



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
February 4, 2019

612 E Campbell
 Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

1:00 PM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

1:00 PM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE

Attendee Name	Title	Status
Travis Altenhofen	County Commissioner (Chair)	Present 1:00 p.m.
Dennis Weixelman	County Commissioner (Vice Chair)	Present 1:00 p.m.
Deloyce McKee	County Commissioner (Member)	Present 1:00 p.m.
Nancy McCarter	County Clerk	Present 1:00 p.m.
John Watt	Counselor	Present 1:00 p.m.
Robert Reece	County Administrator	Present 1:00 p.m.
Ross Hill	Resident/Wamego Senior Center	Present 1:00 p.m.
Rita Newell	Resident	Present 1:00 p.m.
Dorothy Campbell	Resident	Present 1:00 p.m.
Steve Minton	Resident	Present 1:00 p.m.
Craig Figge	Resident	Present 1:00 p.m.
Jim Bradley	Resident	Present 1:00 p.m.
Peter Clark	Public Works Director	Present 1:00 p.m.
Heather Gladbach	Management Assistant Finance Officer	Present 1:00 p.m.
Chad Kinsley	Management Assistant Operation	Present 1:00 p.m.
Julie Gomez	Havensville Living History Day	Present 1:00 p.m.
Jill Lenauer Overkamp	Citizens for Courthouse	Present 1:00 p.m.
Crystal Malchose	HR Director	Present 1:00 p.m.
William Finn	Dispatcher	Present 1:00 p.m.
Hal Bumgarner	EMS Director	Present 1:00 p.m.
Tim Eisenbarth	Noxious Weed Director	Present 1:15 p.m.
Diane Novak	Rural Water One	Present 1:15 p.m.
Jim Jenkins	Assistant Public Works Director	Present 1:55 p.m.
Scott Campbell	Buildings & Grounds Supervisor	Present 2:10 p.m.
Stephan Metzger	Assistant Planner/Zoning Enforcement Officer	Present 3:00 p.m.
Matthew O'Rourke	Kendig Keast	Present 3:25 p.m.
Meredith Dang	Kendig Keast	Present 3:25 p.m.

2.0 ROUTINE ITEMS:

2.1: McKee moved to approve the agenda, adding an executive session. Weixelman seconded, carried 3-0.

2.2: Weixelman moved to approve January 28, 2019 minutes. McKee seconded, carried 3-0.

3.0 CONSENT ITEMS:

- 3.1: St Marys Jr/Sr High School-After Prom funding request
- 3.2: Ledger Transactions dated 1/28/2019 totaling \$335.00
- 3.3: Review Pottawatomie & Clear Creek Township annual reports
- 3.4: Tax Corrections:

STMA0035	St Marys City	6,939.96-	BIEB0001	Blue Twp	351.90-
POTT0024	Olsburg City	12.84-	POTT0024	Olsburg City	37.12-
OLWA0006	Louisville Twp	1,583.26-			

Commissioner McKee moved to approve consent items 3.2, 3.3 & 3.4 and to move 3.1 to 5.1c
Commissioner Weixelman seconded, carried 3-0.

4.0 PUBLIC COMMENTS:

4.1: Ross Hill reported on repairs to the Wamego Senior Center and reported the project came in under budget by \$648.00. Hill requested direction on the funds, and asked if the commission wanted it returned to the county or if the Wamego Senior Center could retain it.

4.2: Julie Gomez gave a brief overview of Havensville Community Centers Living History Day and requested a donation for the event. Commissioner Weixelman moved to donate \$300.00 out of the historical fund. Commissioner McKee seconded, carried 3-0.

4.3: Jill Overkamp requested authorization to place a brass plaque on the old courthouse, purchased by the Citizens for Courthouse Conservation. The plaque recognizes the courthouse as being on the National Register of Historic Places. Commissioner Weixelman moved to allow the placement of the plaque inside the alcove at the south door. Commissioner Altenhofen seconded, carried 3-0.

4.4: Steve Minton asked for information concerning Region Re-imagined Program. Commission informed Minton it would be addressed during tonight's open house at Westmoreland Elementary School Gym.

SERVICE AWARD: (moved up from administration)

5.2a: Commission presented William Finn with a 10-year service award with the sheriff department.

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1:Commission:

5.1a: Meeting Updates: KAC, K-State engineering grant for an educational opportunity alignment project, Senior Citizen, ATA and Pawnee.

5.1b: Department Update Schedule: Commissioners agreed to have all departments brief monthly.

5.1c: St Marys Jr/Sr High School-After Prom funding request. Commissioner Weixelman moved to donate \$200. Chair declared motion died for lack of second.

