



**Board of Pottawatomie County Commissioners**  
**Regular Meeting Minutes**  
**February 24, 2020**

612 E Campbell  
 Westmoreland KS 66549  
[www.pottcounty.org](http://www.pottcounty.org)

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

**1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Greg Riat	County Commissioner, Member	Present 8:30 a.m.
Dennis Weixelman	County Commissioner, Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner, Chair	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Chad Kinsley	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Julie Gomez	Havensville Living History Day	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Adrian Serene	KutakRock/ Bond Counsel	Present 8:30 a.m.
Doug Kern	Resident	Present 8:30 a.m.
Derek Simmons	KMAN	Present 8:30 a.m.
Heather Gladbach	Finance Officer	Present 8:30 a.m.
Lisa Kenworthy	Health Director	Present 8:30 a.m.
Phil Hayes	The Arnold Group	Present 8:45 a.m.
Hal Bumgarner	EMS Director	Present 9:00 a.m.
Gregg Webster	Zoning Administrator	Present 9:00 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 9:00 a.m.
John Keller	County Planner	Present 9:00 a.m.
Mark Jack	Sprayer Operator	Present 10:45 a.m.
Paul Serb	Equipment Operator III (section patrolman)	Present 10:50 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 10:50 a.m.
Lance Forgy	Equipment Operator III (section patrolman)	Present 10:50 a.m.
Crystal Malchose	HR Director	Present 10:55 a.m.
Susan Snapp	GIS Director	Present 10:55 a.m.
Becky Ryan	Administrative Specialist/HR	Present 10:55 a.m.
Andrea Karnes	Victim Witness Coordinator, Office Manager	Present 11:00 a.m.
Betty Abitz	Register of Deeds	Present 11:00 a.m.
Danielle Trego	Deputy County Treasurer	Present 11:00 a.m.
Lisa Wright	County Treasurer	Present 11:00 a.m.
Traci Manges	Deputy Register of Deeds	Present 11:00 a.m.
Lois Schlegel	County Appraiser	Present 11:00 a.m.

**2.0 ROUTINE ITEMS:**

**2.1** Weixelman moved to approve the agenda. Riat seconded, carried 3-0.

**2.2** Weixelman moved to approve February 10, 2020 minutes. Riat seconded, carried 3-0.

### 3.0 CONSENT ITEMS:

**3.1 Ledger Transactions:** Dated 2/12/2020 totaling \$231.12

**3.2 Tax Roll Correction:** WILD0014 Manhattan City \$12,082.12-, ELLE0003 Belvue Twp 19.38-, 19.84- & 20.32- & REIS0006 Onaga City 19.70-.

**3.3 After Prom Donation Request from Wamego Committee**

Commissioner Riat moved to table 3.3 until they could get more details about the After Prom party such as; will there be any education about driving under the influence of alcohol, and if not to late could the students make an in-person request. Commissioner Weixelman seconded, carried 3-0. Commissioner Weixelman moved to approve consent items 3.1 and 3.2. Commissioner Riat seconded, carried 3-0. (*Documents signed*)

**4.0 PUBLIC COMMENTS:** Doug Kern made two suggestions concerning information based on the newspaper, would the commissioners consider going with a 100 foot Fleet Facility for future expansion and look into putting in the hot water heated flooring. Kern thanked the commissioners for their service.

### 5.0 DEPARTMENT UPDATES & ACTION ITEMS:

**5.1 Commission: Meeting updates and upcoming meetings:** Green Valley/Blue Township, Economic Development drainage study, Federal Emergency Management Agency (FEMA) at City of Wamego to the east, Northeast Juvenile Detention looking at a second facility, Road concerns, State and City, and Coffee with Local legislators.

**5.2 Administration:** Chad Kinsley informed commission of another meeting he has with Motorola.

**5.2a, b, c:** Heather Gladbach and Adrian Serene presented three renewal temporary notes for approval: Heritage Hills Unit I Note Resolution, Wildcat Woods Unit 3 Note Resolution, Whispering Meadows Unit 6 Note Resolution and an agreement for financial advisory services for general obligation temporary notes, series 2020-3, 4 & 5 with Stifel, Nicolaus & Company. Commissioner McKee moved to adopt Resolutions 2020-10, 2020-11 and 2012-12. Commissioner Weixelman seconded, carried 3-0. Commissioner McKee moved to authorize the chair to sign the agreement as presented. Commissioner Riat seconded, carried 3-0.

