff:** Greg Riat reported he would have stats on the number of calls handled in Manhattan City within Pottawatomie County ready for the commission by next week and reported employee turnover in his department is down.

**Public Works:** Peter Clark informed commission he would be handling the general update in place of Jim Jenkins. Clark presented a general update of the Road and Bridge Department; asphalt crew, bridge crew, dirt crew, trucks and districts; stressing the moisture will change some planned operations for this week then briefed commissioners on a number of projects and activities.

**OLD BUSINESS:**

2018 Asphalt Program, Public Works staff recommends awarding Bettis Asphalt from Topeka KS. Commissioner Weixelman moved to award both the base bid, to Bettis, for \$1,017,659.45. Commissioner Altenhofen seconded, carried 2-0

General discussion concerning the traffic counts on Dyer Road, Clark reported that over a 24-hour period, a quick count show 3,500 cars a day. He informed commissioners the next step is to get a count with a smart counter; this will detect categories of vehicles; cars, trucks, buses, etc.

**EXECUTIVE SESSION:**

Commissioner Weixelman moved to recess to executive session to begin at 10:43 a.m. for up to 15 minutes under: personnel matters of individual non-elected personnel, *(K.S.A. 75-4319 (b)(1))*

Commissioner Altenhofen seconded, carried 2-0, others in attendance, Robert Reece. Regular meeting resumed at 11:00 a.m. No action was taken as a result of the session.

Altenhofen moved to adjourn at 11:15 a.m. Weixelman seconded, carried 2-0.

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Chair, Deloyce McKee

seal

*Attest:*

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Vice Chair, Travis Altenhofen

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County Clerk, Nancy McCarter

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Member, Dennis Weixelman