

COMMISSION MINUTES – MONDAY, MAY 10, 2010

At 8:30 A.M., all members of the Pottawatomie County Commission met for a regular session in the County Commission Room. Present were Pat Weixelman, chairman; Corwin Seamans, vice chairman; and Stan Hartwich, member.

Stan Hartwich moved and Corwin Seamans seconded to add Bruce McMillan to the agenda at 8:45 and to remove Tim Eisenbarth from the 9:00 position on today's agenda. Motion carried 3 to 0.

Stan Hartwich moved and Corwin Seamans seconded to approve the minutes for May 3, 2010. Motion carried 3 to 0.

John Watt, county counselor, met with the Commissioner to update them on projects he is working on. He informed them of a tax exemption form needing to be signed by the Chairman regarding the property on which the new pump station is located for the Blue Township Sewer District project. Stan Hartwich moved and Corwin Seamans seconded to authorize the Chairman to sign the tax exemption application forms for the pump station property for the Blue Township Sewer District. Motion carried 3 to 0.

Leu Lowrey, public works director, met with the Commissioners to update them on projects in the road/bridge department. Leu requested approval of a bid date for Nelson's Ridge. Stan Hartwich moved and Corwin Seamans seconded to set the bid date for Nelson's Ridge Unit One for street, sewer, and water improvements for June 14th at 10:00 A.M. Motion carried 3 to 0. He requested filling a vacancy created by the resignation of the Assistant Bridge Foreman. His request is to replace this position with a Bridge Crew Technician position. Stan Hartwich moved and Pat Weixelman seconded to approve replacing the vacancy of Assistant Bridge Foremen with a Bridge Crew Technician at a Grade 13. Motion carried 3 to 0.

Bruce McMillan, Architect, met with the Commissioners to discuss a change order to the J.A. Lyden Construction contract for the Fire District #10 building. Bruce Brazzle, county fire supervisor, was present for the discussion. Corwin Seamans moved and Stan Hartwich seconded to approve the change order to J. A. Lyden Constructions' contract to: add 37 days with a project substantial completion date of March 25, 2010; add an increase in contract amount by \$1,982.59 for sales taxes expended; and deduct \$10,461.00 of the unused enhancement allowance for a contract total of \$267,251.29. In addition, allowance items of \$1,500.00 for testing

and inspections and \$3,500.00 for miscellaneous adjustments will be fully billed against the Schedule of Values attached to the Contractor's final pay request. Power is to be added to allow connection for operation of overhead doors. Motion carried 3 to 0.

Robert Reece, county administrator, reviewed and discussed with the Commission the County's summary of cash receipts, expenditures, and cash balance for date ending April 30, 2010. Robert will check with the City of Manhattan and Riley County to schedule a joint meeting in June. He will contact the Riley County Clerk to schedule a time to meet with the Riley County Commissioners. The Commission prefers late afternoon on a Monday.

Robert updated the Commission on the status of the Public Works Department filling the assistant engineer's position. They discussed the salary step and grade for a part time engineering assistant.

Stan Hartwich moved and Corwin Seamans seconded to adopt Resolution 2010-22 canceling Treasurer's checks and warrant checks signed and issued in excess of two years. Motion carried 3 to 0. (Attachment #1)

Robert discussed with the Commissioners delinquent sewer bills.

The Commission went to the Public Works/Extension Office building to view office and storage space.

The Commission recessed for lunch.

Stanley Clark, representing Pawnee Mental Health services, met with the Commission to present for their consideration a document proclaiming May Mental Health Month for Pottawatomie County. Also present was Robbin Cole, Executive Director of Pawnee Mental Health Services. Mr. Clark read the Proclamation to the Commission. Corwin Seamans moved and Stan Hartwich seconded to authorize signatures on the Proclamation declaring May 2010 as Mental Health Month in Pottawatomie County. Stan Hartwich seconded the motion which carried 3 to 0. (Attachment #2)

Robbin Cole, executive director of Pawnee Mental Health Services met with the Commissioners to present an annual report and their request for budget assistance for 2011. Also present were Stan Clark and Audrey Philip, Pawnee Board Members. Pawnee Mental Health Services is a private, not for profit organization.

Pawnee has for the last several years continued to have annual reductions in State funding. To help accommodate for these cuts, they have had to eliminate the number of staff members and also consolidate locations for their departments. Cole stated she was asking that the County maintain the same level of support for 2011 as they did in 2010. That amount is \$61,740. Cole stated 3 Rivers in Wamego has allowed Pawnee to utilize office space in their facility. This has made it possible for a therapist to visit clients on a weekly basis in Wamego. The Commission expressed their appreciation for the services Pawnee Mental Health has provided and will consider the request during budget work sessions.

Chairman signed tax roll corrections. (Attachment #3)

John Watt, county counselor, presented the Commission with a draft of information regarding establishing a policy to deal with delinquent sewer bills. John stated it would require an amended resolution to establish any policy changes for delinquent sewer bills. He will present the Commission with a document to consider.

Bruce Brazzle, county fire supervisor, met with the Commissioners to discuss bids for carpentry, plumbing, and electrical work to complete the Fire District #10 building. Cost to complete this project will be approximately \$76,000. The Commission directed him to check on more bids. Robert Reece, administrator, will review the budget for funding to complete this project.

The Commission discussed requests for a second entrance to their property. They agreed approval would be on a case by case situation. Certain criteria would be considered. Consideration would be made if no tube is required, light traffic in the area, and good sight distance. Gregg Webster, zoning administrator, met with the Commission to discuss second entrance requests on private property. Gregg stated the zoning department does not have a policy. He refers those requests to the public works department. Corwin Seamans moved and Stan Hartwisch seconded to approve the request of Chris Braley for a second entrance to his property on Vineyard Road. This is a slower traffic area with good visibility and no tube will be required. Motion carried 3 to 0. Corwin Seamans will contact Mr. Braley. Corwin Seamans moved and Pat Weixelman seconded to approve the request of Barry Jacques for a second entrance on his property on Elm Slough Road. This is a slower traffic area with good visibility and no tube will be required. Motion carried 2 to 0. Stan Hartwisch abstained due to a conflict of interest. Stan Hartwisch will contact Mr. Jacques.

The Commission discussed office and storage space for the public works/extension offices. The Commission agreed the basement should be cleaned out and reorganized to allow for more space. They also felt another office space could be utilized by the public works department if a printer was relocated.

The meeting was adjourned at 4:10.

County Clerk

Chairman

Vice Chairman

Member