



**Board of Pottawatomie County Commissioners  
Regular Meeting Minutes  
March 11, 2019**

612 E Campbell  
Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

**1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE**

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Heather Gladbach	Management Assistant Finance	Present 8:30 a.m.
Scott Schwinn	Sanitarian/Landfill	Present 8:40 a.m.
Corwin Seamans	Resident	Present 9:00 a.m.
Betty Abitz	Register of Deeds	Present 9:05 a.m.
Hailey McClellan	KMAN Radio	Present 9:05 a.m.
Gregg Webster	Zoning Administrator	Present 9:05 a.m.

**2.0 ROUTINE ITEMS:**

- 2.1 Weixelman moved to approve the agenda, McKee seconded, carried 3-0.
- 2.2 Weixelman moved to approve March 4, 2019 minutes. McKee seconded, carried 3-0.

**3.0 CONSENT ITEMS:**

- 3.1 Agreement to provide legal services with Kaup Law Office
- 3.2 Tax Corrections: REES0004 Wamego City 46.84-, 46.84-, & 46.84-
- 3.3 Resolution Wildcat Woods Unit 3 Temp Note Sale
- 3.4 Resolution Flint Hills Land Unit 2 Fund Creation
- 3.5 Resolution Irvine Acres Unit 1 Fund Creation

Commissioner McKee moved to approve consents and adopted Resolutions 2019-23, 2019-24 and 2019-25. Commissioner Weixelman seconded, carried 3-0. *(Documents signed)*

**4.0 PUBLIC COMMENTS:**

Ross Hill reported on the remaining balance of \$648.00; saying \$350 is the estimate for the water valve replacement at the Wamego Senior Center. The remaining dollar amount would go to replacing ceiling tiles and lighting. Commissioners directed Mr. Hill to turn in the final bills.

Commissioner McKee moved to authorize the Wamego Senior Center to utilize the balance of the money. Commissioner Weixelman seconded, carried 3-0.

Steve Minton commented on the increase in agricultural ground by 12%.

## 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

### 5.1 Commission:

**5.1a Meeting Updates:** each commissioner reported on various committee meetings they attended during the previous week: ATA received grant funds, Connect Pottawatomie County and the need for Day Cares, Job Fair in Manhattan, Blue Township, various phone calls concerning road conditions and valuations notices.

**5.1b Upcoming Meetings:** none discussed

### 5.2 Administration:

#### 5.2a Weekly Updates:

- Presented copies of February Finance Report
- March 18, 2019 at 5:30 p.m., meeting with Wamego City in Wamego to discuss the tuck bypass agreement.
- Meeting with Blue Township Fire, March 12, 2019 at 7:00 p.m.
- Interviewing for IT position
- Reviewing payroll software
- Upcoming City County meeting
- Working with Robert Krohn to rezone land purchased for shop

**Action Item:** Approval to advertise for Administration Building Roof Replacement.

Commissioner McKee moved to approve advertising for the roof replacement. Commissioner Altenhofen seconded, carried 3-0.

**5.4 Sanitarian/Landfill:** Scott Schwinn presented February environmental health permits and landfill totals and reminded them of the tire and refrigeration amnesty that will take place in the month of May.

**5.5 Register of Deeds:** Betty Abitz presented a comparison report showing the loss of income due to the change in mortgage registration tax changes.

**5.6 Zoning:** Gregg Webster presented January and February building permit reports and informed commissioners that next week he would be presenting a rezoning request for a property located in Louisville Township. Other items working in the Zoning Office:

- Amendment to zoning regulation
- Reviewing several plats
- Planning Commissioner Meeting set for next week
- Stephan Metzger has meeting set for Green Valley Plan on March 18, 19 & 20 and March 25, 26 & 27 beginning at 7:00 p.m. each night.

### 5.3 Counselor: John Watt

**5.3a Weekly Updates:** none discussed

**5.3b Special Event Resolution:** John Watt reported the Special Event Resolution should not include control over yards sales; it is not a good fit. Commissioner Altenhofen moved to adopt Resolution 2019-22 establishing policy and procedures for permits for special event, which utilize roads or county property with an effective date of April 1, 2019. Commissioner McKee seconded, carried 3-0. *(Document signed)*

**5.3c Former Olsburg Fire Station:** discussed the possibility of trading properties with the City of Olsburg, the potential trade had no value to the county. The other option would be to sell the old Olsburg Fire Station by sealed bids with condition to remove building. Commission took no action.

**5.3d Wamego Bypass Agreement:** discussed the draft agreement for the bypass and the wording added for annexation of roads that ought to occur to clean-up bordering roads.

**6.0 Work Session:** Discussion on long-term improvements:

- Building Codes and inspections would be in the best interest of the county. Staff was directed to get a timeline and to begin executing an agreement.
- Double chip seal and if it is a good candidate.
- List of proposed building projects showing estimated dollar amounts.
- Peter Clark reported he was working on a plan to improve road conditions, and the need for a possible trucking contract.

**7.0 CONSENT ITEMS:**

**7.1** Ledger Transactions dated 3/8/19 totaling \$551,424.58

Commissioner Weixelman moved to approve, Commissioner McKee seconded, carried 3-0.

**8.0 Adjournment:** Commissioner Weixelman moved to adjourn at 12:22 p.m. Commissioner McKee seconded, carried 3-0.

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Chair, Travis Altenhofen

seal

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Vice Chair, Dennis Weixelman

*Attest:*

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County Clerk, Nancy McCarter

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Member, Deloyce McKee