



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
February 3, 2020

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 a.m.

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Greg Riat

1.0 8:30 AM CALL TO ORDER REGULAR MEETING WITH FLAG SALUTE & PRAYER

Attendee Name	Title	Status
Greg Riat	County Commissioner , Member	Present 8:30 a.m.
Dennis Weixelman	County Commissioner , Vice Chair	Present 8:30 a.m.
Deloyce McKee	Chair Commissioner , Chair	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Crystal Malchose	HR Director	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
Dorothy Campbell	Resident	Present 8:30 a.m.
Derek Simmons	KMAN	Present 8:30 a.m.
Mark Portell	Wamego Times	Present 8:30 a.m.
Peter Clark	Public Works Director	Present 8:30 a.m.
Andrea Umscheid	Operations Officer	Present 8:30 a.m.
Heather Gladbach	Finance Officer	Present 8:30 a.m.
Lisa Kenworthy	Health Director	Present 8:30 a.m.
Jes Pfannenstiel	KWORC	Present 8:30 a.m.
Todd Gerstner	Resident	Present 8:30 a.m.
Ross Hill	Silver Haired Legislature	Present 8:30 a.m.
Tim Eisenbarth	Noxious Weed Director	Present 8:40 a.m.
Shelly Wilson	Office Manager (NXWD)	Present 8:40 a.m.
Lisa Wright	County Treasurer	Present 9:40 a.m.
Clint Hibbs	BG Consultants	Present 10:00 a.m.
Alex Kinderknecht	Assistant Fire Supervisor	Present 10:00 a.m.

Service Awards presented to Nick Clark (*not present*) and Lisa Kenworthy for five years of service to the County.

Lisa Kenworthy briefed commission on the coronavirus, stating there are no cases in Kansas and provided an informational brochure about the virus: symptoms, risk and treatment.

2.0 ROUTINE ITEMS:

2.1 Weixelman moved to approve the agenda removing personnel contracts review, county closing policy and the executive session. Riat seconded, carried 3-0.

2.2 Weixelman moved to approve January 27, 2020 minutes. Riat seconded, carried 3-0.

3.0 CONSENT ITEMS:

3.1 Review Township Reports: Mill Creek, Spring Creek & Vienna

3.2 Ledger Truncations: dated 1/28/2020 totaling \$2,878.75

Commissioner McKee moved to approve consent items. Commissioner Riat seconded, carried 3-0.
(Documents signed)

4.0 PUBLIC COMMENTS: none

5.0 DEPARTMENT UPDATES & ACTION ITEMS:

5.1 Commission: Meeting updates and upcoming meetings: Commissioner McKee reported on the Capital/Kansas Day. McKee then said, she would like to discuss the possible annexation of Blue Township and expressed concerns on if it was annexed what effects this would have on revenue loss. Watt stated it is something they could look into. Riat requested information on the cost to maintain Blue Township. Peter Clark agreed to work with Chad Kinsley on getting the income and expenses over the last five years, within Blue Township for 1/1/2015 to 12/31/2019. Weixelman added he would like to see these numbers from over the whole County, without this you could not have a real picture, you need to include everything.

5.1a KWORC: Jes Pfannenstiel with Kansas Workers Risk Cooperative for Counties presented the County Commission with an award for the county's exceptional loss ratio.

5.1b Wicked Marathon: No information has been received concerning cost for traffic control.

5.2 Administration:

5.2a Crystal Malchose introduced Andrea Umscheid as the new operations officer.

5.2b Heather Gladbach presented two action items, Developers agreement and Gwaltney Temp Note Resolution.

Commissioner McKee moved to authorize the chair to sign the development agreement 2020-01 with Dara's Fast Lane for improvements to Cassie Lane. Commissioner Riat seconded, carried 3-0. *(Document signed)*

Commissioner Weixelman moved to adopt Resolution 2020-08 authorizing the issuance of \$213,000 temporary note to Kaw Valley State Bank at an interest rate of 1.88% for Gwaltney Subdivision, rescinding 2020-01 due to an error in the amount. Commissioner McKee seconded, carried 3-0.

5.2c Crystal Malchose provided commissioners with a copy of the February 2020 County Employee Newsletter and historical brochures. Malchose requested information on what the commissioners expect to do for employees in 2020 per Becky Ryan and a list of recruitment information as of February 3, 2020.

5.3 Counselor:

5.3a Detention Pond Maintenance: John Watt gave an overview of proposed maintenance of detention ponds: 1) The ponds can be taken care of by the owners under a homeowners association. 2) Developers responsibility for the first 3 to 5 years, then move to the county. The developer would pay a fee per lot and this could be placed in a separate fund for upkeep of the pond. Watt requested direction from the commission. It was agreed to table the topic until next week.

5.3b Watt reported the tax foreclosures continue and the Judge has appointed three appraisers.

5.4 Noxious Weed: Tim Eisenbarth gave an overview of accomplishments for 2019 with noxious weed, parks, cemeteries, household waste, 2019 recycling poundage and various other tasks. Tim Eisenbarth provided commission with the Annual Noxious Weed Eradication Progress report required by KSA 2-1316 and the 2020 Noxious Weed Control Plan for approval.

Commissioner McKee moved to approve the 2020 Pottawatomie County Noxious Weed Control Plan and the Annual Noxious Weed Eradication Progress report for 2019. Commissioner Riat seconded, carried 3-0. *(Documents signed)*

5.5 Silver Haired Legislature: Ross Hill provided commissioners with an update on Kansas Silver Haired Legislature and a list of resolutions for the 2020 Kansas Legislative session. Hill also provided information concerning the growth rate for Pottawatomie County showing that by 2039 the population could be as much as 48,875 and is currently only 24,773.

5.6 Public Works:

5.6a Fleet Facility: Peter Clark recommended the Commissioners award the Fleet Maintenance Facility Project to Schultz Construction. With the base bid plus the insulated metal panels alternate and eliminate painting structure/ceiling alternate for a total contract amount of \$1,182,000. Then direct staff to prepare a change order for the widening of the building to 100 feet, increasing the concrete slab floor from 6” to 8” and upgrading from radiant tube heating to radiant floor heating, with the necessary addition design cost with BG Consultants. Clark requested direction on the width increase to 100 feet, increasing to an 8-inch floor, floor heating and panel insulation. Commissioners all agreed on no floor heating. Commissioners agreed to the 8” increase and the deduct for the painting, but would like to explore the insulation of panels, exhaust ventilation system and look at the additional cost for a 90 foot building. Commissioner Riat would also like to explore having a satellite location for salt and sand. Commissioners tabled the discussion until next week.

OTHER BUSINESS:

Peter Clark reported the Green Valley and HWY 24 project is still under review.

Commission discussed items they would like to review with USD 383 during today’s meeting with them: parking, bridge, fire, security, transportation, etc.

6.0 Adjournment: Riat moved to adjourn at 12:35 p.m. McKee seconded, carried 3-0.

(Following adjournment, Commissioners will meet with USD 383 in Manhattan at 2031 Poyntz Ave to discuss the new school)

Chair, Deloyce McKee

seal

Vice Chair, Dennis Weixelman

Attest:

County Clerk, Nancy McCarter
Board of Pottawatomie County Commissioners

Member, Greg Riat