



Pottawatomie County Planning Commission

Andrew Klein – Member
Tim Diederich - Member
Robert Boyd – Member

Marcie Wood – Member
Michael Heigert – Member
Doug Kern - Member
Robert Busby - Member

Armon Bosse - Member
Jared Cox – Member
Norm Stutzman – Member

Agenda

Date: July 23, 2020
Time: 7:00 P.M.
Location: Sunflower Room
Public Works Building
612 E. Campbell St.
Westmoreland, KS

**Meeting participation will also be available via Zoom Meeting – call in and / or on-line

Join Zoom Meeting

<https://zoom.us/j/92060433791?pwd=ZGxYOGFjYXV2WkRxUHpPM3FoM0w3Zz09>

Meeting ID: 920 6043 3791

Password: 938094

Use one of these numbers for phone connection:

- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Germantown)

Planning & Zoning Office Number: 785-457-3551

Email: zoning@pottcounty.org

1. Call to Order - Roll Call
2. Public Comments – *Non Agenda Items Only*
3. Approval of June 18, 2020 Meeting Minutes
4. Consent Agenda – No Items
5. Adoption of the Regular Agenda
6. Regular Agenda
 - A. Discussion: Comprehensive Plan Review Procedure
7. Adjournment



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Meeting Minutes for June 18, 2020

****Because of the Coronavirus pandemic, the meeting was held via Zoom - on-line and call in****

In "Attendance":

Marcie Wood
Andrew Klein
Doug Kern
Armon Bosse Jr.
Robert Busby
Tim Diederich

Location: Zoom Meeting

Absent:

Jared Cox
Norm Stutzman
Robert Boyd
Tim Diederich

County Staff

Gregg Webster - Zoning Administrator
Stephan Metzger - Assistant Planner

Call to order

Marcie Wood called the meeting to order at 7:00 p.m.

She called the roll, with members being present as shown.

(Andrew Kline joined the meeting at 7:02)

Public Comment

There was no public comment on non-agenda items.

Approval of May 21, 2020 Meeting Minutes

Doug Kern made a motion to approve the minutes as written.

Wood seconded the motion and it was approved unanimously.

Consent Agenda

No items

Regular Agenda

Wood made the motion to approve the agenda as presented.

Robert Busby seconded the motion and it was approved unanimously.

Final Plat Review – Wam-Teau Ranch Unit Two

Metzger explained the location of the lots and the subdivision.

He explained that the sole purpose of the plat is to move the lot line between the two lots.

Kern made a motion to approve the final plat of Wam-Teau Ranch Unit Two.

The motion was seconded by Wood and approved by all.

Comprehensive Plan Review Discussion

Metzger explained the proposed review process and asked for input.

He noted that the plan is only a year old, but it must be reviewed annually.

He asked the members to review the Action Items noted in the Plan to see if they are still applicable and select several that could reasonably be accomplished in the next 2 years.

He asked the members to review the Plan overall for other proposed changes.

He handed out the Priority Action Items review matrix and discussed it.

Election of Officers

Planning Commission Chair –

Wood nominated Andrew Klein for the position of Chair.

Michael Heigert seconded the nomination.

As there were no further nominations for Chair, the vote for Klein was unanimous.

Planning Commission Vice-Chair-

Wood nominated JR Bosse for the position of Vice-Chair.

Tim Diederich seconded the nomination.

As there were no further nominations for Vice-Chair, the vote for Bosse was unanimous.

Planning Commission Secretary –

Heigert nominated Marcie Wood for the position of Secretary.

Bosse seconded the nomination.

As there were no further nominations for Secretary, the vote for Wood was unanimous.

Board of Zoning Appeals (BZA)

Michael Heigert, Doug Kern, Robert Busby, Marci Wood and Jared Cox volunteered or were selected to serve as the Board of Zoning Appeals.

Bosse nominated Michael Heigert for the BZA Chair.

The nomination was seconded by Kern.

There being no further nominations, the vote for Heigert was unanimous.

Bosse nominated Robert Busby for the BZA Vice-Chair.

Kern seconded the nomination.

There being no further nominations, the vote for Busby was unanimous.

As there was no further business or discussion, the meeting was adjourned.