Gladbach briefed commissioners on the draft document for the air packs lease purchase for \$300,000 with \$37,000 coming out this year's budget for Consolidated #1 Fire, and reported the first payment will be in October.

Gladbach requested authorization to move forward with setting a hearing date concerning the Heritage Heights petition for six inches of asphalt. Commissioner Weixelman moved to authorize moving forward with the hearing. Commissioners Riat seconded, motion carried 3-0.

**5.3 Havensville Living History Day:** Julie Gomez requested a donation for Havensville Living History Day and briefed commission on all the types of activities that will be taking place that day. Commissioner Riat moved to donate \$300, same as last year. Commissioner Weixelman seconded, carried 3-0.

Commissioners signed all the documents approved under 5.2 (from 9:35 to 10:00 a.m.)

**5.4 Counselor:** John Watt reported on the tax foreclosure and the condemnation.

**5.5 Clerk:** Nancy McCarter briefed commissioners on the dedicated devices for the election software; this is part of a Security Plan from the Secretary of State.

**5.6 Health:** Lisa Kenworthy briefed commissioners on:

- Coronavirus/Influenza
- Adult Health – Westy Senior Group
- Communicable Disease – Possible TB
- Family Planning – New clients
- Preparedness – Regional Table Top
- Maternal Child Health
- Grant remodel inspection

**Action Items:** Chair declared adjournment as Board of County Commissioners, and to convene as Board of Health. Commissioner Weixelman moved to authorize the chair to sign the Federal Poverty Guidelines for the 2020 Family Planning and the 2020 Poverty Guidelines for all other programs. Commissioner McKee seconded, carried 3-0. *(Document signed)* Chair declared adjournment as Board of Health and to convene as Board of County Commissioners.

**5.7 Zoning:** Stephan Metzger presented the sign regulation amendments, and asked commissioners if they had any questions or concerns. Commissioner McKee inquired about house numbers and their visibility for emergency reasons, no action taken.

Gregg Webster presented the plat for Legatus, LLC/Brandt Rudzinski reflecting the changes; road right of way dedicated along the north side of the property and a pedestrian access easement to run for the regional detention pond tract, north to the road right of way, so there would be a pedestrian connection to Green Valley Road. Commissioners agreed to hold off a week before signing a resolution, in order to get clarification on driveways.

**5.8 Emergency Medical Services:** Hal Bumgarner outlined the replacement plan for ambulances, and requested authorization to order two new trucks and trade in an older Chevy model. Commissioners Riat requested information on the maintenance cost of ambulances. Commissioner Riat moved to authorize the purchase of one new ambulance and not to trade-in the Chevy. Commissioner Weixelman seconded, carried 3-0.

## **6.0 NEW BUSINESS:**

**Work Session:** Phil Hayes with The Arnold Group, provided an overview of a service they could offer concerning market wage/salary analysis that would supply the County with tools to develop a plan, for a one time cost of \$14,259. Commissioner Riat would like a list of references, information on just what the County's Departments need, cost estimate, and the cost to revisit every other year. Chad Kinsley said he had all that information already. After a considerable discussion, Commissioner Weixelman moved to go forward with the study at the cost of \$14,259, and look into other tools The Arnold Group may have available. Commissioner Riat seconded, carried 3-0.

**7.0 Ledger Transactions dated 2/21/2020:** Commissioner Riat moved to approve transactions totaling \$965,953.96 Commissioner McKee seconded, carried 3-0. *(Document signed)*

**8.0 Adjournment:** Chair declared adjournment at 1:00 p.m.

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Chair, Deloyce McKee

seal

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Vice Chair, Dennis Weixelman

*Attest:*

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County Clerk, Nancy McCarter

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Member, Greg Riat