

COMMISSION MINUTES – MONDAY, DECEMBER 3, 2007

At 8:30 A.M., all members of the Pottawatomie County Commission met for a regular session in the County Commission Room. Present were Tom Doperalski, chairman; Corwin Seamans, vice chairman; and Stan Hartwich, member.

Stan Hartwich moved and Corwin Seamans seconded to adopt the agenda for today's meeting with the removal of Gregg Webster at 9:30. Motion carried 3 to 0.

Stan Hartwich moved and Corwin Seamans seconded to approve the minutes for November 26, 2007. Motion carried 3 to 0.

Corwin Seamans moved and Stan Hartwich seconded to go into executive session with Gary Conklin, county counselor and John Watt, assistant county counselor for 15 minutes until 8:51. The session is to discuss legal issues. Motion carried 3 to 0. Regular meeting resumed. As a result of the session, Corwin Seamans moved and Stan Hartwich seconded to instruct the county counselor to proceed with the legal paperwork necessary to auction three county owned houses located at 102, 106, and 110 Armer Street in Westmoreland. Motion carried 3 to 0.

Robert Reece, county administrator reminded the Commission of a meeting at the Sunflower Room tomorrow at 11:30. A representative from Schwerdt Design will be there to discuss courthouse improvement plans.

The Commission discussed attending a "Leaders Retreat" in Overland Park in January.

Gregg Webster, zoning administrator, met with the Commissioners to update them on his department. He presented information on building permits issued for November. On December 11, individuals will meet with the zoning office for information to update the flood plain maps. Gregg stated his office is working with the planning commission to continue with the process of updating the Unified Development Ordinance. The zoning office will begin to receive census information to complete after the first of the year.

After review of a plat Gregg presented, Corwin Seamans moved and Stan Hartwich seconded to approve and sign the final plat for Wagoner Subdivision Unit Two in St. George Township. Motion carried 3 to 0.

Stan Hartwich moved and Corwin Seamans seconded to authorize the appraiser to proceed with the purchase of a laser printer. Motion carried 2 to 1. Tom Doperalski voted against the motion as it was not a budgeted item. The Commission wants department heads to include such purchases when making budget requests.

The Commission directed the administrator to encourage department heads to attend a leader's retreat meeting in Overland Park in January. They would like to visit with the department heads during breakout sessions. Topics to discuss would be to plan ahead with budgets; how to work with other entities, and input from department heads for any of their concerns.

The Commission discussed with administrator a resolution regarding a developer's letter of credit. Stan Hartwich moved and Corwin Seamans seconded to adopt Resolution 2007-73 providing for the pledging of financial commitment for the payment of taxes and special assessments on improvement projects to be financed with General Obligation Bonds of Pottawatomie County or the proceeds from a Transportation Revolving Loan and repealing the County's Resolution No. 2005-38. Motion carried 3 to 0. (Attachment #1)

The Commissioners considered and acted on tax roll corrections. (Attachment #2)

The Commission will not meet on Monday, December 24 as that is Christmas Eve. Tom Doperalski moved to cancel the Commission meeting scheduled for Thursday, December 27. They will meet in regular session on Monday, December 31. Corwin Seamans seconded the motion which carried 3 to 0.

After discussion of allowed holidays for county employees for 2008, Tom Doperalski moved and Corwin Seamans seconded to approve 2008 allowed holidays for county employees. They agreed to have the offices open all day on Wednesday, December 24, close on December 25, and allow Friday, December 26 as a paid holiday for employees. Tom stated any employee

needing to take off on the 24th is encouraged to use their annual leave with their supervisor's approval. Motion carried 3 to 0. (Attachment #3)

Corwin Seamans moved and Stan Hartwich seconded to adopt Resolution 2007-74 authorizing an administrative fee for certain special improvement benefit districts. Motion carried 3 to 0. (Attachment #4)

Robert presented the Commission with copies of the Economic Development contract and NRCS Project Agreement to review.

The Commission adjourned for lunch at 12:18.

The Commissioners reconvened at 1:00. They discussed with administrator the ECDV contract and NRCS Project Agreement.

The Commissioners adjourned at 2:00.

County Clerk

Chairman

Vice Chairman

Member