



Board of Pottawatomie County Commissioners
Regular Meeting Minutes
January 22, 2018

612 E Campbell
Westmoreland KS 66549
www.pottcounty.org

Public Works / Sunflower Room

8:30 AM

District 1 – Deloyce McKee

District 2 – Dennis Weixelman

District 3 – Travis Altenhofen

8:30 AM Pledge of Allegiance and call to order as Board of Commissioners:

Attendee Name	Title	Status
Deloyce McKee	County Commissioner (Chair)	Present 8:30 a.m.
Travis Altenhofen	County Commissioner (Vice Chair)	Present 8:30 a.m.
Dennis Weixelman	County Commissioner (Member)	Present 8:30 a.m.
Nancy McCarter	County Clerk	Present 8:30 a.m.
Robert Reece	County Administrator	Present 8:30 a.m.
John Watt	County Counselor	Present 8:30 a.m.
James Bradley	Resident	Present 8:30 a.m.
Ruby Zabel	Resident	Present 8:30 a.m.
Heather Gladbach	Management Assistant Finance	Present 8:30 a.m.
Lisa Kenworthy	Health Director	Present 8:30 a.m.
Robbin Cole	Pawnee Mental Health	Present 8:45 a.m.
Matt Myer	Crisis Service Director with Pawnee	Present 8:45 a.m.
Lois Schlegel	County Appraiser	Present 9:00 a.m.
Sherri Schuck	County Attorney	Present 9:30 a.m.
Andrea Karnes	Office Manager County Attorney	Present 9:30 a.m.
Lisa Wright	County Treasurer	Present 9:45 a.m.
Chris Trudo	EMGT Director	Present 9:45 a.m.
Scott Venneberg	Onaga Fire	Present 9:50 a.m.
Clem Koelzer	Onaga Fire	Present 9:50 a.m.
Marty Vanier	NBAF	Present 10:00 a.m.
Katie Glenn	Assistant EMS Director	Present 10:00 a.m.
Hal Bumgarner	EMS Director	Present 10:00 a.m.
Jim Jenkins	Assistant Public Works Director	Present 10:25 a.m.
Gene Peterson	CFS Engineer	Present 10:25 a.m.
Peter Clark	Public Works Director	Present 10:25 a.m.
Jack Allston	Economic Development	Present 10:45 a.m.
Jessica Venneberg	EcoDevo Executive Assistant	Present 10:45 a.m.

Agenda:

Weixelman moved to approve, removing Jared Barnes. Altenhofen seconded, carried 3-0.

Minutes:

Altenhofen moved to approve January 8, 2018. Weixelman seconded, carried 3-0.

Documents Signed or Reviewed:

- Reviewed annual report of township from: Spring Creek, Lincoln, St. Marys, St George, Shannon and Belvue
- Reviewed financial report on Special Highway Fund
- Reviewed information concerning emergency services provided by Riley County EMS
- Signed ledger transactions: \$739,498.68 and \$101,084.60 dated 1/12/2018 and \$1,152.00 1/18/2018

- Signed tax corrections:

BOW0096	Wamego Twp	11.00	GIER0001	St George Twp	520.52-	JOHN0108	St George City	7.66
AIEM0001	Blue Twp	53.64-	SALI0006	Blue Twp	43.32	ROBL0001	Blue Valley Twp	5.36-
ROBL0001	Blue Valley Twp	2.98-	REVE0006	Rock Creek Twp	57.24-	KUFA0004	Sherman Twp	1089.48-
KUFA0004	Sherman Twp	60.56-	WAGI0001	Wamego City	193.08-	NWLL0001	Wamego City	312.88-
COOP0001	Shannon Twp	836.28-	WARD0012	Blue Twp	687.48-	APPE0003	Blue Twp	492.56-
ANDE0007	Shannon Twp	708.00-	HBDE0002	St George Twp	608.60-	HBDE0002	St George Twp	663.92-
HBDE0002	St George Twp	699.44-	HBDE0002	St George Twp	784.32-	HBDE0002	St George Twp	727.36-
HUMB0004	Blue Twp	274.68-	HUMB0004	Blue Twp	152.44-	HUMB0004	Blue Twp	194.12-
WEIX0003	Wamego Twp	890.06-	HOLL0035	Wamego City	1059.60-	HOLL0035	Wamego City	1179.90-
HOLL0035	Wamego City	1276.58-	HOLL0035	Wamego City	1257.08-	SHRW0001	Blue Twp	1120.88-
LERE0003	St George Twp	596.32-	CONK0009	St George Twp	259.70-	CEDA0004	Wamego City	2069.76-
CATL0002	Blue Twp	621.70-						

Administration:

Heather Gladbach presented a resolution authorizing the offer for sale \$960,000 temporary notes for Whispering Meadows Unit Five. Commissioner Altenhofen moved to adopt Resolution 2018-14. Commissioner Weixelman seconded, carried 3-0. (*Document signed*)

Robert Reece informed commissioners of upcoming meetings:

- City County County: January 25, 2018 at 4:00 p.m.
- Economic Development meeting January 23, 2018
- Flush & Highway 24 meeting January 30, 2018 at 7:00 p.m.

Commissioner McKee moved to request authorization to speak on supporting the reinstatement of the state fuel tax during legislative meeting this week. Commissioner Altenhofen seconded, carried 3-0.

Counselor:

John Watt reported that several tax foreclosure publication notices would be coming out in the paper.

