

**POTTAWATOMIE COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
MEETING MINUTES  
February 5<sup>th</sup>, 2020**

**LOCATION:**

Wamego Training Center, Wamego, KS

**Meeting:**  Regular  Special  Annual

**MEMBERS PRESENT:**

Cody Liming (EMGT), Jennifer Merrow (EMGT), Michael Bombarger (Community Healthcare Systems), Robert Miller (USD 320), Phillip Stultz (Wamego FD), Randi Dumler (Three Rivers), Shane Jager (PTCO SO), Becky Ryan (PT CO), Anthony Hallenbeck (Ft. Riley EMGT), Dustin Newman (PT CO Public Works), Mindy Osterhuas (Wamego Healthcare Coalition), Teresa Rezac (Evergy), Derek Gray (St. Marys PD), Zach Bottenburg (PTCO EMS), Tim Flanary (Kansas Forestry), Michael Geddry (City of Wamego), Joe Blenn (Well Springs Care Home), Hal Bumgarner (PTCO EMS).

AGENDA ITEM	PRESENTATION / DISCUSSION	RECOMMENDATION / ACTION
<b>I. CALL TO ORDER</b>	Tim Flanary called the meeting to order at 13:02.	
<b>II. OVERVIEW OF AGENDA</b>	Tim Flanary gave an overview of the agenda.	
<b>III. PRIOR MEETING MINUTES</b>	Prior meeting minutes not available.	
<b>IV. INTRODUCTIONS</b>	All committee members introduced themselves.	No action needed.
<b>V. Review of Emergency Support Functions (ESF) 12-14 / Emergency Operation Plan Updates</b>	Corrections and updates to ESFs 12-14 were submitted to the Secretary. Next meeting, ESFs 15, 1, and 2 will be reviewed.	Update Contact information for Evergy. Change verbiage in Section II, A. General, 5. "An elected Official" changed to "A county Representative."
<b>VI. LEPC Business</b>	Old Business/ None  New Business/ Hosts for LEPC Meetings this year: POTT CO EMGT – Will host remaining meetings for 2020.	

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<b>VII. EMERGENCY MGMT UPDATE</b>	<p>EM update: Jennifer Merrow</p> <ul style="list-style-type: none"> <li>○ KDEM has implemented EOP Mapper.</li> <li>○ Active Violence Training meetings, will be hosting full scale exercise June 24-25 2020 at Rock Creek High School.</li> <li>○ Conducting Emergency Services meetings monthly with EMS, Sheriff's Office, and Fire.</li> <li>○ Regional COAD group established recently, EMGT attended first meeting.</li> <li>○ Revised Debris Management Plan and are awaiting approval from FEMA.</li> <li>○ Attended the Wildland Fire Seminar in Hutchinson on December 14, 2019.</li> <li>○ Will be attending Threat and Hazard Identification and Risk Assessment (THIRA) training on Jan. 29.</li> <li>○ Will be attending National Weather Service (NWS) Integrated Warning Team seminar – Topeka</li> <li>○ Flood outlook seminar Feb 18<sup>th</sup>.</li> <li>○ Conducted HazMat Awareness and Operations recently. Looking to partner with Union Pacific to set up free, rail-specific HazMat/railroad incidents trainings.</li> <li>○ Wildcat Region TTX – February 27</li> <li>○ HazMit Planning Meeting March 5 – Geary County</li> <li>○ Wicked Marathon March 28.</li> <li>○ Tier II Reports beginning to roll in.</li> </ul>	No action needed.
<b>VIII. UPCOMING TRAINING</b>	<ul style="list-style-type: none"> <li>○ Animal Disease Response Training – Seneca. April 8, 2020 0800-1700, Anderson County -- March 18</li> <li>○ NWS Storm Spotter Training March 5 – Westmoreland Fire Station 1900-2030</li> <li>○ Wide Area Search on March 17-19 in Junction City.</li> <li>○ Kansas Dam Safety March 11 – Topeka</li> </ul>	No action necessary, informational only

