

GENERAL PUBLIC COMMENTS

Public comment is also accepted by the commission on matters not listed on the agenda. Comments or concerns of this nature may be presented during the public comments portion at the end of the meeting.

RECOMMENDATION TO GOVERNING BODY

Following a 14 day waiting period, the recommendation of the planning commission is taken to the county commissioners for consideration. The county commissioners may either approve the recommendation, deny the recommendation or return the recommendation to the planning commission for further review.

If a valid protest petition is submitted to the county clerks office within the 14 day waiting period, then the county commissioners vote to approve the request must be unanimous. Protest petitions may only be signed by the property owners within the 1000 foot notification area.

The resolution by the county commissioners either approving or denying the request becomes effective upon publication in the Official County Newspaper

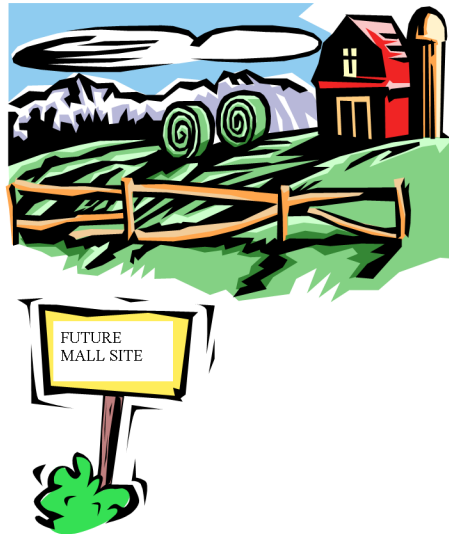


PLANNING COMMISSION APPOINTMENTS

Planning commissioners are appointed officials. Their terms are for three years, and they can serve two full terms. A list of their names and addresses may be obtained from the Office of Planning and Zoning.

Pottawatomie County is a rapidly growing county and the job of planning commissioner is not an easy one. There can be some tough decisions to make, but they are important decisions that effect the future of our county.

If anyone is interested in becoming a member of the planning commission, please contact the Pottawatomie County Zoning Office or the County Commissioner of your district.



PLANNING COMMISSION

Functions of the Planning Commission of Pottawatomie County, meeting date and hearing guidelines.



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POTTAWATOMIE COUNTY PLANNING COMMISSION

PURPOSE

The Pottawatomie County Planning Commission was first established in 1962, when zoning was adopted for the unincorporated areas of the county. The original board had five members.

In 1978, the board was expanded to 10 members. Three members were appointed from each county commission district and one member from the Soil Conservation District.

The primary function of the Planning Commission is the preparation, adoption and maintenance of long-term comprehensive plans to guide the future development of Pottawatomie County. The planning commission is the approving authority for preliminary and final subdivision plats and site plans. The planning commission also studies the proposals for re-zonings and subdivision requests and makes recommendations on such requests to the Governing Body, which is the County Commissioners.

MEETINGS

Meetings are typically held on the 3rd Thursday of each month at 612 E Campbell St. Westmoreland, Ks. The meetings begin at 7:00 p.m. with a 1/2 hour work session and public hearings begin at 7:30 p.m.

NOTIFICATION OF MEETINGS

All re-zoning, conditional use and amendment change requests require a legal notification to be published in the Official County Newspaper at least 20 days prior to the scheduled hearing. All meetings are open to the public and anyone interested may attend.

AGENDA ITEMS

The agenda may have additions or deletions made to it prior to the start of the meeting. New additional items will be considered following the original scheduled items.

PUBLIC HEARINGS:

Both oral and written comments are accepted on public hearing items. These items include: Land use plan amendments, re-zonings, conditional use permits and text amendments. All written comments should be submitted to the planning office a week prior to the meeting.

PUBLIC HEARING PROCESS

- A) Staff introduces item.
- (B) Applicant Presentation & Questions
- (C) Public comments & Questions
- (D) Rebuttal
- (E) Applicant's Closing Statements
- (F) Commission Deliberation & Action

NON-PUBLIC HEARING ITEMS

Both oral and written public comments are accepted on non-public hearing items. These items include: Subdivision plats and site plans.

ADDRESSING THE COMMISSION

The public is asked to state their name, address and purpose for appearing. Comments should be brief and contain primarily new information. Speakers should address all questions to the entire Commission and not to individual commissioners. Courtesy shall be given to all speakers.