5.2Administration:

Heather Gladbach presented two action items:

5.2b: Commissioner McKee moved to adopt Resolution 2019-14; Heritage Hills Temp Note Sale. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

5.2c: Commissioner McKee moved to adopt Resolution 2019-15; establishing a construction fund for Whispering Meadows Unit 6. Commissioner Altenhofen seconded, carried 3-0. *(Document signed)*

5.2d: Administration requested setting a hearing for Irvine Acres Unit I, sewer, street and water, Commissioners set it for February 25, 2019 beginning at 10:15 a.m. Administration requested setting a hearing date for Flint Hills Landing Unit Two. Commissioners set it for February 25 ,2019 at 10:10 a.m.

5.4: Noxious Weed: Tim Eisenbarth provided commission with the Annual Noxious Weed Eradication Progress report required by KSA 2-1316.

Action Items:

Commissioner McKee moved to approve the 2019 Pottawatomie County Noxious Weed Control Plan and the Annual Noxious Weed Eradication Progress report for 2018. Commissioner Weixelman seconded, carried 3-0. *(Documents signed)*

5.3: Counselor: John Watt informed commission of a draft agreement with the City of Wamego. Watt would like to include language in the agreement annexing several parts of roads: Valley, Balderson, 4th St east, 6th St west, Columbian north of HWY 24 and Kaw Valley Road. Commission directed Watt to approach the City about annexing these roads.

5.5: Public Works: Peter Clark brief commission on crew projects and presented the contract with Bayer's for Wildcat Woods Subdivision for signing, previously approved.

Peter Clark recommended approval of the 2019 Policy for Acquisition of Right-of-Way for road and bridge projects. Clark reported Lois Schlegel, county appraiser, has performed an agricultural market land analysis for the 2019 year that establishes appropriate values:

- Native pasture 2,330.00 per acre
- Tame pasture 2,330.00 per acre
- Dry crop 2,990.00 per acre
- Irrigated crop 7,610.00 per acre
- Waste 710.00 per acre

Commissioner McKee moved to approve the 2019 Policy for Acquisition of Right-of-Way as presented. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Peter Clark recommended executing a Supplemental Agreement No. 1 with KDOT to modify County-State Agreement No. 392-16 for the US 24 & Green Valley Road Intersection Improvement Project. The county is progressing towards advertising, bidding and commencement of construction for the US 24 & Green Valley Road Project. The major elements of the project would include:

- Widening of pavement on US 24 HWY to accommodate the eastbound double left turn lanes
- Closure of the center medium on US 24 HWY, west to Green Valley Road
- Widening of Green Valley Road to the north to accommodate the extra eastbound left turn lane
- New reverse frontage road between Green Valley Road and Powers lane
- Adding a double right turn land from southbound Green Valley Road
- Improving Dempsey Road to the south of the intersection
- New traffic signal to align with the extra turn lanes
- Multi-use trail along Green Valley from US 24 to Elk Creek Road
- Modifying the existing Green Valley Road bridge over Elbo Creek

Commissioner McKee moved to execute the Supplement Agreement No. 1 with KDOT. Commissioner Weixelman seconded, carried 3-0. *(Document signed)*

Peter Clark shared he had received a thank you card from USD 320 for the good work done during the last snow and ice event.

5.6: Green Valley EMS Station: Jim Jenkins and Hal Bumgarner presented a proposed EMS and Sheriff Sub. Station design to be built off Green Valley Road. Jenkins and Bumgarner would like the commission to grant approval to move forward with a design during next Monday's commission meeting. Commissioner Weixelman requested a detailed timeline for all projects before moving forward.

6.0 EXECUTIVE SESSION:

6.1:Commissioner Altenhofen moved that they recess to executive session for 10 minutes beginning at 3:10 p.m. under the following exception to the Kansas Open Meetings Act: Land Acquisition Exception, preliminary discussions relating to the acquisition of real property KSA 75-4319 (b)(6); to maintain the privacy regarding seller. Commissioner McKee seconded and motion passed 3-0, others in attendance, Peter Clark, Robert Reece, and John Watt. Public session resumed at 3:20 p.m. As a result of the session, Commission McKee moved to authorize staff to negotiate an offer on a property in Westmoreland. Commissioner Altenhofen seconded, carried 3-0.

7.0 OTHER BUSINESS:

7.1: Commission had general discussion concerning the New Comprehensive Plan.

8.0: **Adjournment:** Chair declared meeting adjourned at 3:46 p.m.

9.0: 4:00 p.m. Commissioners continued with a joint work session with the Pottawatomie Planning Commissioner and Steering Committee:

Workshop Objectives:

- o Overview of Comprehensive Plan – Future County
- o Plan implementation considerations
- o Next steps in process

Presentation on Draft Comprehensive Plan:

- o Future County Report highlights
- o Draft Future Land Use Map
- o Present Near-term priorities

Near-Term Priorities Interactive Exercise:

- o Prioritization exercise of near-term priorities

6:00 p.m. Commissioners attended an open house at the Westmoreland Elementary School Gym concerning the county wide comprehensive plan

Chair, Travis Altenhofen

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter

Member, Deloyce McKee