



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
February 5, 2018

612 E Campbell
 Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

8:30 AM Pledge of Allegiance and call to order as Board of Commissioners:

Attendee Name	Title	Status
Deloyce McKee	County Commissioner (Chair)	Present 8:30 a.m.
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
Steven Oliver	Network Administrator	Present 8:30 a.m.
James Bradley	Resident	Present 8:30 a.m.
Ruby Zabel	Resident	Present 8:30 a.m.
Jack Plummer	Landfill	Present 8:30 a.m.
Stephen Roggenkamp	Public Works	Present 8:30 a.m.
Dianna Edwards	Public Works	Present 8:30 a.m.
Jared Barnes	Fire Supervisor	Present 8:30 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:45 a.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement	Present 9:00 a.m.
Gregg Webster	Zoning Administrator	Present 9:00 a.m.
Peter Clark	Public Works Director	Present 9:00 a.m.
Jim Jenkins	Assistant Public Works Director	Present 9:00 a.m.

Agenda: Altenhofen moved to approve, adding Jared Barnes. Weixelman seconded, carried 3-0.

Minutes: Weixelman moved to approve January 29, 2018. Altenhofen seconded, carried 3-0.

Documents Signed or Reviewed:

- Signed ledger transactions: \$747.00 dated 1/31/2018
- Invitation to Advance Pottawatomie Investor Breakfast (ECODEVO)
- Reviewed Annual Reports of Township: St Clare, Vienna, Union, Mill Creek and Clear Creek
- Reviewed 2017 Public Works Accomplishments
- Reviewed January 2018 Pottawatomie County Financial Report
- Signed tax corrections: IMPE0001 Wamego City \$3,276.02-, MCKE0009 Wamego City \$3,250.90-, MOAT0007 St Marys City \$1,585.88- & \$101.66- OLSO0017 Westmoreland City \$404.28-, MCBR0001 Wamego City \$476.66-, WARD0010 St Marys City \$405.46-, BIGM0001 Blue Twp \$2,250.04-, 1AIN0001 St George City \$262.34- & \$331.14- & \$467.48-, MCNEF0002 Wamego City \$1,927.08-, MANH0023 Manhattan City \$69,351.00-, BIGM0001 Blue Twp \$10,288.82-, KRIS0003 Manhattan City \$17,740.88-, REFU0001 Wamego City \$262.22-.

Service Awards Presented: Jack Plummer 15, years; Stephen Roggenkamp, 20 years; Dianna Edwards, 20 years of service.

Employee: Crystal Malchose introduced Steven Oliver, Pottawatomie County Network Administrator.

Counselor: John Watt discussed the developers draft agreement reporting a final copy would be ready for action next Monday.

Administration:

Reece provided commissioners with a copy of the consent agenda from the Manhattan City Commissioner meeting held February 3, 2018 showing item O, “approve and authorize the Mayor and City Clerk to execute a Supplemental Interlocal Agreement to the Blue Township Sewer Interlocal Agreement between the City of Manhattan and Blue Township Sewer Benefit District”.

Barnes and Reece presented an interlocal contract for cooperative purchasing requesting authorization to enter into a contract with HGACBuy. Commissioner McKee moved to authorize as requested. Commissioner Altenhofen seconded, carried 3-0.

Barnes and Reece presented a proposal from Toyne for the purchases of a 3000-gallon tanker to be stored in Havensville; it was a demo and would be discounted from \$232,500 to \$210,000, and could be delivered within 14-21 days. Commissioner Altenhofen authorized Reece to sign the purchase for Consolidated Fire District 1. Commissioner Weixelman seconded, carried 3-0.

Noxious Weed:

Tim Eisenbarth presented Accomplishment for 2017:

- Noxious Weed
- Cemeteries
- HHW
- Recycling
- Various other tasks
- Weed Eradication Progress Report

Action Items:

Commissioner McKee moved to approve the 2018 Pottawatomie County Noxious Weed Control Plan and the Annual Noxious Weed Eradication Progress report for 2017. Commissioner Altenhofen seconded, carried 3-0. *(Documents signed)*

Zoning:

Stephan Metzger informed commissioners of two upcoming meetings with Kendig Keast Collaborative concerning the development of a comprehensive plan: March 5, 2018 6:00 p.m. at the Sunflower Room and March 6, 2018 at 6:00 p.m. Town Hall meeting, place to be determined.

Metzger presented a revision to Article 5 and 8 of County’s Development Regulations. Article 5 addressing rural and agricultural tourism and agricultural business district. Article 8 addressing manufacturing zoning districts. Commissioner Weixelman directed Metzger to study the idea of allowing three houses in a quarter/quarter section. Commissioner Weixelman moved to approve the changes to both articles as presented. Commissioner Weixelman moved to withdrawal his motion and motioned to table the topic until next week in order to better review the details. Commissioner Altenhofen seconded, carried 3-0

Metzger asked the commissioners if they would be interested in pursuing the idea of impact fees. Metzger was directed to work with Kendig Keast Collaborative on what the cost would be to pursue a study.

Other Business:

Gregg Webster outlined information concerning island annexation of the river tract for Heritage Square North. Commissioners tabled the topic until more research could be done.

Public Works:

Jim Jenkins gave a general update from the last weeks within the road and bridge department and reported on building projects: Olsburg Fire Station and Road & Bridge Shop design.

Peter Clark outlines several projects:

- o Green Valley Road Extension, completion by Oct. 1, 2018
- o Whispering Meadows Unit 5, sanitary sewer completed
- o Dutch Hollow Road Bridge, deck poured
- o McKee Road Bridge, steel set, deck attached and earthwork complete
- o Timber Creek Water Tank Demo
- o Blue Township Sewer Master Plan
- o Timber Creek Water District Analysis
- o AP 2018 advertising and bid
- o 2018 Dust Control Program
- o US 24 & GVR
- o Major Collector Sign Grant
- o Elm Slough Road Improvements
- o Vineyard South curb and gutter
- o Military Trail mill and overlay
- o Parallel Road Bridge design

Additional Information:

- o Interlocal sewer agreement with City of Manhattan executed
- o Manhattan Commissioner Tour with Comm. Usha Reddi and Mayor Linda Morse

Chair adjourned meeting at 11:47 a.m.

Chair, Deloyce McKee

Vice Chair, Travis Altenhofen

County Clerk, Nancy McCarter

Member, Dennis Weixelman

seal

Attest: