



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
February 11, 2019

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 8:30 a.m.
Deloyce McKee	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
John Watt	Counselor	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Steve Minton	Resident	Present 8:30 a.m.
Terry Force	Wheaton City	Present 8:30 a.m.
Chad Kinsley	Management Assistant Operations	Present 8:30 a.m.
Ross Hill	Wamego Senior Center	Present 8:30 a.m.
Scott Schwinn	County Sanitarian	Present 8:30 a.m.
Betty Abitz	Register of Deeds	Present 9:00 a.m.
Lori Feldkamp	Big Lake Development	Present 9:05 a.m.
Hal Bumgarner	EMS Director	Present 9:10 a.m.
Jim Jenkins	Assistant Public Works Director	Present 9:20 a.m.
Heather Gladbach	Management Assistant Finance Officer	Present 9:50 a.m.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda. McKee seconded, carried 3-0.

2.2 Weixelman moved to approve February 4, 2019 minutes. McKee seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 Appointment Eric Stadel as Spring Creek Township Clerk

3.2 Review Mill Creek, Vienna & Spring Creek Township annual reports

3.3 Tax Corrections: JOHN0121 Wamego City 47.34- and RDLA0001 Green Twp 141.26

3.4 Appoint Kevin Fateley to the Bicycle & Pedestrian Advisory Committee

Commissioner McKee moved to approve all consent items. Commissioner Weixelman seconded, carried 3-0.

4.0 PUBLIC COMMENTS:

4.1 Steve Minton thanked the commission for their recent comments and actions and encouraged them to explore all their options for future building projects.

4.2 Terry Force commented on not being placed on the agenda until February 25, 2019 to discuss the fact the Consolidated Fire No.1 does not feel they need to pay the \$22 monthly sewer fee to the City of Wheaton. Commission stated they wanted Jared Barnes present for the discussion and it would be a future agenda item.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission:

5.1a: Meeting Updates: Discussed the community meeting held last week.

5.1b Upcoming Meetings: Connect Pottawatomie and K-MAN Radio.

5.1c Wamego Senior Center: Commissioners agreed to allow Ross Hill time to explore the cost of a main water shut off valve project before requesting a refund of the \$648.00 left from the ceiling project.

5.1d Event Resolution: No Action taken

5.3 Counselor: John Watt informed commissioners he was working with Jake Pugh, city attorney, for Wamego, on terms for annexing roads. Commissioner Weixelman would be interested in meeting with the City of Wamego about this topic.

Watt also reported he was working on reviewing the last draft of codes with the City of Manhattan, but informed them the City of Manhattan could be possibly updating their codes at the first of the year (2020).

5.2 Administration: Reece reported he was reviewing new software for payroll and project tracking.

5.4 Sanitarian/Landfill: Scott Schwinn provided an update from environmental health and the landfill transfer station. Schwinn recommended having a tire and refrigeration amnesty period from May 1, 2019 to May 31, 2019 allowing Pottawatomie County Residents (no businesses) to dispose of passenger vehicles tires at no charge and all other tires at ½ of normal rate, and all refrigeration appliances to be disposed of free of charge. Commissioner McKee moved to authorize the amnesty request. Commissioner Altenhofen seconded, carried 3-0.

5.5 Register of Deeds: Betty Abitz provided commissioners with a classification fees report for 2018; total number of filings 4,357, total indebtedness \$214,819,815.06 and total filing fees \$430,112.34.

5.6 Big Lakes Development: Lori Feldkamp briefed commission on current items; audit, license renewal, bid for group home and legislative items (HB 2149 & SB10). Feldkamp provided commissioners with information about the Big Lakes-Zeandale Capital Campaign.

5.7 Green Valley EMS Station: Jim Jenkins and Hal Bumgarner recommended the Board of County Commissioners approve advertising for Request for Proposals for design-build services for the Green Valley EMS/Sheriff's Office substation/training facility. Commissioner McKee moved to table the topic until February 25, 2019 commission meeting. Commissioner Weixelman seconded, carried 3-0.

6.0 NEW BUSINESS:

6.1 10:00 a.m. Chair closed bidding for Heritage Hills One, temporary note bid.

6.2 Peter Clark and John Watt presented a vacant land real estate sale contract for approval. Commissioner McKee moved to authorize Robert Reece to sign on behalf of the County. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

7.0 CONSENT ITEM:

7.1 Ledger transactions dated 2/8/2019 totaling \$527,051.27, Commissioner McKee moved to approve. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

6.0 Continued:

6.1 Temp Note for Heritage Hills 1: Heather Gladbach reported they have received two bids: Central National for 2.98% and Kaw Valley at 3.9%. Staff recommended Central National. Commissioner Weixelman moved to adopt Resolution 2019-16 authorizing the issuance of \$1,200,000 principal amount of temporary notes. Commissioner McKee seconded, carried 3-0.
(Document signed)

8.0 EXECUTIVE SESSION:

Commissioner McKee moved that they recess to executive session for 60 minutes beginning at 10:55 a.m. under the following exception to the Kansas Open Meetings Act: Land Acquisition Exception, preliminary discussions relating to the acquisition of real property KSA 75-4319 (b)(6); to maintain the privacy regarding the owners of real estate. Commissioner Altenhofen seconded and motion passed 3-0, others in attendance, Peter Clark, Robert Reece, and John Watt. Public session resumed at 11:55 a.m. with no action as a result of the session.

9.0 Adjournment: Commissioner McKee moved to adjourn at 11:55 a.m. Commissioner Weixelman seconded, carried 3-0.

Chair, Travis Altenhofen

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee