



Jennifer Merrow
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Call to order

A hybrid (both in person and Zoom) meeting of **Local Emergency Planning Committee** was held on January 18, 2023. Attendees included:

Michael Bomberger, Community HealthCare Systems
Jennifer Merrow, Pottawatomie County Director of Emergency Management
Shane Jager, Pottawatomie County Sheriff
Doug Adams, Pottawatomie County Undersheriff
Becky Ryan, Pottawatomie County Public Information Officer
Jared Barnes, Pottawatomie County Fire Supervisor
Alex Kinderknecht, Pottawatomie County Assistant Fire Supervisor
Hal Bumgarner, Pottawatomie County Director of EMS
Joel Fager, Pottawatomie County EMS Assistant Director
DeAun Bailey, Pottawatomie County Assistant Emergency Manager
Eddie Aldrine, Nemaha County Emergency Manager
Joe Blenn, Wellsprings of Westmoreland
Leslie Campbell, Pottawatomie County Health Department Director
Liz Parthemer, Pottawatomie County Health Department
Tim Flannary, Wamego Fire Department/Kansas Forest Service
Michael Geddry, City of Wamego
Chad Kinsley, Pottawatomie County Administrator
Dee McKee, Pottawatomie County Commissioner
Scott Meitler, USD 320 Assistant Superintendent
Jesse Schlegel, Evergy/ Jeffrey Energy Center
Paul Schliffke, Wamego Police Department Police Chief
Phil Stultz, Wamego Fire Department Chief
Kayleigh Macko, Heritage Program Wamego Health Center

Approval of minutes

The minutes of the October meeting were approved as presented.

Old Business

Michael Bomberger opened discussion regarding the proposed by-laws. Items of discussion included the requirements and application form, or appointment process, for future membership, meeting attendance requirements, and budget administration. Each of these items was addressed by the group. Paul Schliffke made a motion to approve the proposed by-laws, seconded by Alex Kinderknecht. Motion carried unanimously.

New Business

Emergency Support Function 1- Transportation was discussed. Jennifer Merrow suggested that the Public Works might be a more appropriate coordinating agency.

Emergency Support Function 2-Communications was discussed. Sheriff Jager suggested updates to agencies, stakeholders, and equipment availability.

Emergency Support Function3- Public Works and Engineering review indicated no updates were needed.

Emergency Support Function 4-Firefighting review indicated updates had been completed.

Lane Sekavec, Union Pacific Railroad Hazardous Materials and Response Senior Manager, provided a training presentation to members.

Reports

Emergency Manager Jennifer Merrow reported that Animal Disease Response Trainings have been conducted. Emergency Management is working with Pottawatomie County Public Works on a debris management plan, and planning a tabletop exercise with county emergency services. A meeting was held with Wellsprings of Westmoreland regarding their plans for an active violence event.

Joe Blenn, Wellsprings of Westmoreland, reported that he is building an active violence response plan. He is getting a set of building plans for the Westmoreland Fire Department, and has scheduled a tour for Westmoreland Fire Department.

Jared Barnes, Pottawatomie County Consolidated Fire Supervisor, reported he will be attending a wildland fire aviation presentation sponsored by the Kansas Forest Service.

EMS Director Hal Bumgarner announced his department has been training, and has several trainings upcoming.

Wamego City Inspector Michael Geddry reported several infrastructure projects ongoing in the city. Some of those will include open trenches. These will be ongoing throughout the year.

Wamego Fire Chief Phil Stultz reported he will be hosting the upcoming area fire chief's meeting. His department will have an assistant chief position open soon. A new fire engine has been ordered and will be delivered within the next two years. They answered 520 calls for service in 2022.

Wamego Police Chief Paul Schliffke reported he collaborated with Pottawatomie County CERT and the Wamego Senior Center to open a warming center during the December cold snap. He is also assisting with planning a county wide active violence full scale exercise.

Jesse Schlegel, Everygy, reported that due to a significant vibration event, Unit 3 will be offline. Another unit will be down starting in March, and he anticipates at least one and possibly two units will be down most of the year. He is also planning an exercise for later this year.

Becky Ryan, Pottawatomie County Public Information Officer, reported she is working on updating media contacts and building press release templates.

Michael Bomberger, Community HealthCare System, reported they have upgraded CHCS's 800 MHz radio system to a Motorola APX 4500 mobile (base) unit in the Hospital at the Onaga Campus, and Motorola APX 4000's for the Onaga Hospital, and each of their clinics in Centralia, Frankfort, Holton, Onaga, St Marys and Westmoreland, with an additional APX 4000 in the hospital incident command center in Onaga. CHCS is operating on the new State Template which includes an encrypted channel.

Scott Meitler, USD 320, reported they district will be participating in the full scale exercise. They have also been working on perimeter security around buildings in their district.

Liz Parthemer, Pottawatomie County Health Department, reported they have been participating grant writing and continuing normal activities.

Adjournment

Next meeting is April 19, 2023.

ReAnn K. Bailey

Secretary

April 19, 2023

Date of approval