



**Board of Pottawatomie County Commissioners
Regular Meeting Minutes
March 16, 2020**

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Derek Simmons	KMAN	Present 8:30 a.m.
Dave Wichman	Parent/Physician	Present 8:30 a.m.
Ed Quigley	Resident	Present 8:30 a.m.
Lisa Eagles	School Nurse	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Angela Adams	School Nurse	Present 8:30 a.m.
Jennifer Merrow	Emergency Management Director	Present 8:35 a.m.
Jared Barnes	Fire Supervisor	Present 8:35 a.m.
Shane Jager	Sheriff	Present 8:35 a.m.
Doug Adams	Under Sheriff	Present 8:35 a.m.
Danielle Trego	Deputy Treasurer	Present 8:40 a.m.
Lisa Wright	Treasurer	Present 8:40 a.m.
Lisa Kenworthy	Health Director	Present 9:00 a.m.
Liz Parthemer	Assistant Health Director	Present 9:00 a.m.
Crystal Malchose	HR Director	Present 9:00 a.m.
Dustin Newman	Assistant Public Works Director	Present 9:00 a.m.
Hal Bumgarner	Emergency Service Director	Present 9:15 a.m.
Scott Campbell	Building & Grounds	Present 9:50 a.m.
Paul Flynn	Resident	Present 9:50 a.m.
Nathan Bergman	Bartlett & West	Present 9:55 a.m.
Andrea Umscheid	Operations Officer	Present 10:45 a.m.
Peter Clark	Public Works Director (via phone)	Via Phone 11:27 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda, removing the bid opening 6.1. Riat seconded, carried 3-0.

2.2 Weixelman moved to approve March 9, 2020 minutes. Riat seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 Tax Corrections: POTT0024 Blue Twp 1,186.22- & RILE0014 Blue Twp 1,504.80-

3.2 Ledger Transactions totaling 265.76 dated 3/11/2020

3.3 Review Annual Township Report for Lincoln Township

Commissioner Weixelman moved to approve all consent items. Commissioner Riat seconded, carried 3-0. (Documents signed)

4.0 PUBLIC COMMENTS:

Ed Quigley expressed concerns about windrow height/gravel on Kansas Ave. in Blaine, as he is unable to get his car out because of the high gravel. Commissioners agreed to address it today with the Road and Bridge Department.

Dorothy Campbell reported the Citizens for Courthouse Conservation (CCC) has elected Craig Figge as president and the CCC was featured in the 313 The Flint Hills Magazine, Spring 2020 addition.

Steve Minton commented on unfinished projects.

Dave Wichman commented as a physician and a parent, expressing his concerns on the responses and guidance from local health department. Wichman stated Pottawatomie County has a built in advantage as a rural county. Wichman asked if the health department should have forward thinking and have a 14-day cooling off period. Weixelman said people need to quarantine themselves and he is staying informed on the issue. Riat added commissioners actions must be based off facts before going forward. Lisa Kenworthy outlined her steps and duties as the county health director and said there is not a positive confirmed case in the county but if there becomes a confirmed case then she would step-in to close the schools.

5.0 DEPARTMENT UPDATES & ACTION ITEMS

5.1 Commission: Briefed on staying informed on COVID-19, Havensville City, training for road and bridge, Extension tasting and Leadership meeting in Wichita.

5.2 Administration:

5.2a Kinsley commented on the need for people to trust and listen to him.

5.2b Malchose requested direction from the commissioners, during no school days and possibly no day care for employees out of paid time off. Commission took no action.

5.3 Counselor: John Watt informed commissioners on several documents he is currently working on: revised resolution for detention ponds, agreement with the City of Westmoreland concerning Campbell Street, developer's agreement and the appraisers hearing set for Friday.

5.4 Health: Lisa Kenworthy presented a grant application for fiscal year 2021. Chair declared adjournment as Board of County Commissioners, and to convene as Board of Health. Commissioner Weixelman moved to authorize the chair to sign the Grant Application Signature Page for the State of Kansas Department of Health and Environment for a total request of \$103,275.40. Commissioner Riat seconded, carried 3-0. *(Document signed)* Chair declared adjournment as Board of Health and to convene as Board of County Commissioners. Kenworthy briefed on current inventory within the health department and complimented her staff for doing the best they can.

5.5 Emergency Management: Jennifer Merrow briefed commissioners on, tabletop exercise on COVID-19 and requested approval to work with Blue Valley on conference phone needs, as they are not currently set up. Commission authorized Merrow to make it work.

5.6 Green Valley Rd & Hwy 24 Intersection: Nathan Bergman updated commissioners on the project, saying the new Federal Fund wage rates must be used. He applied to use the January wage rates but was denied. The bid will need to be postponed until next week.

(Commission took a 10-minute break from 10:20 a.m. to 10:30 a.m.)

5.7 Emergency Medical Services: Hal Bumgarner briefed commission on CPR classes, large-scale exercise in June, and annual license renewed. Blue Township Station is operational and provided the commission with a copy of February financial report.

5.8 Public Works: Dustin Newman requested approval of an amendment to the professional services agreement with BG Consultants for the Fleet Facility. Commissioner Weixelman moved to authorize the chair to sign the agreement to entertain the price for a 10 feet wider building, 8-inch floor and metal panels. Commissioner McKee seconded, carried 2-1 with Riat voting against.

5.8a Newman informed commissioners they are not ready to recommend a backhoe purchase, but they are continuing to work on it.

UNFINISHED BUSINESS:

Paid Time OFF: Commissioners directed staff to develop a proposed policy concerning employees out of PTO for them to review next week.

6.0 NEW BUSINESS:

6.1 CIP WORK SESSION: Andrea Umscheid presented an overview of current approved Capital Improvement Projects, pending approval projects and not facility related projects. Discussion occurred concerning the Schoeman Rd Bridge Deck (Belvue Bridge). Staff was directed to work on getting cost estimates for repairing the decking, substructure and information on weight limits for next week’s meeting.

6.2 Jared Barnes informed commissioners he was working with all fire fighters concerning COVID-19 and how to respond.

8.0 Adjournment: Chair declared adjournment at 12:20 p.m.

Commissioners returned to the Sunflower Room at 12:45 p.m. for a work session with the Health Director and Emergency Services. As a result of the session, commissioners agreed to meet daily at the EMS training facility at 10:00 a.m. in Wamego during this time of the COVID-19.

Chair, Deloyce McKee

Vice Chair, Dennis Weixelman

Member, Greg Riat

seal

Attest:

County Clerk, Nancy McCarter