**IX. INDUSTRY UPDATES**

- PCEMS – Hal Bumgarner
  - New EMS Station opening within the next week in green valley
  - Submitted new EMS Protocols for approval.
  - Will be conducting monthly CPR/AED classes that are open to the public.
  - Will release yearly education schedule to Fire.
  - Looking to add 2 additional trucks to fleet, trying to have 8 trucks available at all times. All trucks are ALS.
  - Would like 911 addresses properly displayed throughout county.
- WHC – Mindy Osterhaus
  - 2019 Novel Coronavirus (2019-nCov) preparation.
  - 3D mammography being installed.
  - Telemetry System being installed.
- Well Springs Care Home – Joe Blenn
  - Have been conducting fire drills
  - Will be going through extensive remodeling
- USD 320 – Robert Miller
  - bonds/construction is complete,
  - Crisis Management plan is with school board, should have it back and confirmed by May, will disseminate at that point.
  - Had issues with last few crisis drills, will be making changes.
  - Updating radio communications system currently.
  - Have been working with USD 383 to establish threat identification protocols to identify students who are displaying signs of potential active violence situations.

PTSO – Shane Jager

- Wicked Marathon
- Will be participating in Active Violence Training at Rock Creek High School.
- Will be putting MDTs in all patrol cars.
- Conducted CPR/AED Training with EMS
- Has a Facebook page now

CHCS – Michael Bombarger

- 2019 Novel Coronavirus (2019-nCoV) Update
- Conducted Pediatric Surge Tabletop Exercise in December.
- Will be conducting a Full-Scale Exercise on April 29<sup>th</sup>, from 1300-1430.

St. Marys PD – Derek Gray

- Nothing to add at this time.

Wamego FD – Phillip Stultz

- Have installed 800 radios in all vehicles.
- Recently got a skid unit for wildland fire.
- Will be hosting a statewide fire school in November (KSFFA).

Kansas Forestry Service – Tim Flanary

- SCAFFA – March 19-22<sup>nd</sup>. Forest Service will be doing wildland fire and air operations.
- Assessing structure ignition potential class on February 27-28 at Fort Riley. Free to firefighters.
- Go to Kansas forest service to look for upcoming training.
- Have a district fire management officer, Brice Haverkamp.
- 2020 VFA grant applications should have been sent out to all county fire departments, April 15<sup>th</sup> is filing deadline.
- 24/7 Fire Duty Officer, 785-532-3321.
- Have four PIOs if necessary.
- Wildland Task Forces are growing in number across the state to increase regional responses to wildland fires. Dispatch comes through KDEM.

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	<p>Public Works – Dustin Newman</p> <ul style="list-style-type: none"> <li>○ Green Valley road widening project will begin soon. The county is currently accepting bids for the project.</li> </ul> <p>Fort Riley EMGT – Anthony Hallenbeck</p> <ul style="list-style-type: none"> <li>○ 90% of everyone is back on Fort Riley.</li> <li>○ Have updated civilian authority response requirements, if not specifically on MOU/MOA, need to go through County EMGT first before receiving aid.</li> <li>○ Working with the state to get a program together to do water drop training with rotary aircraft on installation, hoping for May. Will send out info later.</li> </ul> <p>Three Rivers – Randi Dumler</p> <ul style="list-style-type: none"> <li>○ Nothing to add at this time.</li> </ul> <p>Public Information Officer – Becky Ryan</p> <ul style="list-style-type: none"> <li>○ Nothing to add at this time.</li> </ul> <p>Jeffrey Energy Center/Everygy – Teresa Rezac</p> <ul style="list-style-type: none"> <li>○ Monthly testing of sirens around noon every month, training operators.</li> <li>○ Will share fire hydrant locations with EMGT.</li> <li>○ Trying to get employees through Stop the Bleed Training</li> <li>○ Need to get managers/high ranking officials through ICS Command Training (G0300,0400).</li> <li>○ Will offer tour of facility when weather warms up.</li> </ul>	
<b>X. NEXT MEETING</b>	April 15th, 2020 1pm, at the Wamego Training Center.	
<b>ADJOURNMENT</b>	The meeting was adjourned at 1430	Tim Flanary 1 <sup>st</sup> , Shane Jager 2 <sup>nd</sup> , all moved to adjourn.

**Minutes Recorded By:** Cody Liming

LEPC meeting minutes 2/05/2020