Pawnee Mental Health:

Robbin Cole and Matt Myer gave an update on; Office space needs, working with school districts, plans for mental health stabilization unit and presented the 2018 Behavioral Health Public Policy Agenda. Matt Myer reported he would be working with the Sheriff to offer classes for jail staff to assess mental health needs for inmates. Reece asked how the underserved in Pottawatomie County were identified and if there is a follow-up on them for long-term solutions. Cole explained the process in which they look at numbers and handle crisis matters. They do have a crisis follow up person, but can only work with the information they have; it is up to that person to keep their appointments.

Health:

Lisa Kenworthy presented information concerning the flu season, 9/1/2017 through 1/17/2018, reviewed totals for services in 2017 and outlined 2018 initiatives.

Attorney:

Sherri Schuck and Andrea Karnes reported on total cases filed in 2017 and the scheduled 2018-jury trials. Schuck requested approval to hire an additional attorney. Commissioners agreed to review the numbers.

Appraiser:

Lois Schlegel presented 2017 end of year reports and reported on office and field activities.

Treasurer:

Lisa Wright reported the 2017 year-end process was completed on 1/5/2018, nineteen parcels are still listed on the tax foreclosure, new antique software program and she had dismissed the temporary employee as workload is down.

Emergency Management:

Chris Trudo and Marty Vanier, Director of Operations for Kansas State University's National Agricultural Biosecurity Center, gave an update on the continued work site for the National Bio and Agro-defense Facility, reporting it is on schedule and within budget.

Fire:

Scott Venneberg and Clem Koelzer requested authorization to purchase a brush truck for Fire District #3. Commissioner Weixelman moved to approve the purchase. Commissioner Altenhofen requested a current inventory list from the district, to give him a better understanding of their long-range plans. Commissioner McKee seconded adding there will be future conversation about consolidation, carried 2-1. Commissioner Altenhofen voting against, he must do his due diligence. Commissioners informed Venneberg and Koelzer if Fire District #3 receives any type of grants, that information should be forwarded to the County.

Emergency Services:

Hal Bumgarner presented year-end information: calls, destinations for 911 transports, transfers of non-emergent destinations, community services and mutual aid.

Economic Development:

Jack Allston presented information on WorkKeys assessment and explained how the program helps measure the workplace skills.

Public Works:

Gene Peterson presented an inventory and appraisal of the 267 bridges owned by the County. The findings and recommendations from this report will be incorporated into the Public Works Five-Year Bridge Replacement Plan.

Public Works requested approval to purchase a 2018 motor grader. Commissioner Altenhofen moved to authorize the execution of a sales agreement with Foley Equipment for the purchase of one new caterpillar 120M2 AWD motor grader for \$252,811.00 to replace equipment #75. Commissioner McKee seconded, carried 3-0.

Public Works submitted a request to purchase a crane and related equipment. Commissioner Weixelman requested a report showing the cost to rent a crane per day. No action taken.

Public Works requested approval to submit a grant application to KDOT for High Risk Rural Roads, for Dyer Road and Little Grill Entrance Safety Improvement Project. The County's portion of the

project cost would come from the Special Highway Fund; estimated cost to the County \$65,000 and KDOT matching funds of \$180,000. Commissioner McKee moved to authorize staff to submit the grant application. Commissioner Altenhofen seconded, carried 3-0.

Public Works requested approval to hire six seasonal laborers at a rate of \$10.48 hourly and five seasonal engineering technicians at a rate of 13.00 hourly. Commissioner Altenhofen move to authorize the request. Commissioner Weixelman seconded, carried 3-0.

Public Works requested authorization to execute an engineering agreement with Terracon Consultants for \$5,000 for the initial phase of a geotechnical investigation of four-roadway subbase failures. Commissioner McKee moved to authorize. Commissioner Weixelman expressed concerns and requested information on patching cost including equipment, labor and materials. Commissioner McKee withdrew her motion and moved to table the topic. Commissioner Weixelman seconded, carried 3-0.

Administration:

Reece presented an Audit Letter of Engagement from Reese and Novelly, P.A. for the year ending December 31, 2017. Commissioner Altenhofen moved to approve and sign the letter. Commissioner McKee seconded, carried 3-0. *(Document signed)*

Review Board Appointments:

Weixelman agreed to serve on Area on Aging, Library Board, Connect Pottawatomie and PAC Combat Aviation; McKee will serve on the MPO and Flint Hill Region Council; Altenhofen will serve on Manhattan Chamber, LEPC and PAC Combat Aviation during 2018.

Commissioner recessed for lunch 12:30 p.m.

Commission reconvened at 1:00 p.m. at the EMS Station in Wamego with Wabaunsee County concerning Belvue Bridge. Others in attendance: Peter Clark, Jack Allston, Chris Trudo, John Watt, Doyle Pearl, Gene Peterson, Tim Liesmann, Tracy Henry, Thayne Bush, Steven Holz, Gregory Newmark.

Gregory Newmark had a presentation on Belvue Bridge Benefit Assessment:

- Stakeholder Interview
- Traffic count
- Federal HWY Traffic Classes
- Intercept Survey
- Current users
- Trip Splits
- Associated Dollar Cost
- Cost of Paving Alternative Road

Newmark's recommendations would be to not pave alternative roads and the Counties should seriously consider rebuilding the Belvue Bridge. The next step would be to work with communities to determine user match and look for grants.

Other Business:

Commissioners had general discussion with Hal Bumgarner, Robert Reece and Chris Trudo concerning Blue Township emergency medical services, whether to move forward in establishing a station. Commissioner agreed to get more information and look at a long-term solution.

Chair adjourned meeting at 3:00 p.m.

Chair, Deloyce McKee

seal

Vice Chair, Travis Altenhofen

Attest:

County Clerk, Nancy McCarter

Member, Dennis Weixelman